

To: Members of the Cabinet

Date: 17 November 2021

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Dear Councillor

You are invited to attend a meeting of the **CABINET** to be held at **10.00 am** on **TUESDAY, 23 NOVEMBER 2021 BY VIDEO CONFERENCE.**

Yours sincerely

G. Williams
Head of Legal, HR and Democratic Services

AGENDA

1 APOLOGIES

2 DECLARATION OF INTERESTS

Members to declare any personal or prejudicial interests in any business identified to be considered at this meeting.

3 URGENT MATTERS

Notice of items which, in the opinion of the Chair, should be considered at the meeting as a matter of urgency pursuant to Section 100B(4) of the Local Government Act 1972.

4 MINUTES (Pages 7 - 12)

To receive the minutes of the Cabinet meeting held on 19 October 2021 (copy enclosed).

5 MEIFOD UPDATE (Pages 13 - 18)

To consider a report by Councillor Bobby Feeley, Lead Member for Well-being and Independence (copy enclosed) on the future of Meifod following consideration of the options by relevant stakeholders, the Performance Scrutiny Committee Task and Finish Group and Performance Scrutiny Committee.

6 LLANNERCH BRIDGE (Pages 19 - 22)

To consider a report by Councillor Brian Jones, Lead Member for Waste, Transport and the Environment (copy enclosed) seeking Cabinet's support for the principle of replacing the bridge subject to securing the necessary funding to do so.

7 UK GOVERNMENT LEVELLING UP FUND BID APPROVAL - CLWYD WEST CONSTITUENCY (Pages 23 - 32)

To consider a report by Councillor Hugh Evans, Leader and Lead Member for Economy and Corporate Governance (copy enclosed) seeking delegated authority to named officers and the Leader to agree a bid to be submitted to UK Government from Denbighshire County Council in partnership with Conwy County Borough Council for the constituency of Clwyd West.

8 REGIONAL MEMORY ASSESSMENT SUPPORT SERVICE INVITATION TO TENDER (ITT) (Pages 33 - 58)

To consider a report by Councillor Bobby Feeley, Lead Member for Well-being and Independence (copy enclosed) seeking Cabinet approval for Denbighshire County Council to act as the Lead Commissioner on an Invitation to Tender for the Regional Memory Support Assessment Service.

9 TENDER OF NEW FLEET VEHICLES FOR THE NEW WASTE MODEL (Pages 59 - 92)

To consider a report by Councillor Brian Jones, Lead Member for Waste, Transport and the Environment (copy enclosed) seeking Cabinet approval to the proposed tendering exercise to procure a new vehicle fleet for the new waste model.

10 CORPORATE PLAN UPDATE, QUARTER 2, 2021 TO 2022 (Pages 93 - 164)

To consider a report by Councillor Julian Thompson-Hill, Lead Member for Finance, Performance and Strategic Assets (copy enclosed) on progress in delivery of the Corporate Plan in 2021 to 2022 as at the end of quarter 2 (July to September 2021).

11 FINANCE REPORT (Pages 165 - 206)

To consider a report by Councillor Julian Thompson-Hill, Lead Member for Finance, Performance and Strategic Assets (copy enclosed) detailing the latest financial position and progress against the agreed budget strategy.

12 CABINET FORWARD WORK PROGRAMME (Pages 207 - 210)

To receive the enclosed Cabinet Forward Work Programme and note the contents.

MEMBERSHIP

Councillor Hugh Evans
Councillor Bobby Feeley
Councillor Huw Hilditch-Roberts
Councillor Richard Mainon

Councillor Tony Thomas
Councillor Julian Thompson-Hill
Councillor Brian Jones
Councillor Mark Young

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LOCAL GOVERNMENT ACT 2000

Code of Conduct for Members

DISCLOSURE AND REGISTRATION OF INTERESTS

I, *(name)*

a *member/co-opted member of
*(*please delete as appropriate)*

Denbighshire County Council

CONFIRM that I have declared a ***personal / personal and prejudicial** interest not previously declared in accordance with the provisions of Part III of the Council's Code of Conduct for Members, in respect of the following:-
*(*please delete as appropriate)*

Date of Disclosure:

Committee *(please specify)*:

Agenda Item No.

Subject Matter:

Nature of Interest:

*(See the note below)**

Signed

Date

*Note: Please provide sufficient detail e.g. 'I am the owner of land adjacent to the application for planning permission made by Mr Jones', or 'My husband / wife is an employee of the company which has made an application for financial assistance'.

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CABINET

Minutes of a meeting of the Cabinet held by video conference on Tuesday, 19 October, 2021 at 10.00 am.

PRESENT

Bobby Feeley, Lead Member for Well-being and Independence; Huw Hilditch-Roberts, Lead Member for Education, Children's Services and Public Engagement; Brian Jones, Lead Member for Waste, Transport and the Environment; Tony Thomas, Lead Member for Housing and Communities; Julian Thompson-Hill, Deputy Leader and Lead Member for Finance, Performance and Strategic Assets, and Mark Young, Lead Member for Planning, Public Protection and Safer Communities

Observers: Councillors Rhys Thomas and Emrys Wynne

ALSO PRESENT

Chief Executive (GB); Corporate Director: Communities (NS); Heads of Service: Legal, HR and Democratic Services (GW), Finance and Property (SG), Communities and Customer Services (LG) and Highways and Environmental Services (TW); Project Manager Corporate Programmes Office (PC) and Committee Administrators (KEJ & SLW [Webcaster])

POINT OF NOTICE

In the absence of the Leader – Councillor Hugh Evans, the Deputy Leader – Councillor Julian Thompson-Hill took the Chair for the meeting.

1 APOLOGIES

Councillor Hugh Evans, Leader and Lead Member for the Economy and Corporate Governance

2 DECLARATION OF INTERESTS

No declarations of interest had been raised.

3 URGENT MATTERS

No urgent matters had been raised.

4 MINUTES

The minutes of the Cabinet meeting held on 21 September 2021 were submitted.

RESOLVED that the minutes of the meeting held on 21 September 2021 be received and confirmed as a correct record.

5 GRAPHIC DESIGN AND PRINT FRAMEWORK DYNAMIC PURCHASING SYSTEM

Councillor Huw Hilditch-Roberts presented the report seeking Cabinet approval of the suppliers to be included on the new Dynamic Purchasing System (DPS) framework for design and print. The DPS was a collaboration with Flintshire County Council and as the estimated spend was over £4m Cabinet approval was required.

On 23 March 2021 Cabinet had approved advertising the new DPS framework for graphic design, print, banners and signage, vehicle livery and specialised print across five procurement 'lots' over a six year period in collaboration with Flintshire County Council. Following the subsequent evaluation process Cabinet approval was sought to enter into a contract with a list of suppliers to be included in the new framework which had been detailed in the report under the five procurement 'lots'.

Cabinet noted that the framework could be added to as appropriate during its six year lifetime following an application and evaluation process. It was confirmed that work was ongoing with the Economic and Business Development Team and its equivalent at Flintshire County Council to proactively engage with local companies with a view to including them on the new framework.

***RESOLVED** that Cabinet approve the new Dynamic Purchasing System Framework list of suppliers who have been evaluated as detailed within the report.*

6 PROPOSED APPROACH TO TENDERING FOR PHASE 2 NEW DCC WASTE TRANSFER STATION (WTS) AT COLOMENDY INDUSTRIAL ESTATE, DENBIGH

Councillor Brian Jones presented the report seeking Cabinet approval to the proposed tendering exercise to identify a main contractor to deliver Phase 2 new DCC Waste Transfer Station (WTS) at Colomendy Industrial Estate, Denbigh.

The proposed WTS was required to support the planned service change for household waste collections and details of the procurement exercise had been detailed within the report together with an estimated contract value of £5.2m which was within the current budget allocation. Details of previous permissions regarding various aspects of the overall waste service collection change and tendering approach had also been provided by way of background and the collaborative approach taken and benefits to local businesses on site from the wider project was also highlighted. The approval sought in the report was another step in the process to facilitate the planned service change. The contract award itself would be subject of a further report back to Cabinet following the tendering exercise which would also confirm contract management arrangements, tendered costs and contract details. Cabinet was advised that the timescales in the report were indicative at this stage and given the amount of work involved there may be some slippage.

Questions were raised regarding mitigation of key risks identified and the potential for a future site visit, and the need for a robust communications plan for residents at the appropriate time in the process was also highlighted. The Lead Member and officers responded to questions and comments as follows –

- there was confidence that tender responses would be received given the level of interest that had already been expressed in the tendering process
- financial risks by their nature were categorised as 'high' but due diligence and financial checks were carried out as part of the process for managing that risk
- there was ongoing market pressure on prices and materials outside of the Council's control which could potentially impact on the tendered price with cost estimates having been reviewed in that regard. The impact of those market pressures could not be known with any certainty until receipt of the tender submissions but there was confidence that any price increases could be covered within the budget allocated for the project
- assurance could be taken from the governance arrangements in place and work of the Project Board to oversee and monitor progress and developments
- officers noted the suggestion to arrange a site visit for members and advised that Spring/Summer would be timely after completion of phase 1 of the project
- though not part of the current report, the importance of communicating with residents at the appropriate time regarding the implementation of the new waste model was acknowledged, and assurances were provided that a detailed communications plan was being developed in that regard. It was noted that Communities Scrutiny Committee would be receiving a general update on the new Waste Model which would provide opportunity to further discuss the issue.

RESOLVED that Cabinet –

- (a) *approve the proposed tendering exercise as detailed within the report, and*
- (b) *confirm it has read, understood and taken account of the Wellbeing Impact Assessment (Appendix 1 to the report) as part of its consideration.*

7 CONTRACT AWARD AND POLICY CHANGES FOR A NEW CONTRACT TO MANAGE OUR HOUSEHOLD WASTE RECYCLING CENTRES

[The Head of Legal, HR and Democratic Services explained that the tender evaluation element of the report must remain confidential at this stage due to commercial sensitivity and he advised Cabinet to move into closed session if they wished to discuss that element of the report.]

Councillor Brian Jones presented the report seeking Cabinet approval to authorise the contract award to manage Household Waste Recycling Centres (HRCs) following the joint procurement process with Conwy County Borough Council (CCBC) together with adoption of the Joint HRC Policy with Conwy and the 2022/23 charging schedule in order to realise the maximum savings generated from the procurement. The benefits of the collaborative approach for both Denbighshire and Conwy residents were highlighted, including cross border use of recycling centres, providing an alternative option to hiring a skip to dispose of DIY and Construction waste for a reasonable charge, and continuation of the booking system. The cost savings to Denbighshire as a result of the changes was also highlighted.

The Head of Highways and Environmental Services clarified that the main aspects of the report related to the contract award across the two local authority areas to

manage the household recycling centre and the adoption of a new set of policies governing the use of those recycling centres. The tender process had been based on the assumption that the policies would be adopted and income would be generated through those policies. Therefore both elements required approval. Following previous concerns raised regarding the three visits per month limit to the centres each month the limit had been changed to allow six visits per household every two months in order to provide greater flexibility for residents.

Cabinet considered the comprehensive report and had been pleased to note the change to allow greater flexibility in the number of visits to sites following concerns raised in that regard. In response to questions the Head of Service and Lead Member advised that the proposed booking system had been developed by CCBC and it was proposed to use the system across both local authorities which would result in benefits for residents, including being able to book to visit a site in either county. Assurances were also provided that that the proposed provider would be in a position to successfully operate the contract on the start date 1 April 2022.

There was much debate around the importance of a robust communication plan for implementation of the new waste model and associated changes to ensure all residents were fully aware and engaged in that regard in order to provide clarity, allay any concerns and contribute to the success of the project going forward. Councillor Emrys Wynne had some reservations regarding proposals to introduce a charge for DIY and construction waste, and sought clarity over the charging arrangements for specific items and how that element could be appropriately communicated to residents. Whilst noting the Council had no obligation to accept non-household waste and that the proposal offered an expansion of the service, the introduction of charges for some elements may not be viewed favourably by residents, particularly when residents were being charged for small amounts of non-household waste which they had not previously been charged for.

The Head of Service responded to the issues raised and provided further assurances that a clear message would be communicated to residents. He explained the process when booking a visit which included categorising items of waste to be disposed of at which point it was confirmed whether a fee was chargeable, and further clarity was provided by operatives on site to enable residents to make an informed choice. Assurances were also provided that staff would be well trained and able to deal with any issues at the sites and the process had been working successfully in Conwy with no major issues or concerns which provided confidence in that system and lessons learned from that process. An explanation of household and non-household waste had been clearly defined in the new HRC Policy together with a description of materials and items for which charges would apply. It was emphasised that residents were not being asked to pay for a service which was previously provided free of charge. The new policy permitted Denbighshire residents to bring any quantity of non-household waste for a reasonable charge which they were not able to do at present – the service would be expanded providing a greater range of options for residents.

Notwithstanding the assurances provided members reiterated the need to ensure clarity for residents and to raise awareness of the changes being made to service provision and ensure residents were fully engaged with the new process. The Lead

Member and Head of Service acknowledged the issues raised and were confident that the communication plan would ensure a clear message was communicated to residents regarding the implementation of the new waste model and any associated changes in that regard to ensure that they were clearly understood by residents.

RESOLVED that –

- (a) *Cabinet authorise the awarding of the contract to the Preferred Bidder identified in the joint procurement Tender Evaluation Report (Appendix 1 to the report), having demonstrated that they have submitted the most economically advantageous tender and noting that the contract will be awarded by Conwy County Borough Council as lead authority;*
- (b) *members confirm that they have read, understood and taken account of the updated Wellbeing Impact Assessment (Appendix 4 to the report) as part of its consideration and note that this will be updated upon contract award;*
- (c) *the Joint Household Recycling Centre Policy with Conwy County Borough Council (Appendix 2 to the report) be adopted from the contract commencement date;*
- (d) *the DIY Construction Waste Charges (Appendix 3 to the report) be formally adopted from the contract commencement date;*
- (e) *the Joint Household Recycling Centre booking system under in-house development at Conwy County Borough Council be adopted permanently;*
- (f) *a report is taken back to Partnerships Scrutiny Committee to review the first year of the new contract's operation, and*
- (g) *Cabinet note that an Inter Authority Agreement between Conwy County Borough Council and Denbighshire County Council needs to be agreed and request that the service is supported by Legal Services to prepare this.*

8 FINANCE REPORT

Councillor Julian Thompson-Hill presented the report detailing the latest financial position and progress against the agreed budget strategy as outlined below –

- the net revenue budget for 2021/22 was £216.818m (£208.302m in 2020/21)
- an overspend of £0.656m was forecast for service and corporate budgets
- detailed agreed savings and efficiencies worth £4.448m relating to fees and charges, operational efficiencies, changes in service provision and schools
- highlighted current risks and assumptions relating to individual service areas, corporate budgets and schools together with the impact of coronavirus and position on funding claims to the Welsh Government
- a general update on the Housing Revenue Account and Housing Capital Plan, Treasury Management and Capital Plan with an update on major projects.

Cabinet approval was also sought to the use of the Schools Maintenance Grant as recommended by the Strategic Investment Group which had been awarded to the Council by the Welsh Government. The Head of Finance explained the reasoning behind the approval sought due to the Welsh Government allocating the Schools Maintenance Grant at the end of the financial year for spend in-year which meant the council monies earmarked for spending on schools could be carried forward as an underspend. The list of prioritised works had been agreed with the Education Service, in consultation with schools, and Property Services.

RESOLVED that Cabinet –

- (a) *note the budgets set for 2021/22 and progress against the agreed budget strategy, and*
- (b) *approve the recommended use of the Schools Maintenance Grant which has been awarded to the Council by the Welsh Government , as recommended by the Strategic Investment Group (as detailed in Section 6.7 of the report and Appendices 5, 6 and 7 to the report).*

9 CABINET FORWARD WORK PROGRAMME

The Cabinet forward work programme was presented for consideration and members noted the following amendments –

- Contract Award: Redevelopment of the former library in Nant Hall Road, Prestatyn – to be moved from November to January
- Contract Award: Approval for new Waste Fleet to support new Wales Service Model – to be added to January
- Budget Proposals 2022/23 – to be added to January
- Contract Award: Approval for Phase 2 Construction Works DCC Waste Transfer Station to support New Waste Model – to be added to February

RESOLVED that Cabinet's forward work programme be noted.

The meeting concluded at 11.15 hrs.

Report to	Cabinet
Date of meeting	23 November 2021
Lead Member / Officer	Cllr Bobby Feeley / Phil Gilroy
Report author	Phil Gilroy
Title	Meifod Update

1. What is the report about?

- 1.1. This report follows the recommendation from Performance Scrutiny Committee and proposes the safe re-opening of Meifod as soon as possible.
- 1.2. Meifod is a well-respected work opportunity service for adults with learning disabilities, managed by Community Support Services. It is located in a rented factory unit in Denbigh producing and selling wood products.
- 1.3. The facility has been closed since March 2020, due to the Covid-19 pandemic and as such, the Council has taken the opportunity of considering the future of the facility.

2. What is the reason for making this report

- 2.1. The Lead Member is satisfied that the options regarding the future of Meifod have been fully considered by relevant stakeholders, the Performance Scrutiny Committee Task & Finish Group and Performance Scrutiny Committee. A decision is now required on reopening the facility.

3. What are the Recommendations?

- 3.1. Meifod to be re-opened as a Council run service for adults with learning disabilities as soon as it is safe to do so, following the necessary investment into the existing building/facilities. It is anticipated that the service would be able to re-open by February 2022, although this could be sooner if works are completed quickly.

- 3.2. Officers to provide options for Members to consider through the established political process on:
 - 3.2.1 new ways of working at Meifod to improve learning and skills across a range of activities, including working with timber.
 - 3.2.2 alternative service delivery models for the operation at Meifod with a view to improving the long-term sustainability of the service as the lease on the building expires in 4 years.
- 3.3 Officers to establish a stakeholder group, including representative family members and individuals who attend Meifod or their advocates to ensure they are fully engaged in the re-opening of the service along with developing any future options for its operation.

4. Report details

- 4.1. Meifod is a facility much appreciated by hundreds of adults with learning disabilities, their families and carers who have benefited from the Council service for nearly 50 years. As such it has deep roots in the local community.
- 4.2. The facility had to close at the end of March 2020 in line with Welsh Government Covid restrictions and has not re-opened since for a number of reasons including health and safety, social distancing, staffing, and building repairs & maintenance.
- 4.3. Before considering to re-open Meifod, the Council have engaged with relevant stakeholders including those who attend the facility, their families and carers regarding various potential options for the future of the facility.
- 4.4. Officers reported all the relevant issues, including the responses to the engagement exercise, to a Performance Scrutiny Committee Task & Finish Group originally established some years ago to consider proposals for the modernisation of in-house social care services.
- 4.5. The Task & Finish Group reported their findings and recommendations to Performance Scrutiny Committee on 14 October. Scrutiny Committee, subject to some detailed amendments, agreed with the T&F Group conclusions and resolved that Cabinet should consider their recommendations (see Scrutiny recommendations below under the Consultation Section).

- 4.6. The one off costs to re-open the facility have been estimated at approximately £20k - £25k for which a bid is being made to the Social Care Recovery Fund. It is anticipated these works can be implemented in the next couple of months. On that basis it is anticipated that Meifod could be re-opened by February, or sooner if works can be completed more quickly.
- 4.7. It is anticipated that in the short term the annual costs to the Council of providing the facility will increase due to increased costs of the operation (e.g. cost of raw materials, heating etc). Those increased costs are unlikely to be offset by any increase in sales.
- 4.8. It is also anticipated in the short term fewer adults with a learning disability will attend the facility as some individuals have secured activities and services in other settings and younger adults prefer to use alternative community activities that have been developed since the Social Services & Well-Being Act came into force . Officers will, however, consider how best to promote the use of the facility across relevant stakeholders.
- 4.9. The lease on Meifod runs until Sept 2025, giving time to promote the facility to other relevant stakeholders, consider introducing alternative activities including potential recycling and repurposing projects (whilst retaining the current timber related activity), and considering potential new service delivery models which conform with all relevant legislation and the Council's Welsh Language policy. The aim being to improve the long-term sustainability of the facility, whilst still providing quality and well-structured support activities for adults with learning disabilities.
- 4.10 Introducing alternative activities is considered important in terms of making the facility more attractive and inclusive to a wider range of our vulnerable residents. Diversifying the offer could also impact positively on the Council's wider environmental aspirations, particularly by introducing potential reuse/upcycling activities which can be sold on as part of the wider manufacturing/retail offer.

5. How does the decision contribute to the Corporate Priorities?

- 5.1. Supporting people with learning disabilities to learn and develop new skills supports the corporate priority to build resilience and independence

6. What will it cost and how will it affect other services?

- 6.1. Prior to the pandemic the annual gross cost of running Meifod was circa £240k, with wood product sales of circa £65k meaning a net annual cost of circa £170k. Annual running costs for Meifod are likely to be higher than before the pandemic, due to issues such as, increased cost of raw materials for wood products, increased heating costs, increased rent.
- 6.2. It is unlikely that all these anticipated additional costs can be offset by increased income from the sale of the finished timber products, however the overall impact can be assessed as part of the longer term review as laid out in the Recommendations.

7. What are the main conclusions of the Well-being Impact Assessment?

- 7.1. A stakeholder group is being established to work with individual citizens, their families and carers to understand 'what matters' to them in relation to learning and developing new skills. This group will also collaborate on the completion of the Well-being Impact Assessment (WBIA).

8. What consultations have been carried out with Scrutiny and others?

- 8.1. An engagement exercise was undertaken with key stakeholders, the results of which make it clear Meifod is valued by many. However, some individuals stated that they did not want to return to Meifod whilst some were very nervous and apprehensive about returning whilst there is still Covid-19 community transmission. Community Support Services will continue to work with all stakeholders, to explore options for meeting their needs either at Meifod or at an alternative setting if preferred.
- 8.2. Performance Scrutiny, at its meeting on 14 October, considered a report by the Task & Finish Group which had examined in detail the future service options; and the engagement feedback from key stakeholders. Following a rigorous debate on the issues put forward, Performance Scrutiny recommend to Cabinet that:
 - (i) Meifod should be re-opened as soon as possible as a Council-run service within the existing building, with additional investment being provided for the service provided there;

- (ii) work commence to explore all opportunities for new ways of working to improve and develop Meifod, including the potential of securing an external organisation / social enterprise to provide a range of activities for people from the existing Meifod building (all of which do not necessarily have to be woodwork based activities) with a view to exploring and securing the long-term sustainability of Meifod; and
- (iii) future service-provision conform with all relevant legislation and the Council's Welsh Language policy

9. Chief Finance Officer Statement

9.1. The report clearly sets out the problems and options for the way ahead. There are a number of constraints about what can happen, such as the length of lease remaining, which means it's likely that short term increases in costs are likely. However, there are options available which could result in reducing the financial burden in the medium term. Obviously its right to consider these options in light of the results of all the consultations and finance will be trying to work closely with the service going forward to strengthen the financial forecasts of the various options to help inform the final decision.

10. What risks are there and is there anything we can do to reduce them?

10.1 Prior to reopening the facility, a thorough risk assessment will be conducted ensuring that all necessary precautions are taken to ensure that Meifod is a safe environment for all attending. Community Support Services will work with each individual to explore 'what matters' and how best to meet their individual needs moving forward.

11. Power to make the decision

11.1 The Local Authority has the power to determine how social care needs are met through the Social Services & Well-being (Wales) Act 2014.

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Report to	Cabinet
Date of meeting	23 rd November 2021
Lead Member / Officer	Cllr Brian Jones, Lead Member for Waste, Transport and the Environment / Tony Ward, Head of Highways and Environmental Services
Report author	Tim Towers, Highways Risk and Asset Manager
Title	Llannerch Bridge

1. What is the report about?

- 1.1. This report is about Llannerch Bridge, located between Trefnant and Tremeirchion, which was lost in January 2021 during storm Christoph.

2. What is the reason for making this report?

- 2.1. To seek in-principle support from Cabinet for replacing the bridge, subject to securing the necessary funding to do so. Such in-principle support will allow Officers to seek funding to progress the potential replacement of the bridge.

3. What are the Recommendations?

- 3.1. That Cabinet confirm support for the principle of replacing the bridge, subject to securing the necessary funding to do so. This will include making an approach to Welsh Government to request external funding.

4. Report details

Background

- 4.1. Prior to Storm Christoph, Llannerch Bridge formed part of a well-used route. Traffic counters show that it was used by an average of around 1,600 vehicles per day.

These high usage figures are partly due to the fact that it was utilised by local traffic seeking to avoid St. Asaph en route to / from the A55.

- 4.2. Not only did the bridge form an important link for the communities in the area, but it was also cherished by many people due to its almost unique shape, configuration and stonework, being a listed structure.
- 4.3. Since the bridge collapsed, officers have been working with consultants to consider what might be possible in terms of replacing the bridge and also how much this might cost. The early indications are that a replacement bridge may cost between £6million and £7million in total. It is likely that a significant element of this (up to £1million) would be need to be spent in the pre-construction phase to carry out works such as ground investigation, river modelling, land acquisition and detailed design.
- 4.4. This is obviously a significant capital commitment for the Council, and it is considered that approaches should be made to seek external funding, particularly to Welsh Government. Prior to making that approach, there may be value in the council undertaking some preparatory work to enable a more robust business case to be developed, thereby increasing the potential of attracting external funding.
- 4.5. In order to gather evidence of how important the bridge/route is to the community, we have recently undertaken a public engagement exercise to seek the views of residents and users. This was carried out over a five week period that ended on 25th October, 2021. The format of the exercise was designed to ascertain what people felt about the bridge, and what was most important to them in terms of its potential replacement.
- 4.6. There was a significant response to the survey, with 750 people/organisations responding, which demonstrates that this is a very important issue in the local community. A quarter of the responses came from residents in Tremeirchion; a further quarter were from those living in Trefnant; and the remainder were from the wider community.
- 4.7. Although it was not a specific question on the survey, almost 100 people took the trouble to write a comment to the effect that the bridge should be replaced as soon as possible, which supports the view that this is a vital local link for the community.

- 4.8. The overwhelming main message coming back from the survey is that the community want us to replace the bridge, and to do it as soon as possible. Ninety five per cent of respondents want the bridge to be replaced, but this is perhaps not surprising given that 93% of Tremeirchion respondents use the bridge at least weekly and 65% of all other residents were also very regular users of it. We are still analysing the data in terms of peoples' views on how they feel the new bridge should look.
- 4.9. Replacing the bridge will be dependent on securing the relevant funding, which will take time. If the funding can be secured, the delivery of a new bridge is a complex and time consuming project.
- 4.10. Given that the bridge was very heavily used on a daily basis, and the volume/nature of survey responses received from the community, it would seem reasonable for the council to try to seek the necessary external funding to restore the route by rebuilding a bridge in this location.

5. How does the decision contribute to the Corporate Priorities?

- 5.1. A project to replace the bridge would support the council's current Corporate Priority to improve connectivity between communities.

6. What will it cost and how will it affect other services?

- 6.1. As stated earlier, replacing the bridge is likely to cost between £6million and £7million, in total. It will therefore be important to develop a robust business case to assist in seeking the necessary external funding for the project. There is no significant impact on other council services, although some support from Communities and Customer Services will be required to ensure that communications with our communities are appropriate and effective.

7. What are the main conclusions of the Well-being Impact Assessment?

- 7.1. A Well-being Impact Assessment has not yet been undertaken, but this will form part of the further work to develop the business case which will then be used to support any bids for external funding.

8. What consultations have been carried out with Scrutiny and others?

8.1. In addition to the public engagement exercise, discussed in section 4 of this report, informal discussions have taken place with the local Ward Members and statutory stakeholders such as Natural resources Wales and Cadw. The issue is on the agenda for the Elwy MAG on 2nd December, 2021.

9. Chief Finance Officer Statement

9.1. The whole project is currently estimated to cost £6-7m. However, it should be noted that these are initial estimates provided by an external source and liable to change. Approximately £1m of that cost would relate to the pre-construction phase as detailed in section 4. It is important that any commitment to expenditure and the procurement approach goes through the agreed Council processes. Any in-year commitment of Council funds would need to be approved by Cabinet.

10. What risks are there and is there anything we can do to reduce them?

10.1. There is a risk that the council is unable to attract external funding for the project. The chances of attracting external funding may be enhanced by undertaking some further work (e.g. ground investigation; modelling, feasibility etc.) to enable a more robust business case to be developed.

10.2. There is a risk that the reputation of the council is impacted if the attempts to secure external funding are protracted or indeed unsuccessful. This could be mitigated by clear and effective communication with our communities to ensure that residents are kept informed of the steps we are taking to progress this matter.

11. Power to make the decision

11.1. The Council's highway authority functions are the responsibility of the Cabinet in accordance with the Council's Constitution and the Local Authorities Executive Arrangements (Functions and Responsibilities) (Wales) Regulations 2007.

Report to	Cabinet
Date of meeting	23 November, 2021
Lead Member	Cllr Hugh Evans, Lead Member Economy & Corporate Governance
Report author	Emlyn Jones, Head of Planning, Public Protection & Countryside Service
Title	UK Government Levelling Up Fund bid approval - Clwyd West Constituency

1. What is the report about?

1.1. This report relates to the United Kingdom (UK) Government Levelling Up Fund (LUF). The fund is intended to support investment in places where it can make the biggest difference to everyday life, including ex-industrial areas, deprived towns and coastal communities.

2. What is the reason for making this report?

2.1. A decision is required to provide delegated authority to the Chief Executive Officer and Head of Planning, Public Protection and Countryside Services in consultation with the Section 151 Officer, Monitoring Officer and the Leader, to agree to the submission of the Levelling Up bid to UK Government, in partnership with Conwy County Borough Council, for the constituency of Clwyd West..

3. What are the Recommendations?

- 3.1. That Cabinet support the theme of the bid, the proposed projects to be included in the bid and the broad indicative value of each project.
- 3.2. That Cabinet provides delegated authority to the Chief Executive Officer and Head of Planning, Public Protection and Countryside Services in consultation

with the Section 151 Officer, Head of Legal, HR and Democratic Services and the Leader, to refine the projects and project costs as required and to agree for a bid to be submitted to UK Government from Denbighshire County Council in partnership with Conwy CBC for the constituency of Clwyd West.

4. Report details

- 4.1. The UK Government Levelling Up Fund will be delivered through local authorities, which have been placed into category 1, 2, or 3 where category 1 represents the highest levels of identified need. Denbighshire County Council is in category 1.
- 4.2. The number of bids that a local authority (LA) can make will relate to the number of MPs in their area. LAs can submit one bid for every MP whose constituency lies wholly within their boundary. Where a constituency crosses multiple LAs, those LAs will work together but one LA should take responsibility as the lead bidder. In relation to Clwyd West, DCC are developing a joint bid with Conwy CBC, who are acting as the lead bidder/authority.
- 4.3. Each constituency area bid can be up to a maximum of £20 million of capital funding. Bids can be for a single project or a package of up to three projects, so long as the components are aligned with each other and represent a coherent set of interventions.
- 4.4. The Denbighshire County Council element of the Clwyd West bid (a joint bid with CCBC) will be approximately £10M. Detailed business cases have not yet been fully developed. **The costs in appendix 1 are broad figures at this stage and subject to refinement.**
- 4.5. MPs should be consulted and should support the bids. Involvement from other local stakeholders is also encouraged. Each LA has received £125k capacity funding to help develop their bids.
- 4.6. Each constituency can only make one bid to the Fund, which must be delivered by March 2024. Each bid must conform to one or more of the three themes (i) transport investments, (ii) regeneration and town centre investment and (iii) cultural investment. Round 1 closed on 18 June 2021. A firm date for the closure round 2 has still not yet been received from UK Government although

indications, when LUF was launched, were that round 2 would close around December 2021.

4.7. Denbighshire County Council has 3 MP constituency areas:

Vale of Clwyd (James Davies MP);

Clwyd West (David Jones MP);

Clwyd South (Simon Baynes MP).

The bid for Clwyd South was submitted in round 1 and was successful.

4.8. This report relates to the round 2 bid for the Clwyd West constituency, which is shared with Conwy County Borough Council (CCBC).

4.9. The Leader and Senior Officers have met on several occasions with David Jones MP to discuss priority investments across the Clwyd West constituency.

4.10. Local Members have also been extensively consulted across all MAGs. Each project put forward has been considered against the Levelling Up Fund criteria and deliverability deadlines. Members have been consulted individually where their project does or does not qualify. Further MAG meetings have taken place to inform Members of those projects that will likely form part of the bid. Engagement has been undertaken with Ruthin Town Council, as the only Town Council within the County of Denbighshire for the Clwyd West constituency.

4.11. The Clwyd West bid forms three cohesive projects across Denbighshire and Conwy Council areas. The two projects relating to Denbighshire target cultural and heritage investment. Protecting historical places and enhancing green spaces will bring many benefits to local communities including enhancing wellbeing while further enticing tourism and strengthening related economic activity. Please see Appendix I for a full list of the proposed projects to be included in the bid.

5. How does the decision contribute to the Corporate Priorities?

5.1. The projects in the bid seek to have a visible impact in local areas, particularly those areas most in need. Regeneration is at the forefront of the bid and where possible, the inclusion of active travel, better town centre connectivity and enhancing green space accessible by all is incorporated into the bid. The bid

therefore will contribute towards the corporate policies as well as providing benefits to the local community.

6. What will it cost and how will it affect other services?

- 6.1. Capacity funding has been provided to the LA to develop its bids. It is intended that the project activities will enable the LA to accelerate some of its pipeline plans and as such, may require additional resources earlier than originally anticipated. A match fund of 10% is expected to accompany the bid..

7. What are the main conclusions of the Well-being Impact Assessment?

- 7.1. A wellbeing impact assessment has been undertaken. The main conclusions are that there are many positive impacts expected, but given the early stages of developed, there is an opportunity for these to be extended and for some of the outlined negative impacts to be reduced via rigorous planning and proposed resolutions by the various projects leads and overall monitoring. It is important to note, community engagement and consultation will continue and be further developed as the projects evolve.

8. What consultations have been carried out with Scrutiny and others?

- 8.1. Consultations have taken place with all the Member Area Groups twice, Town Councils, individual Members and meetings have been held with David Jones MP. Leaders, CEO's and Senior Managers from both DCC and CBCC have met to discuss and agree a joint working approach Regular meetings have also taken place with relevant Officers from DCC and Conwy CBC

9. Chief Finance Officer Statement

- 9.1 The Levelling Up Fund is an important source of funding to help regenerate the area. Extensive consultation has been carried out by the team for all three bids to arrive at the current list for Clwyd West. I can confirm that the match funding requirement will be made available over the course of the LUF programme, although it is hoped some of this can be sourced from other external sources. The proposals will have been circulated to SIG by the time Cabinet meets and feedback will be provided at that stage.

10. What risks are there and is there anything we can do to reduce them?

10.1. A robust decision making process will be put in place to approve the bid including agreement from key senior officers and the Leader.

11. Power to make the decision

11.1. Section 111, Local Government Act 1972. Section 2, Local Government Act 2000. The power to undertake activity for the promotion of the social, economic or environmental well-being of the area.

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Appendix 1

Clwyd West		
Activity	Description	Costs
Ruthin Cultural/Heritage & Community Spaces		
St Peter's Square	Traffic works relating to the roundabout, traffic calming and associated public realm around the Square.	3,000,000
Ruthin Clock Tower	Renovation of clock tower exterior.	200,000
The Old Cloisters	Fully restore and refurbish the old Cloisters. To also provide a community-franchised dining experience.	800,000
St Peter's Church	Access improvements into the Church and improving the visitor experience (level floor, replace heating, enable large indoor activities). Bilingual signs.	700,000
Gaol/46 Clwyd St	New entrance to the Gaol via 46 Clwyd St, a museum shop, a café and space for changing exhibitions as well as a new interpretation of the munitions shed.	300,000
Nant Clwyd-y-Dre	Refurbish the derelict Grade I listed west wing into holiday accommodation and structural repair of the two storey gazebo.	500,000
Gwyddelwern	Community hub with sustainable additional use for local residents.	1,400,000
Cae Ddol	New pathways, modern play park, improved entrance and connect with the Heritage theme.	500,000
Bryneglwys	Community hub with sustainable business use.	400,000
Tourism/Visitor - Loggerheads & Moel Famau		
Country Park fixed visitor facilities	Development of a fixed catering kiosk and toilets at Penbarras car Park. Incorporate Ruthin related signage.	600,000
Loggerheads Building modification and extension	Update the current layout, extend catering and retail facilities and increase building capacity.	400,000
Visitor green space redevelopment	Redevelopment of visitor green space incorporating natural flood risk measures.	400,000
Sustainable recreation provision	Sustainable Recreation provision (cycling provision) and improvements to trail (health & safety) for all users.	100,000

Indicative Total Cost	£9,300,000
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<i>Total including Project Management Costs (5%)</i>	<i>£9,765,000</i>
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HOUSE OF COMMONS

LONDON SW1A 0AA

Cllr Hugh Evans OBE
Leader
Denbighshire County Council
RUTHIN
LL15 9AZ

12 November 2021

Dear Cllr Evans,

LEVELLING-UP FUND BID

I am writing to confirm my support for Denbighshire County Council's element of the Clwyd West Levelling-up Fund bid.

I have worked closely with Council members and officers over the last few months, as well as with members of Ruthin Town Council and interested members of the public, to help produce a proposal that has real merit and will, I trust, meet with Government approval.

Indeed, I believe that the proposal will be transformational for Ruthin, the villages of Gwyddelwern and Bryneglwys and the Loggerheads and Moel Famau Country Parks. As well as delivering very substantial improvements to the built environment of the historic town of Ruthin, it will provide important, much-needed community facilities in two rural villages and help support healthy, sustainable outdoor recreation.

In short, the bid will, if successful, make the already beautiful town of Ruthin and its surrounding area an even pleasanter place to live and enjoy life. It will also significantly enhance the important visitor economy.

I would like to record my personal thanks to you, your fellow councillors and council officers for the tremendous work you have all put in to produce this excellent proposal. I hope it will now meet with the formal approval of the Council and I look forward to continuing to work with you to deliver it to fruition.

Kind regards,

A handwritten signature in black ink, appearing to read 'David Jones', written over a white background.

THE RT HON DAVID JONES MP/AS (Clwyd West/Gorllewin Clwyd)

T: 020 7219 8070 www.davidjonesmp.co.uk

To view our privacy notice, please go to www.davidjonesmp.co.uk/privacy-notice

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Report to	Cabinet
Date of meeting	23 rd November 2021
Lead Member / Officer	Councillor Bobby Feeley / Catrin Roberts (Regional Collaboration Team)
Report author	Catrin Perry / Siobhan Gothorp (Regional Collaboration Team)
Title	Regional Memory Assessment Support Service Invitation to Tender (ITT).

1. What is the report about?

- 1.1. Cabinet approval is requested for Denbighshire County Council to act as the Lead Commissioner on behalf of the Regional Collaboration Team [six Local Authority and Betsi Cadwaladr University Health Board partners in North Wales] on an Invitation to Tender (ITT) with a potential contract value of up to £3.36 Million (over a potential 5-year period) for the Regional Memory Support Assessment Service.

2. What is the reason for making this report?

- 2.1. A decision is required on whether Denbighshire County Council may act as the Lead Commissioner.

3. What are the Recommendations?

- 3.1. That Denbighshire County Council act as the Lead Commissioner for the Regional Memory Support Assessment Service ITT.
- 3.2. That the ITT exercise is led by the Denbighshire County Council procurement team in order to ensure due process is followed which is appropriate to the level of the potential contract value.
- 3.3. That the Committee confirms that it has read, understood and taken account of the Well-being Impact Assessment (Appendix I) as part of its consideration.

4. Report details

- 4.1. The North Wales Regional Partnership Board (RPB) through the Regional Collaboration Team, has secured additional / new and recurring funding to the value of £672,000 / annum from Welsh Government for the purpose of developing an enhanced regional approach to supporting individuals who have Memory issues/concerns or dementia at the pre-assessment and post-diagnosis stages.
- 4.2. Welsh Government has committed the funding under its 'Integrated Care Funding (ICF)' programme. The ICF programme was established to facilitate improved working between social care and health care services, and to make it easier for individuals to access high-quality services at the earliest opportunity.
- 4.3. The funding is to be used to support the implementation of the 'North Wales Dementia Strategy (March 2020)'.
- 4.4. The North Wales Leadership Group, which is composed of Local Authority Social Care Strategic Directors, will provide governance and scrutiny of the project.
- 4.5. Betsi Cadwaladr University Health Board will manage the distribution of the funding on behalf of the project. The Health Board has set up a holding account for this purpose.
- 4.6. The purpose of the ITT is to identify partners with whom the project can work to develop and implement a consistent / uniform level of access to services that will provide support at the pre-assessment stage (i.e. access to information and guidance) and post-diagnosis stage (i.e. long-term support) to those living with memory loss/ concerns or dementia and their family / carers.
- 4.7. The vision is the partners identified will establish an enhanced level of support, building on existing excellent practice across the region to provide a uniformed and more readily accessible network of support to those with concerns over memory loss. Ease of access to the support will be enhanced through implementing a network of hubs / access points across the region within those communities where there are none presently. Uniformity of support will be provided by developing regional referral and regional support pathways. In

essence, the project is seeking to implement a 'one stop shop' and 'dementia journey' approach regionally that builds on existing excellent localised practice to provide improved levels of support to those with concerns over memory loss.

5. How does the decision contribute to the Corporate Priorities?

5.1. The North Wales Dementia Strategy (March 2020).

Support for people living with dementia is a priority in the 'North Wales Regional Plan (Area Plan)' based on what people told us was important to them as part of the 'North Wales Population Assessment'.

There is a legal duty in the 'Social Services and Well-being Act 2014' for Regional Partnership Boards to prioritise the integration of services in relation to older people with complex needs and long term conditions, including dementia.

The 'North Wales Dementia Strategy (March 2020)' sets out how we will work towards integrated dementia services in North Wales. It has been developed jointly by the six North Wales councils and Betsi Cadwaladr University Health Board (BCUHB) supported by Public Health Wales, Bangor University and other partners.

6. What will it cost and how will it affect other services?

6.1. The Project Team has allocated the following budget for the services it is seeking under each lot in the ITT:

Lot 1: Provision of a regional pre-assessment and post-diagnosis support (i.e. Information, advice, guidance + support through the Memory Assessment Pathway): £360K / Annum;

Lot 2: Regional Identifiers (i.e. Identifying and supporting those diagnosed in other health settings): £112K / Annum;

Lot 3: Provision of Regional Dementia Centres (i.e. physical points of access to services and information, advice + guidance within the community): £200K / Annum.

- 6.2. There are no additional costs to the Council or the Partners for the management of the ITT. Existing members of staff from the Regional Collaboration Team will provide Project Management support to the ITT. Existing Denbighshire County Council / Flintshire County Council Corporate Procurement Department and Denbighshire County Council Legal Services Department will provide support on the procurement and legal aspects of the ITT.
- 6.3. The implications for other services will improve and increase the current provision by providing a pathway for partners and other services to follow across the region and create equitable access to services for people with memory issues, Dementia and their family / carers.

7. What are the main conclusions of the Well-being Impact Assessment?

- 7.1. The Well-being Impact Assessment was completed and reviewed by the Regional Collaboration Team and undertaken at initial and ongoing planning stages.
- 7.2. The pathway will deliver regional services that are efficient, effective and equitable for the population with dementia and their carers.
- 7.3. The pathway will remove the duplication identified enabling effective use of funding and service provision delivery.
- 7.4. The pathway will ensure individuals will be provided pre and post diagnosis support across the region.
- 7.5. The Pathway will provide additional service provision in pre diagnosis support to support health improvements and outcomes.
- 7.6. The pathway will provide contractual collaborative and integrated working processes between providers.
- 7.7. The pathway will support protected characteristics and provide support in the Welsh Language and / or language of choice.
- 7.8. The funding is recurrent and managed regionally, thereby ensuring sustainability of the project.

8. What consultations have been carried out with Scrutiny and others?

- 8.1. Members of the North Wales Regional Partnership Board were consulted when application to Welsh Government was submitted for the purpose of developing an enhanced regional approach to supporting individuals who have concerns over memory loss at the pre-assessment and post-diagnosis stages. The submission has been approved and well received by the North Wales Leadership Group and the RPB. The Project Team will report on progress to the RPB.
- 8.2. The North Wales Leadership Group will provide governance and scrutiny of the project.
- 8.3. The Project Team will provide quarterly reports to the Leadership Group.

9. Chief Finance Officer Statement

- 9.1. The service has confirmed that the external funding for the costs of this regional activity has been confirmed. Denbighshire County Council have a good record of management of regional collaboration which will help ensure that due process is followed. The recommendations are supported.

10. What risks are there and is there anything we can do to reduce them?

- 10.1. The ITT exercise would be led by the Denbighshire County Council procurement team in order to ensure due process is followed which is appropriate to the level of the potential contract value. This minimises the risk of challenge.
- 10.2. The risk of legal challenge is shared amongst the Regional Collaboration Partners as per the North Wales Regional Partnership Board – North Wales Regional Commissioning Board Collaboration Agreement 2019 – 2024.

11. Power to make the decision

- 11.1. Contract Procedure Rule 2.7.2 iii requires procurement valued above £2,000,000.01 to be approved by Cabinet.

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Regional Memory Assessment and Support Service.

Well-being Impact Assessment Report

This report summarises the likely impact of the proposal on the social, economic, environmental and cultural well-being of Denbighshire, Wales and the world.

Assessment Number:	969
Brief description:	The commissioning of integrated advice and support services across the North Wales region for people requiring pre-assessment and post-assessment support for those with memory issues or concerns and following diagnosis of dementia..
Date Completed:	28/10/2021 10:49:16 Version: 6
Completed by:	Siobhan Gothorp
Responsible Service:	Community Support Services
Localities affected by the proposal:	Whole County,
Who will be affected by the proposal?	Those that have memory concerns, issues and those diagnosed with dementia and their families / carers.
Was this impact assessment completed as a group?	Yes

IMPACT ASSESSMENT SUMMARY AND CONCLUSION

Before we look in detail at the contribution and impact of the proposal, it is important to consider how the proposal is applying the sustainable development principle. This means that we must act "in a manner which seeks to ensure that the needs of the present are met without compromising the ability of future generations to meet their own needs."

Score for the sustainability of the approach


 (3 out of 4 stars) Actual score : 31 / 36.

Summary for each Sustainable Development principle

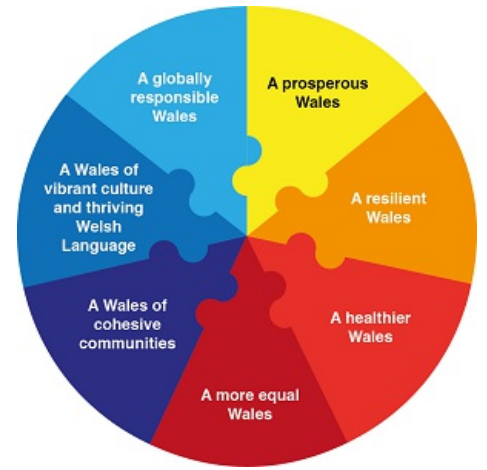
Long term	<p>This proposal is focussed on providing an integrated, equitable and consistent quality of advice and support service across the region. Requirements for improved joint working across the service pathway and other services will be implemented via the contracted service. This may lead to increased co-location of services and may possibly lead to rationalisation of the buildings occupied by services, thereby reducing the need for office capacity.</p>
Prevention	<p>The proposal seeks to implement a new pathway of delivery for services accessed by those with memory concerns or issues and those diagnosed with dementia and their families / carers + create (where required) and invest in the provision of accessible services across the region that will ensure effective, efficient and equitable delivery across North Wales, reducing waiting times / diagnosis time frames and providing education and support at the pre assessment and post diagnosis stages.</p>
Integration	<p>A contractual accountability for developing integrated services and yearly review, and a review and development of, and investment in, the Memory Assessment Pathway, will ensure effective, efficient and equitable delivery across North Wales, reducing waiting times and providing education and support at the pre assessment and post diagnosis stages.</p>
Collaboration	<p>The project has the full support of the Regional Partnership Board and supports the implementation of the 'North Wales Dementia Strategy'. The Memory Assessment Pathway will be developed with partners and current service providers across the region in a collaborative approach. To ensure collaboration following awarding of the contract(s) the service specification & contract will reinforce, and be monitored on, the collaborative outcomes specified in the contract / service specification.</p>
Involvement	<p>There will be consultation with members of the public & stakeholders at all stages of the project. The aim of the project is to enable those with concerns over memory loss to access support that will support them and their families / carers through their diagnosis and continued journey with dementia. The project aims to implement a uniform approach to providing support and services across the region, whilst being mindful that local needs are understood fully and catered for through consultation.</p>

Summary of impact

Well-being Goals

A prosperous Denbighshire	Positive
A resilient Denbighshire	Positive
A healthier Denbighshire	Positive
A more equal Denbighshire	Positive

A Denbighshire of cohesive communities	Positive
A Denbighshire of vibrant culture and thriving Welsh language	Positive
A globally responsible Denbighshire	Positive



Main conclusions

The provision of a uniform and easily-accessible service across the region for those with concerns over memory loss, and those with a dementia diagnosis, will contribute greatly towards people being able to access the support that they need in a timescale and location that better suits their circumstances. A uniform approach to service delivery will provide the foundation for developing the services further over time to meet need. The current delivery of services across the region provides a firm foundation for the further development of good-practice and the sharing of expertise / experience.

Evidence to support the Well-being Impact Assessment

- We have consulted published research or guides that inform us about the likely impact of the proposal
- We have involved an expert / consulted a group who represent those who may be affected by the proposal
- We have engaged with people who will be affected by the proposal

THE LIKELY IMPACT ON DENBIGHSHIRE, WALES AND THE WORLD

A prosperous Denbighshire

Overall Impact	Positive
Justification for impact	The project seeks to provide access to services close to home, thereby reducing the impact of carbon emissions on the environment by reducing the need to use vehicles to travel when accessing support services.
Further actions required	A Project Team has been established to oversee the ITT and implementation of the services post-ITT. The Project Team is made up of representatives from the six Local Authorities and the Betsi Cadwaladr University Health Board. The North Wales Leadership Group will provide governance and scrutiny of the project.

Positive impacts identified:

A low carbon society	The project seeks to provide access to services close to home, thereby reducing the impact of carbon emissions on the environment by reducing the need to use vehicles to travel when accessing support services.
Quality communications, infrastructure and transport	-
Economic development	The project may develop employment / work placement opportunities within the county and regionally.
Quality skills for the long term	Developing the services will lead to increased understanding and knowledge of memory loss conditions.
Quality jobs for the long term	-
Childcare	-

Negative impacts identified:

A low carbon society	-
Quality communications, infrastructure and transport	-
Economic development	-
Quality skills for the long term	-
Quality jobs for the long term	-
Childcare	-

A resilient Denbighshire

Overall Impact	Positive
Justification for impact	The project seeks to provide access to equitable services close to home, thereby reducing the impact of carbon emissions on the environment by reducing the need to use vehicles to travel when accessing support services.

Further actions required	A Project Team has been established to oversee the ITT and implementation of the services post-ITT. The Project Team is made up of representatives from the six Local Authorities and the Betsi Cadwaladr University Health Board. The North Wales Leadership Group will provide governance and scrutiny of the project.
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Positive impacts identified:

Biodiversity and the natural environment	-
Biodiversity in the built environment	-
Reducing waste, reusing and recycling	-
Reduced energy/fuel consumption	The project seeks to provide access to equitable services close to home, thereby reducing the impact of carbon emissions on the environment by reducing the need to use vehicles to travel when accessing support services.
People's awareness of the environment and biodiversity	-
Flood risk management	-

Negative impacts identified:

Biodiversity and the natural environment	-
Biodiversity in the built environment	-
Reducing waste, reusing and recycling	-
Reduced energy/fuel consumption	-
People's awareness of the environment and biodiversity	-
Flood risk management	-

A healthier Denbighshire

Overall Impact	Positive
Justification for impact	<p>The whole purpose of the project is to enable those with memory issues and concerns and a diagnosis of dementia (and their family and carers) to have access to readily available support and advice.</p> <p>Being able to access information, assessment and support early (at the pre diagnosis stage and the post diagnosis stage) should contribute towards individuals being reassured that support is available when needed.</p> <p>Those that are identified as having memory issues, but that are not diagnosed with dementia, will be educated in the 5 ways to prevent the development of dementia.</p>

Further actions required	A Project Team has been established to oversee the ITT and implementation of the services post-ITT. The Project Team is made up of representatives from the six Local Authorities and the Betsi Cadwaladr University Health Board. The North Wales Leadership Group will provide governance and scrutiny of the project.
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Positive impacts identified:

A social and physical environment that encourage and support health and well-being	The project will develop social and peer support groups within the county and regionally through the 'Dementia Centre' model that will enable a one stop shop for memory concerns, issues and post diagnosis support.
Access to good quality, healthy food	Through the encouragement and promotion of those with memory loss concerns or a dementia diagnosis to follow a healthy diet.
People's emotional and mental well-being	Through the provision of a more coordinated and consistent advice and support service.
Access to healthcare	Through the provision of a more coordinated and consistent advice and support service.
Participation in leisure opportunities	Through the encouragement and promotion of those with memory loss concerns and a dementia diagnosis to access leisure activities.

Negative impacts identified:

A social and physical environment that encourage and support health and well-being	-
Access to good quality, healthy food	-
People's emotional and mental well-being	-
Access to healthcare	-
Participation in leisure opportunities	-

A more equal Denbighshire

Overall Impact	Positive
Justification for impact	The needs and preferences of all members of the community will be considered through consultation. Services will be tailored locally to suit the needs and preferences of those that need to access the services.
Further actions required	A Project Team has been established to oversee the ITT and implementation of the services post-ITT. The Project Team is made up of representatives from the six Local Authorities and the Betsi Cadwaladr University Health Board. The North Wales Leadership Group will provide governance and scrutiny of the project.

Positive impacts identified:

<p>Improving the well-being of people with protected characteristics. The nine protected characteristics are: age; disability; gender reassignment; marriage or civil partnership; pregnancy and maternity; race; religion or belief; sex; and sexual orientation</p>	<p>The integrated pathway of advice and support service will be open to all members of the community to access. People with protected characteristics will be encouraged to access the services and access to the services will facilitate ease of access to all.</p>
<p>People who suffer discrimination or disadvantage</p>	<p>Access to the services will facilitate ease of access to all and be monitored via the 'All Wales Dementia Standard' framework for delivery.</p>
<p>People affected by socio-economic disadvantage and unequal outcomes</p>	<p>Access to the services will facilitate ease of access to all and be monitored via the 'All Wales Dementia Standard' framework for delivery.</p>
<p>Areas affected by socio-economic disadvantage</p>	<p>Access to the services will facilitate ease of access to all and be monitored via the 'All Wales Dementia Standard' framework for delivery.</p>

Negative impacts identified:

<p>Improving the well-being of people with protected characteristics. The nine protected characteristics are: age; disability; gender reassignment; marriage or civil partnership; pregnancy and maternity; race; religion or belief; sex; and sexual orientation</p>	<p>-</p>
<p>People who suffer discrimination or disadvantage</p>	<p>-</p>
<p>People affected by socio-economic disadvantage and unequal outcomes</p>	<p>-</p>
<p>Areas affected by socio-economic disadvantage</p>	<p>-</p>

Overall Impact	Positive
Justification for impact	The purpose of the project is to provide ease of access to a consistent level of high quality support across the whole region. The project will use Welsh Government funding to build on existing good-practice to deliver improved support to those with concerns over memory loss and a diagnosis of dementia across the region.
Further actions required	A Project Team has been established to oversee the ITT and implementation of the services post-ITT. The Project Team is made up of representatives from the six Local Authorities and the Betsi Cadwaladr University Health Board. The North Wales Leadership Group will provide governance and scrutiny of the project.

Positive impacts identified:

Safe communities and individuals	-
Community participation and resilience	Through local and regional consultation directed and overseen nationally by 'Improvement Cymru Wales' and the regional 'Dementia Steering Group'.
The attractiveness of the area	Through the provision of more readily accessible services.
Connected communities	Through the provision of a uniformed service across the region.
Rural resilience	Through the provision of accessible services located in communities across the region.

Negative impacts identified:

Safe communities and individuals	-
Community participation and resilience	-
The attractiveness of the area	-
Connected communities	
Rural resilience	

A Denbighshire of vibrant culture and thriving Welsh language

Overall Impact	Positive
Justification for impact	The expectation is that a proportion of the staff employed in the services will be fluent in Welsh. Services will be accessible close to home. Ongoing consultation and engagement with local communities will ensure that culture and heritage are catered for in ongoing service delivery.
Further actions required	A Project Team has been established to oversee the ITT and implementation of the services post-ITT. The Project Team is made up of representatives from the six Local Authorities and the Betsi Cadwaladr University Health Board. The North Wales Leadership Group will provide governance and scrutiny of the project.

Positive impacts identified:

People using Welsh	Services will be easily accessible close to home. The expectation is that staff employed in the services will be fluent in Welsh.
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Promoting the Welsh language	Services will be easily accessible close to home. The expectation is that staff employed in the services will be fluent in Welsh.
Culture and heritage	Services will be accessible close to home. Ongoing consultation and engagement with local communities will ensure that culture and heritage are catered for in ongoing service delivery.

Negative impacts identified:

People using Welsh	-
Promoting the Welsh language	-
Culture and heritage	

A globally responsible Denbighshire

Overall Impact	Positive
Justification for impact	Services will be locally accessible. Staff working in the services may utilise local services such as shops / cafes to an increased rate, thereby supporting local community based shops, etc. Through the provision of locally-based / locally-accessible services there should be reduced need for people to use vehicular traffic to travel to / from the point of service.
Further actions required	A Project Team has been established to oversee the ITT and implementation of the services post-ITT. The Project Team is made up of representatives from the six Local Authorities and the Betsi Cadwaladr University Health Board. The North Wales Leadership Group will provide governance and scrutiny of the project.

Positive impacts identified:

Local, national, international supply chains	Through developing existing and new locally based and accessible services, the project should support this as staff will be working in local communities.
Human rights	Local communities will be able to access localised services.
Broader service provision in the local area or the region	Local communities will be able to access localised services.
Reducing climate change	Being able to access localised services will result in reduced travel.

Negative impacts identified:

Local, national, international supply chains	-
Human rights	-
Broader service provision in the local area or the region	-
Reducing climate change	-

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Commissioning Form



This form is to be completed by the commissioning service or department for all procurement proposals with a total value above £25,000. If you are seeking an exception from Contract Procedure Rules or exception from the requirement to tender, you must complete an **Exception Form**.

Title	Regional Memory Assessment Support Service Invitation to Tender (ITT).
Head of Service:	Catrin Roberts
Manager:	Catrin Perry
Report Completed by:	Catrin Perry / John L Williams
Date:	20 th October 2021
Total Estimated Value:	£3.36Million (Exc. VAT) over a period of 5 (Five) years.

PROCUREMENT TEAM USE ONLY	
Officer	Simon Beech
Priority	Med
Category	Services
Received	25/10/2021
Complete by	25/10/Y2021

Type	Copy and paste:
Goods:	<input type="checkbox"/>
Services: services not subject to the 'light touch regime' (i.e. most services)	<input type="checkbox"/>
Light Touch Regime: certain social, health, education & other services subject to the 'light-touch regime'	<input checked="" type="checkbox"/>
Works:	<input type="checkbox"/>

Does the proposal include Land contracts or the appointment of developers? Yes No

If Yes, has the Monitoring Officer (Legal) been consulted? Yes No

If Yes state the Monitoring Officer's advice. If No, state why not:

N/A.

Does the proposal include Information & Communication Technology, property or works? Yes No

If Yes, has the relevant council service been involved? Yes No

If Yes state the services' involvement. If No, state why not:

N/A.

Procurement Level Copy and paste:

Intermediate Value: £25,000 to OJEU threshold*	<input type="checkbox"/>
--	--------------------------

High Value: above relevant OJEU threshold*	<input checked="" type="checkbox"/>
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*OJEU limit Goods/ Services: £181,302 *OJEU limit works: £4,551,413 *OJEU limit light touch regime: £615,278, concession agreements: £4,551,413

Procurement Process

paste:

Copy and

Is there a corporate purchasing arrangement or National Procurement Service framework or other framework agreement relevant to your proposal?

Yes

No

If Yes, state which below:

N/A.

Are you planning to make use of any corporate purchasing arrangement or framework agreement identified above?

Yes

No

If Yes, will the process be direct award or mini competition?

N/A.

Timescales

Date	Milestone
29/10/2021	Authorisation of Commissioning Form
12/11/2021	Final contract terms, specification & evaluation methodology agreed by Procurement/Legal
02/12/2021	Tender advertised
13/01/2022	Tender closed to responses, start evaluation
20/01/2022	Evaluation finalised & Submission of Cabinet Report for approval to award contract(s)
07/03/2022	Contract award
01/04/2022	Contract start

Outline

Briefly describe the proposal

For DCC to act as the Lead Commissioner on an ITT potentially valued at up to £3.36M (Exc. VAT).

The ITT is seeking an external partner / external partners to support the North Wales Regional Partnership Board (RPB) in developing services to support individuals with concerns over memory loss.

The commissioned work will support the implementation of the 'North Wales Dementia Strategy (March 2020)' through providing a uniform and consistent regional approach to the provision of support to individuals at the pre-assessment and post-assessment stages.

The RPB, through the Regional Collaboration Team (RCT), has secured additional / new and recurring revenue funding to the value of £672,000 / annum from Welsh Government under the Welsh Government 'Integrated Care Fund (ICF)' programme for the purpose of developing an enhanced regional approach to supporting individuals who have concerns over memory loss at the pre-assessment and post-diagnosis stages.

The 'North Wales Leadership Group', which is composed of Local Authority Social Care Strategic Directors, will provide governance and scrutiny of the project.

The additional / new funding will be passed to the RPB under existing Welsh Government funding arrangements (i.e. Terms & Conditions).

Price / Quality Weighting

Please state the percentage weightings being given to price and quality in your tender evaluation:

Price	Quality
20 %	80%

Options

Copy and paste:

Has a zero cost option been considered?

Yes No

Has a reduced cost option been considered?

Yes No

State whether and why zero and/or reduced cost options have been adopted or discounted:

The proposal has undertaken an independent review of current provision and identified duplication, inequality and inefficiencies in the provision. This proposal has provided all partners with a reduced cost option/ cost saving against existing regional provision. The current provision is not currently funded by DCC.

To deliver the objectives set out in the 'North Wales Dementia Strategy (March 2020)' the commissioning partners (i.e. the six Local Authority and the Health Board) need to commission external partners with the requisite knowledge, expertise and established infrastructure in delivering services to those with concerns over memory loss to work in partnership with them.

Collaborative Procurement

Copy and paste:

Has a collaborative procurement with Denbighshire/Flintshire County Council been considered?

Yes No

If yes please give details, if no please state reason:

Denbighshire / Flintshire County Council Procurement Department is supporting the commissioning partners in preparing and issuing the ITT.
The ITT will be conducted in line with DCC Contract Procedure Rules.
This is a regional contract being led by DCC.

Cross Service Procurement

Copy and paste:

Has a procurement across another Council Service been considered if there is the same or similar need for the works/goods/services?

Yes No

If yes please give details:

The procurement activity required on this occasion is unique to the RPB.
The RCT will act as the overall Project Manager for the implementation of the services post-ITT.
A Project Team has been established to oversee the ITT and implementation of the services post-ITT.
The Project Team is made up of representatives from the six Local Authorities and the Betsi Cadwaladr University Health Board.

Existing Council Contracts

Copy and paste:

Is there an existing Council contract that covers the same or similar works, goods or services which can be utilised?

Yes No

If yes please give details:

N/A.

Safeguarding

Safeguarding includes everything a Council can do to keep people safe, including minimising the risk of harm and accidents, taking action to tackle safety concerns and ensuring people grow up and live in safe circumstances. Safeguarding covers physical, sexual, psychological and financial abuse, neglect, modern slavery and radicalisation.

Does the works, goods or services include any elements that raise safeguarding concerns or requirements?

Copy and paste:

Yes No

If yes please give details:

Potential providers will have to demonstrate that they have satisfactory safeguarding policies and procedures in place as part of the evaluation of the ITT.

Data Protection

Does the works, goods or services include any elements that involve the processing or sharing of personal data of living individuals?

Copy and paste:

Yes No

If yes please give details:

The services being commissioned necessitates the sharing of the personal data of those individuals being assessed in order to identify (and make referrals to) the appropriate agency(ies) to provide support with the concerns that an individual has, and in order to formulate the package of care and support that is required by individuals' post-diagnosis. Also the services will support the tracking and ongoing support needs of the individual with partners within BCUHB and the six Local Authorities

The personal data relating to individuals accessing the services will be shared for the purposes of referring the individuals to the appropriate support agency(ies) and for enabling the support agency(ies) to undertake a full assessment of the needs of each individual and to track their support needs over the course of their journey with dementia.

Potential providers will have to demonstrate that they have satisfactory data protection policies and procedures in place as part of the evaluation of the ITT.

Potential providers will have to agree to adhere to the data protection policies of all of the commissioning partners as part of the evaluation of the ITT and this requirement will form part of the terms and conditions of the resultant contract(s) for the required services.

If Yes, has the Information Governance Team been consulted?

Yes No

If No, state why not:

The Project Team has completed the required DCC 'Data Protection Impact Assessment' and determined that the level of risk associated with the activity is 'Medium'.
Robust contract and performance management of the successful bidder(s) will facilitate ongoing monitoring and management of the data protection practices each provider has in place.
The ITT will include the standard DCC questions for Data Protection. This will be an assessed section of the ITT and will be assessed on a 'Pass' / 'Fail' basis.
The terms & conditions of the contract issued to successful bidders will stipulate the data protection and data security measures that the commissioning partners require for this activity.

Community Benefits

Copy and paste:



Are you including community benefits?

Yes

No

If Yes, provide details below: If No, state why community benefits have not been included

Note: Community Benefits must be considered for all Goods & Services contracts over £25,000, all Works contracts over £100,000 and it is mandatory to include community benefits in all contracts for the value of £1,000,000 and over.

If you have not yet discussed Community Benefits with the Community Benefits Hub please contact communitybenefits@denbighshire.gov.uk

The DCC Community Benefits Manager has been consulted and has committed to provide community benefits requirements for inclusion within the ITT and the service specification for the services being tendered for.

These requirements will focus on:

1. The embedded value of delivering the service as described in the ITT, for example, providing support closer to the home / community; developing a single point of access approach to: providing information assistance and guidance / referral pathways; improving outcomes for service users;
2. The added value that can be secured via commissioning the services, for example, work placements, career outreach and support to attract new entrants to the sector;
3. A commitment from bidders to offer additional support to families and loved ones of service users, via information, workshops, 3rd sector support, etc.

The DCC Community Benefits Manager will be a member of the ITT Evaluation Panel and will assess bidders against a defined scoring criteria as part of the evaluation of tender submissions.

Contract Management and Key Performance Indicators

Have you considered key performance indicators to use to monitor contractor performance?

Yes No

If No, state why not:

N/A.

If yes please give details, including KPI's related to Community Benefits:

The service specification for the services includes KPI that are outcome focussed.
Potential providers will be required to submit a project plan detailing how they will meet these outcomes during the lifetime of the contract as part of their ITT submission.

The outcomes specified in the service specification have been defined on the basis of the 'SMART' ('Specific' + 'Measurable' + 'Achievable' + 'Realistic' + 'Time-bound') approach. The Project Team will work in partnership with the successful bidder(s) to achieve the outcomes. Robust contract and performance management of the successful bidder(s) will facilitate ongoing monitoring and management of the providers' performance in achieving the required outcomes.

The Local Economy

Copy and paste:

Have you considered ways in which this proposal might benefit the local economy and increase opportunities for local businesses?

Yes

No

If Yes, provide details below: If No, please state why not.

The project will oversee the development of existing services and the provision of new services where there are none currently (ie 'Community Hubs' and 'Community Access Points' where services are co-located in order to provide early intervention and assessment support).

The Project Team has undertaken a 'gap analysis' to identify where new provision is required. It is anticipated that the development of existing provision and the creation of new provision within the community will benefit the local economy through:

1. Providing opportunities for people to work within their local community;
2. Providing opportunities for work placements for those who are interested in pursuing a career in the healthcare and social care sectors;
3. Providing opportunities for local suppliers to do business with an expanded service;
4. The workforce employed within the community based facilities spending money in shops, cafes, restaurants and leisure facilities locally.

Grant Funding

Is grant funding being used in whole or in part to fund the procurement?

Copy and paste:

Yes

No

If yes please give details and please state whether there is a grant agreement:

N/A.

The North Wales Regional Partnership Board (RPB), through the Regional Collaboration Team (RCT), has secured additional / new and recurring funding to the value of £672,000 / Annum from Welsh Government for the purpose of developing the services required.

Finance

Revenue Funding Source	Amount
Welsh Government 'Integrated Care Funding (ICF)'	£672,000 / Annum – Recurring (Exc. VAT).
Total Revenue Funding:	£672,000 / Annum – Recurring (Exc. VAT).

Estimated Total Value:	£3.36Million (Exc. VAT) over a period of 5 (Five) years.
Estimated Annual Value	£672,000 (Exc. VAT).

Cost Code	S93067
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If the contract is a collaboration with external partners the figures quoted should include the total contract value not just the Local Authority element.

Contract

Provide basic details of any contract to be awarded

Type of Contract:	DCC Standard format contract for services.
Proposed Start date:	1 st April 2022
Proposed End date:	31 st March 2024 with the option to extend by up to 3-years.
Proposed options for extension (if any):	To extend the initial contract by up to 3 (Three) years on a + 1 + 1 + 1 basis, subject to satisfactory performance (by the provider(s)) and where an extension supports the ongoing requirements and circumstances prevailing at that time.
Maximum duration (including extensions):	5 (Five) years.

Risk Assessment

What is the total estimated value of the proposal?	Over £2m
If things go wrong, what is the operational risk to the Local Authority?	Medium
If things go wrong, what is the reputational risk to the Local Authority?	Medium
If things go wrong, what is the financial risk to the Local Authority?	Low

Risk Mitigation

For risks which have a medium or high risk, state steps to be taken to minimise the risk:

<p><u>Operational risk:</u> The risk of a selected provider failing to meet contractual requirements, or the likelihood of a selected provider experiencing a business failure, will be monitored through ongoing contract and performance management by the Project Team. The wider issue of staff recruitment and retention across the healthcare and social care sectors could possibly impact upon the development and provision of the services. The Project Team will formulate a contingency plan to mitigate against operational risk.</p> <p><u>Reputational risk:</u> The risk of a selected provider failing to meet contractual requirements (which could have an adverse impact on the reputation of the commissioning partners) will be monitored through ongoing contract and performance management by the Project Team. The Project Team will formulate a contingency plan to mitigate against reputational risk.</p> <p><u>Financial risk:</u></p>
--

This is considered to be low as providers will be paid in arrears.
 The financial position of tenderers will be assessed in line with DCC Procurement Department practice as part of the ITT.
 The Project Team will undertake periodic credit checks on the selected providers as part of its routine contract management routine.

Consultation with Members

Please confirm that relevant members have been informed where the decision has implications for a particular locality.

Copy and paste:

Yes No

If Yes, please list member's names below and details of any feedback incorporated.

The DCC Lead Member for Community Support Services has been consulted.
 Lead Members for the five other Local Authority partners have been consulted through the members of the North Wales Leadership Group.

Procurement Checklist

Copy and paste:

Has a Sustainability / Wellbeing Impact Assessment been completed?	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>	N/A	<input type="checkbox"/>
Have you identified and mitigated any potential conflicts of interest?	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>	N/A	<input type="checkbox"/>
Have you conducted market dialogue, research, analysis?	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>	N/A	<input type="checkbox"/>
Have you consulted stakeholders, partners and/or end users?	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>	N/A	<input type="checkbox"/>
Have you consulted the Insurance and Risk Manager on potential insurance issues?	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>	N/A	<input type="checkbox"/>
Have you instructed the legal team to develop contract terms?	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>	N/A	<input type="checkbox"/>
Have you sought advice on safeguarding issues?	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>	N/A	<input type="checkbox"/>
Have you sought advice on any TUPE, IPR or other legal issues?	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>	N/A	<input type="checkbox"/>
Have you determined contract management & information requirements?	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>	N/A	<input type="checkbox"/>
Have you determined whether to use lots (e.g. to encourage SMEs)?	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>	N/A	<input type="checkbox"/>
Could you reserve the contract for public mutuals or social enterprises?	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>	N/A	<input type="checkbox"/>
Have you drafted the tender specification?	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>	N/A	<input type="checkbox"/>
Have you developed evaluation criteria & scoring methodology?	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>	N/A	<input type="checkbox"/>

Have you identified the scorers/evaluators?

Yes No N/A

Will you need to arrange interviews, presentations, site visits etc.?

Yes No N/A

Is this proposal funded wholly or in part by EU grant?

Yes No N/A

AUTHORISATION

The undersigned authorise the commissioning proposal described

TEAM MANAGER: (if within spend authorisation limit)

Signature



Catrin Roberts (Head of Regional Collaboration)

Date

1-11-2021

HEAD OF SERVICE/CHIEF OFFICER: (Mandatory)
(or Service Manager if within their spend authorisation limit)

Signature


Phil Gilroy (Head of Service)

Date

1-11-2021

CHIEF DIGITAL OFFICER (Mandatory for all ICT Contracts)


Signature

N/A.

Date

SECTION 151 OFFICER (Finance): (Mandatory for all contracts above £250,000)

Signature



Steve Gadd (Head of Finance and Property)

Date

04/11/21

MONITORING OFFICER (Legal): (Mandatory for all contracts above £250,000)

Signature


Gary Williams (Head of Legal, HR & Democratic Services)

Date

03/11/2021

LEAD CABINET MEMBER: (Mandatory for all contracts above £1,000,000)

Signature



Date

1-11-2021

N.B: Contracts over £2,000,000 also require Cabinet approval and the completion of a Cabinet report.

PROCUREMENT TEAM ASSESSMENT

This section to be completed by the Procurement Team following receipt of an appropriately completed commissioning form.

PROPOSED START DATE

25/10/21

TARGET END DATE

31/03/2022

RECOMMENDATIONS:

Project to proceed as identified.
The timescales are tight for this project however if we are able to follow our project plan as intended a contract start date of 1st April 2022 is achievable.
As detailed on the form Karen Bellis is to be consulted on the inclusion of Community Benefits.
The Well-being Impact Assessment and Data Protection Impact assessments have been completed.
The service area is to consult the Legal Department regarding whether TUPE applies and to also seek guidance on if any property agreements are required. Any associated documentation will need to be included in the tender documents

PROCUREMENT OFFICER

Simon Beech

DATE

25/10/21

Report to	Cabinet
Date of meeting	23 rd November 2021
Lead Member / Officer	Cllr Brian Jones: Lead Member for Waste, Transport and the Environment / Tony Ward: Head of Highways, Facilities & Environmental Services
Report author(s)	Chris Brown / Joanne Taylor
Title	Tender of new Fleet Vehicles for the new Waste Model

1. What is the report about?

- 1.1. This report is about a proposal to undertake a tendering process to identify a main contractor to deliver new fleet vehicles to support the DCC Waste Model for household, trades and communal waste collections

2. What is the reason for making this report?

- 2.1. A decision is required to give approval to the proposed tendering exercise to identify a main contractor to deliver fleet vehicles.

3. What are the Recommendations?

- 3.1. That Cabinet grant approval to undertake the proposed tendering exercise.
- 3.2. That the Committee confirms it has read, understood and taken account of the Well-being Impact Assessment (Appendix 1) and Fleet Commissioning Form (Appendix 2), and Timeline (Appendix 3) as part of its consideration.
- 3.3. That this decision is implemented immediately, in view of the need for the Invitation to Tender to commence early December 2021 to ensure the goods are received in time for launch of the new service model. This is due to the current long lead time of these vehicles.

- 3.4. NOTE: A further report will be brought back to Cabinet in January 2022 for approval of the subsequent Contract Award following the tendering exercise, which will also confirm contract management arrangements, tendered costs, and contract details.

4. Report details

- 4.1. Outline timescale for the proposed tender exercise are detailed below. Given the potential works value, OJEU timescales apply. In setting up and running the tendering exercise, officers will work with (and take advice from) Legal & Procurement. The tender will be issued via Sell2Wales using the Proactis system. Key milestones and their target dates for this tendering exercise are shown in Appendix 3.
- 4.2. The anticipated contract value for a diesel fleet is estimated at £2.554m which would be within the current budget allocated for delivery; however please note that the actual number of vehicles is to be finalised and is therefore subject to change. The maximum foreseen increase would be in region of two vehicles, the impact of which may be a requirement to reassess the budget, or reduce the number of 'spare' vehicles although this is not the preferred option as these are required to ensure business continuity.
- 4.3. The purchase of up to 20% electrical vehicles is being considered. This could cost up to 50% more than diesel, and we would therefore need to secure funding from other sources to be viable. Discussions have commenced with Welsh Government, to request top-up funding to cover the whole cost difference between diesel and electric vehicles. If funding is not secured from WG, we would need to identify alternative sources of funding or reassess our preferred ratio of electrical vehicles.
- 4.4. The report brought to Cabinet in January 2022 will notify the tendered costs and contract details.

5. How does the decision contribute to the Corporate Priorities?

- 5.1. Although not directly mentioned within the current Corporate Plan, the planned changes to household waste collection will have a positive on the Corporate Priority, “Environment: Attractive and Protected, supporting well-being & economic prosperity”. It will increase the quantity and quality of recycling collected from households, and increase opportunities for closed loop recycling. It will also enable the potential expansion of local businesses, leading to employment opportunities and economic growth.

6. What will it cost and how will it affect other services?

- 6.1. The cost of the proposed tender exercise will solely be in officer time associated with the work. As noted already, further approvals will be sought via Cabinet for Contract Award to the successful contractor at the end of the tendering process.

7. What are the main conclusions of the Well-being Impact Assessment?

- 7.1. This Report is simply seeking approval to issue an Invitation to Tender (ITT), See Appendix 1 for further detail of WBIA undertaken for overall Waste Service Remodelling within which the development of a new Waste Transfer Station is a key element to support the proposed new service model. The overall outcome of the Well-being Impact Assessment is positive.

8. What consultations have been carried out with Scrutiny and others?

- 8.1. Lead Member for Waste, Transport and the Environment and Lead Member for Finance consulted and updated via their position on **Project Board**. The Project Board, chaired by the Head of Highways & Environmental Services who

acts as the Project Executive meets approximately monthly and at each Project Board updates on Risk and the latest position on Costs are presented for review and action as required.

- 8.2. The overall principle of moving to a new waste delivery model support by a new fleet was originally approved at **SIG and Cabinet** in December 2018 and subsequent updates on progress were presented at **Communities Scrutiny** in October 2019 and May 2021 and **Cabinet Briefing** in March 2021.
- 8.3. See attached Appendix 2 (Commissioning Form) that was signed off in January 2020. Changes to the overall service change delivery programme has meant that the tender is only required to be issued now. The proposed procurement route remains the same.

9. Chief Finance Officer Statement

- 9.1. The proposed tendering exercise which will help deliver the development of a new Waste Transfer Station to support the overall waste collection service change has been approved in principle.
- 9.2. The contract award itself will be subject of a further report.
- 9.3. It is important that the cost is maintained within the existing budget allocations for the project and that the impact of utilising external funding to help bridge the gap to the more expensive electric option is considered. A plan would need to be put in place to ensure budget is available to replace those vehicles at the appropriate time in the future. On that basis the report is supported.

10. What risks are there and is there anything we can do to reduce them?

- 10.1. Risk of no tender responses. Impact of this would be high, but likelihood is low as we're using an existing framework. We are however not expecting many responses.
- 10.2. Risk that WG does not fund price gap between diesel and electric vehicles. Impact would be Medium. Mitigation if this happens would be to agree fall-back

position on whether alternative funding can be found, or whether to procure all diesel fleet.

- 10.3. Risk that none of the submissions meet our requirements fully. Impact would be Medium. Mitigation would be to contract multiple suppliers (with the additional work and monitoring/ meetings that may entail)
- 10.4. Ongoing fast-changing market pressure on prices and material supplies increase the risk that tenders will exceed current indicative costs. Impact would be High. We have reviewed latest fleet costs with suppliers. We have also advised relevant parties that there is a risk that tenders will exceed current indicative costs.
- 10.5. Risk that suppliers are unable to deliver the vehicles within the required timeframe. The Vehicle Market is currently strained, with a worldwide shortage of microchip (semi-conductors). Suppliers may also be impacted by other external pressures. Impact would be High. We therefore aim to get the tender out as soon as possible to allow for long lead times - hence this report. We also aim to award the contract as soon as possible

9 Power to make the decision

- 9.1 Part II Environmental Protection Act 1990
- 9.2 s111 Local Government Act 1972
- 9.3 s120 Local Government Act 1972

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OPTION 5 (Preferred) - Weekly Kerbside Sort (including food waste), 4- weekly residual, AHP service

Well-being Impact Assessment Report

This report summarises the likely impact of the proposal on the social, economic, environmental and cultural well-being of Denbighshire, Wales and the world.


Assessment Number:	407
Brief description:	<p>This assessment is required as the Council needs to fundamentally change the way we collect household waste to further improve recycling in the County as part of strategy to meet Welsh Government 70% recycling target by 2024/25 and to address on-going budget pressure expected to rise to £900,000 by 2019/20 due to the current cost of sending our mixed blue bin recycling for further separation at a Materials recovery Facility. In Option 5 (preferred) the comingled blue recycling 240l bin would be replaced with a TrolliBocs System, where residents present sorted waste into separate stackable containers. The Trollibocs and the existing food waste caddy would be collected weekly on the same vehicle, resulting in resource revenue savings from the provision of higher quality, pre-sorted recycling. . Residual waste would be collected every 4 weeks in a 240l black bin (as opposed to fortnightly in a 140/180l bin) which is projected to reduce the amount of waste that could have been recycled going in the black bin (currently 51% of items in the black bin could have been recycled on our other kerbside services). An optional human hygiene waste service would be offered to remove "smelly waste" from the residual bin where required. New recycling waste streams would be targeted, including batteries, small electrical, electronic equipment (WEEE) and textiles and collected on the same day as the recycling, but every fortnight. Currently residents put paper, card, wax cartons, plastic containers/bottles, can and glass bottles/jars altogether in a 240litre blue bin which is collected fortnightly.</p>
Date Completed:	19/10/2018 08:29:46 <div style="text-align: center;">Page 65</div>

Completed by:	Tara Dumas
Responsible Service:	Highways & Environmental Services
Localities affected by the proposal:	Whole County,
Who will be affected by the proposal?	All Residents / Households in Denbighshire; Operational Waste Team as new model rolled out
Was this impact assessment completed as a group?	Yes

IMPACT ASSESSMENT SUMMARY AND CONCLUSION

Before we look in detail at the contribution and impact of the proposal, it is important to consider how the proposal is applying the sustainable development principle. This means that we must act "in a manner which seeks to ensure that the needs of the present are met without compromising the ability of future generations to meet their own needs."

Score for the sustainability of the approach


 (3 out of 4 stars) Actual score : 27 / 30.

Implications of the score

Implementing the preferred option will align DCC to the Welsh Government waste collection blueprint, meaning that we are operating to a consistent approach to other Welsh LA's in order to maximise the quantity and quality of recyclable household waste we collect. The preferred option seeks to restrict residual capacity further than the blueprint by The Welsh Government have carried out relevant sustainability and economic appraisals on their blue print (Independently reviewed in March 2016 by Eunomia) to determine it to be the most economically and environmentally practical approach to managing household waste.

Summary of impact

Well-being Goals

A prosperous Denbighshire	Positive
A resilient Denbighshire	Positive
A healthier Denbighshire	Neutral
A more equal Denbighshire	Neutral
A Denbighshire of cohesive communities	Neutral
A Denbighshire of vibrant culture and thriving Welsh language	Neutral
A globally responsible Denbighshire	Positive



Main conclusions

Overall the proposed project to Remodel the Waste Service Collection should have positive impacts in terms of a prosperous and resilient and a globally responsible Denbighshire as the new service will increase recycling performance by at least 3%. The higher quality recyclable stream will support the adoption of EU Circular Economy measures and the Welsh Economic Action Plan. The model is also the most cost efficient of all options considered, bringing in a new income stream that protects other council services from further resource reductions. There is a neutral impact on equality due to the introduction of a new service to deal with hygiene waste sometimes produced by young families and the elderly. We have reviewed (currently in draft) our waste policies to ensure exemptions can be awarded to households that struggle to participate fully in the recycling service for genuine physical or mental health reasons. There are no health implications for the new service. Residual waste will be collected less frequently but smelly waste such as nappies and food waste will be collected weekly. There is a neutral impact on vibrant culture and welsh language as all communications will be available in Welsh and English. There will be a significant focus on community engagement throughout and post implementation, encouraging intergenerational learning (young people as ambassadors) and motivational communications. There is a neutral impact on cohesive

communities as the new waste model supports and strengthens a social enterprise operating model for the collection and re-use of textiles, and the service changes are supported through a new (draft) household waste collection policy, to support the regulation of the new operating model.

Evidence to support the Well-being Impact Assessment

- We have consulted published research or guides that inform us about the likely impact of the proposal
- We have involved an expert / consulted a group who represent those who may affected by the proposal
- We have engaged with people who will be affected by the proposal

THE LIKELY IMPACT ON DENBIGHSHIRE, WALES AND THE WORLD

A prosperous Denbighshire

Overall Impact	Positive
Justification for impact	The new waste service will secure the long term future of the service and associated jobs and importantly contribute to increasing recycling rates in the County which will minimise residual waste generated by the County's residents. There is an overall reduction in the Council's carbon footprint through enhanced capture of recycling, especially food waste. Materials recycled are of higher quality which will help stimulate growth in the manufacturing industry within the UK.
Further actions required	Maximising the positive impacts from higher recycling rates will be dependant on undertaking a comprehensive communication campaign and ongoing education strategy that provides both instructional and motivational information to encourage people to take the extra effort to recycle more and separate their household waste items into various containers. A YouGov Survey stated that 70% of people want to know what happens to their rubbish and 32% would be more likely to separate their materials if they knew what happened to them. the Viridor Recycling Index 2017 (consumer survey) showed that only a quarter of people believed their waste was properly recycled and showed a clear need for better education, with seven in ten (69%) people feeling frustrated about not having enough education materials on recycling. There is an opportunity to re-engage with Denbighshire citizens to provide the information that will inform and influence pro-environmental behaviours. Consideration to reducing manual handling concerns will be given when specifying the new kerbside recycling vehicles, including consultation with Unions and the workforce. W and R team to investigate introduction of a "ready for work" programme to train up new operatives (workforce succession planning) and career pathways opportunities for existing employees to upskill.

Positive impacts identified:

A low carbon society	<p>Application of the waste hierarchy, enhanced opportunity for closed loop recycling, greater quantities of waste recycled, less vehicle passes to each households over a 4 week period, vehicle haulage movements as recycling is bailed locally - so overall greater environmental benefits. Increased in recycling performance of 3.1% projected. There is a wide evidence base to show that Kerbside Sort yields a lower carbon footprint than co-mingled collections. The carbon impacts of different methods of collection and post collection sorting were shown by the ADAS report for London Borough of Camden which stated that: "The carbon footprint of the whole process for the co-mingled collection, transfer and MRF is 77% greater than for the kerbside sorted recycle collection system."</p> <p>High quality materials are more likely to be used in closed loop recycling where glass bottles and jars are recycled into similar products, paper into paper and so on. The carbon benefits of the closed loop recycling of glass were demonstrated in a 2006 paper "The impact of the carbon agenda on the waste management business", Grant Thornton, Oakdene Hollins. The reduced carbon impact of kerbside sort vehicles compared to large Refuse Collection Vehicles currently used to collect recycling in DCC are considerably lower, as supported by the following paper "Kerbside Recycling in Wales: Environmental Costs, Waste and Resources action Programme (WRAP) Page 69".</p>
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<p>Quality communications, infrastructure and transport</p>	<p>All new waste collection rounds will undertake route optimisation analysis to reduce unnecessary mileage and optimise efficiency, as well as round risk assessments to avoid traffic congestion where practical. The changes will be supported by a communications plan, to include face to face public engagement, a schools education package, and revised instructional material. Option 5 will result in significant capital investment in local authority depots (North Wales) and new waste containers. There may be an opportunity to combine the provision of salt barns with the depot bulking facilities at one of the sites, improving the way we manage winter maintenance resources.</p>
<p>Economic development</p>	<p>Collected recycling will be of adequate quality to be reprocessed in the UK (as opposed to being shipped overseas), encouraging home grown manufacturing industries to develop/expand. Collecting high quality recycling through source segregation is a priority for Welsh Government as they recognise the opportunities the EU "Circular Economy" package brings to helping Wales grow its own economy, and in a more sustainable way (www.gov.wales news article "Wales leading the way towards becoming a circular economy" 28th June 2018. Positive impacts of the circular economy on economic growth are also recognised in the Welsh Government's Economic Action Plan.</p> <p>The paper by the Resources Association "Putting quality recycling at the heart of a circular economy" August 2015 concludes that mandatory source separation of recyclables, including biowaste, would reduce recycling contamination and create new economic opportunity. By example, an article by Simon Weston (LetsRecycle.com 17th July 2017) director of raw materials (Confederation of Paper Industries) states "Recent work conducted by the Confederation of Paper Industries (CPI) estimates that an increase of one percentage point in contamination would increase costs by about £8 million per annum across the entire UK mill system. For a large paper reprocessor this could equate to as much as £1.25 million per percentage point increase for each 100,000 tonnes of raw material procured. These sorts of additional costs undermine the viability of domestic re-processors when compared with foreign competitors using other material streams, and could lead to plant closures and job losses."</p> <p>Kerbside Sort systems yield very low contamination rates (1% Friends of the Earth, compared to Commingled recycling schemes that rarely achieve contamination rates below 5% and often in excess of 10%). Hygiene waste will be collected separately in the Option. It is possible that this waste stream can be recycled and future discussions with Welsh Government are anticipated over the opportunity for this waste to be re-processed in Denbighshire. This would created further jobs through the construction and operation of a new facility.</p>
<p>Quality skills for the long term</p>	<p>Waste operatives will require enhanced manual handling training. In addition, the service will be modernised to closely monitor recycling habits of individuals through enhanced data capture of weight based information. Team members will be trained to use route optimisation software. DCC's waste technical team will be trained to collate and report on a wider range of performance data. The team will be required to deliver behaviour change messages to a wide range of audiences, including to school groups and private/social landlords. Increased procurement skills and experience will also be required. The service change would be supported through the adoption of an environmental enforcement policy which the team will be required to adopt. Whilst the existing enforcement team have all existing knowledge and skills, wider adoption by the rest of the team will be required.</p>

Quality jobs for the long term	<p>All waste operatives will be required to become "recycling ambassadors" as their acceptance/rejection of presented material will be fundamental to providing weekly feedback to the residents about what can and can not be collected on the kerbside sort scheme. Expected that Waste team jobs will be secured, may be need for additional Waste Team members depending on future operational model - to be confirmed as part of further development of Business Case. The baseline is unaffordable and jobs across other council service are at risk should we not change the way we deliver our services.</p> <p>This option will secure at least 9 full time jobs in a local Social Enterprise, and support at least 18 people with learning disabilities, through the collection, sorting , cleaning and resale of textiles.</p>
Childcare	There are no known increased benefits arising from changing from the baseline to Option 5. Working hours are not modelled to change.

Negative impacts identified:

A low carbon society	<p>approx. 35,000 Blue recycling bins and 30,000 grey residual bins will become redundant but recovered bins will be collected and sent for recycling. Recovered plastic is often recycled into new waste containers. procurement of new containers will specify some recycled content (whilst maintaining strength / life expectancy of the container).</p> <p>Option 4 and 5 include the option to direct deliver recycling from the North of the County to a Conwy facility (additional 6-8 miles round trip)increasing the distance travelled by affected vehicles. This is yet to be decided.</p>
Quality communications, infrastructure and transport	Option 4 and 5 include the option to direct deliver recycling from the North of the County to a Conwy facility (additional 6-8 miles round trip)increasing the distance travelled by affected vehicles.
Economic development	None - the current receiver of comingled recycling would prefer source segregated material, due to higher quality of paper.
Quality skills for the long term	It is envisaged that the increased manual handling requirements on the kerbside sort option will lead to a number of operatives seeking redeployment or retirement. This will produce a knowledge gap in the service for which we must prepare over the next 2 years.
Quality jobs for the long term	The manual handling implications of the kerbside sort system may present as a barrier to older operatives or operatives with pre-existing conditions that limit repetitive lifting operations. A key HR work stream has been set up to identify redeployment opportunities for staff who may not be able to carry out the new duties and jobs will be re-evaluated to reflect the change in operations. The Service has already identified the Council's Career Pathways programme as a strategy to deliver succession planning and develop skills of existing employees. They are also proactively engaged in promoting career opportunities externally, such as attending job fairs.
Childcare	There are no known increased implications arising from changing from the baseline to Option 5.

A resilient Denbighshire

Overall Impact	Positive
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Justification for impact	Overall, despite potential for negative consequences due to potential increase in collection vehicle mileage and possible negative behaviour reactions by disgruntled residents who may take against recycling agenda as a consequence overall it is felt the overall message will raise awareness of the importance of recycling and the new model will support the capacity to further increase domestic recycling rates
Further actions required	Negative behaviour issues will be tackled through targeted communications on the benefits of the change to collection model to try to get all residents on board. As far as is possible new collection vehicles will be the most fuel efficient models affordable to reduce fuel consumption and emissions as far as practical to mitigate this issue.

Positive impacts identified:

Biodiversity and the natural environment	This option enables the reprocessing industry to operate closed loop recycling solutions, saving the need to use virgin materials extracted from the natural environment across the world. More recycling will be recovered than the baseline option. Evidence suggest that people adopting pro-recycling behaviours on a kerbside sort system become more supportive of wider environmental issues.
Biodiversity in the built environment	Currently around 10,000 households are receiving a sack collection for residual/recyclable waste. Sacks are ripped open by scavenging animals (seagulls, rats and foxes) providing an unnatural source of food, leading to unhealthy increases in populations of some species that may displace other species. This option will seek to reduce the number of households on a sack collection and provide a more regulated system that will prohibit residents placing food waste into sacks. The Trollibocs system does help contain litter as it must be presented lidded but will require enforcement to ensure boxes are not presented off the trolley and without lids.
Reducing waste, reusing and recycling	Option will improve and increase domestic recycling performance and produce cleaner material more suitable for closed loop recycling.
Reduced energy/fuel consumption	Food waste is co-collected on the same recycling vehicle as dry material and the number of residual collection passes per month are reduced. Overall this results in less vehicle movements.
People's awareness of the environment and biodiversity	New collection model will further raise awareness of need to and issues around recycling. A communications Strategy has been developed and includes an Education Campaign to promote pro-recycling behaviours in young people, and encourage them to take home important messages.
Flood risk management	Any changes in use to the Lon Parcwr depot to receive waste will require enhanced flood mitigation due to proximity of river. This option is still being considered and will be revisited if this depot will be used.

Negative impacts identified:

Biodiversity and the natural environment	Any development at the Lon Parcwr Depot could have an adverse effect on the local environment (Salmon River adjacent) and therefore consultation with NRW and Planning will inform depot options appraisal. As a result of the service change around 35,000 blue wheeled bins and up to 30,000 black wheeled bins will become redundant. These will be collected for recycling into new bins. To partially offset the environmental impact, new containers will contain the optimum recycled content whilst maintaining durability. Residents will be asked to request a larger black bin only if they need it, in order to reduce wastage and cost.
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Biodiversity in the built environment	Development of a waste transfer facility could impact, depending on location, yet to be determined.
Reducing waste, reusing and recycling	May encourage negative behaviour from disgruntled Residents who take against new arrangements and deliberately reduce recycling efforts. Many local authorities have restricted residual waste capacity and reduced collections to 3 weekly. there is no evidence to suggest an increase in fly tipping in these authorities. However, it is necessary to support these service changes with fair but firm household waste collection policy and resource enforcement activities adequately to ensure that dumping of rubbish and deliberately cross contaminating waste streams is appropriately regulated.
Reduced energy/fuel consumption	New collection model may generate additional distance travelled that may increase fuel consumption - to be confirmed once new collection model analysed in detail and location of tipping facilities are confirmed. Initially, households may take extra journeys to the household recycling parcs to dispose of excess waste. Overall, capacity for their waste will be increased by 57litres each week. Therefore as long as waste is segregated it should be able to be managed kerbside. The household waste collection policy will specify that households will qualify for additional capacity as long as they can demonstrate they recycle all they can, and capacity is a regular issue. Residents taking "black bag" type waste to the Recycling Parcs will be asked to segregate recyclables or the bags will be rejected. Therefore encouraging the correct behaviours at home, negating the need for additional journeys.
People's awareness of the environment and biodiversity	May encourage negative behaviour from disgruntled Residents who take against new arrangements and deliberately reduce recycling
Flood risk management	

A healthier Denbighshire

Overall Impact	Neutral
Justification for impact	Neutral overall as few relevant impacts, where potential impacts do exist they are likely to be minimal
Further actions required	Positives on engaging people in a positive way will be stressed and highlighted as part of communications during/post implementation

Positive impacts identified:

A social and physical environment that encourage and support health and well-being	This option requires the householder to do more to manage their waste responsibly. More support will be offered to residents to comply and a sustained and focussed environmental campaign will offer opportunities for social norming and intergenerational learning, where schools and their pupils encourage their communities to recycle more.
Access to good quality, healthy food	NONE
People's emotional and mental well-being	Engaging people further in the need and activity of increasing recycling will engage them in a positive activity that can improve their sense of participation and doing good. There is evidence that people using a kerbside sort system are more "bought into" recycling as they believe more strongly the material is going to be made into new products. There is also evidence to suggest engaged recyclers are more likely to engage or be supportive of wider environmental initiatives.

Access to healthcare	NONE
Participation in leisure opportunities	NONE

Negative impacts identified:

A social and physical environment that encourage and support health and well-being	There is a risk that those residents who do not currently engage with DCC's waste collection system will find the new system more challenging. therefore incidents of alleyway dumping may increase if not managed. DCC will introduce a new enforcement policy and increased communications programme to mitigate these risks.
Access to good quality, healthy food	NONE
People's emotional and mental well-being	Possible issues with the change upsetting residents and affecting their well being due to change and the need to adapt to new arrangements which they may feel antagonism towards, or be fearful they will not be able to cope with the new system.
Access to healthcare	NONE
Participation in leisure opportunities	NONE

A more equal Denbighshire

Overall Impact	Neutral
Justification for impact	Most protected groups should be unaffected by the new waste model as households already present and segregate their rubbish. There may be a negative impact on residents with disability or who are elderly/infirm but variants to the main system will be put in place to recognise and manage this.
Further actions required	Recycling rates in areas with poor economic circumstances is often lower than in other areas. More targeted communications, such as roadshows, School visits and door to door support will be required to ensure residents in these areas fully understand the new system and take care to store their waste and recycling containers on their own properties so they are not abused or stolen.

Positive impacts identified:

<p>Improving the well-being of people with protected characteristics. The nine protected characteristics are: age; disability; gender reassignment; marriage or civil partnership; pregnancy and maternity; race; religion or belief; sex; and sexual orientation</p>	<p>The new Service will include a free separate collection of nappy/incontinence waste upon request, helping households with young children, or residents with medical needs cope better with the Waste Collection Service. This is an improvement to the existing service. Where possible discreet but accessible collection points from inside the household property boundary may be requested for those requiring the services due to medical conditions.</p>
<p>People who suffer discrimination or disadvantage</p>	<p>NONE</p>
<p>Areas with poor economic, health or educational outcomes</p>	<p>All trollibocs and new waste containers will be provided free of charge during the service change, even though the Council has a right to charge for them.</p> <p>W and R department will liaise with the Council's troubled families team and other appropriate outreach workers to ensure that waste requirements are understood and passed on to households, should waste issues or questions arise.</p> <p>A schools Education programme will be launched to support the new waste model, and priority focus will be given to schools in derived areas. The new waste model will increase the opportunities for employment and "ready to work" schemes.</p>
<p>People in poverty</p>	<p>People in poverty often produce more waste - especially food waste and packaging waste. The new model provides greater capacity overall, on a 4 weekly basis to manage and contain waste.</p>

Negative impacts identified:

<p>Improving the well-being of people with protected characteristics. The nine protected characteristics are: age; disability; gender reassignment; marriage or civil partnership; pregnancy and maternity; race; religion or belief; sex; and sexual orientation</p>	<p>People with some disabilities may find the new way of presenting waste more challenging, due to the need to separate waste into more containers, and due to the fact that they may need a larger residual bin, which could be heavier to manoeuvre. Consultation with disability user group representatives has also identified that the new Trollibocs system requires more "bending" that could prevent or put off some infirm residents from using the service. For this reason a range of container options will be offered to infirm or disabled residents and the Trolliboc design will take account of feedback received through consultations. DCC operate an assisted collection service so if a household find their residual bin too heavy due to size can either be given a smaller bin (subject to having capacity) two smaller bins, or may apply to be on the assist list where we collect the bin from the curtilage of their property. The new DCC waste enforcement policy will allow for households to be listed as exempt from recycling some or all materials if a disability and/or lack of support genuinely prevents them from doing so (e.g. sheltered accommodation with occupants with dementia). Trollibocs can be provided with braille stickers where needed and all associated instructional material will be provided in appropriate mediums for sight impaired occupants.</p> <p>Opportunities for upskilling and redeployment will be provided to employees who are unable to manage the new manual handling requirements of the collection service</p>
<p>People who suffer discrimination or disadvantage</p>	<p>If a household has suffered discrimination from sections of their community in the past, they are more likely to be reported to us if they struggle to comply with the new system. The DCC enforcement policy will always include an initial educational step before enforcement action is taken to help residents to adjust to the new requirements.</p>
<p>Areas with poor economic, health or educational outcomes</p>	<p>Recycling rates in areas with poor economic circumstances is often lower than in other areas.</p>
<p>People in poverty</p>	<p>The Council has the right to issue a fixed penalty to residential occupants for failing to recycle, or dumping black bag waste. In order for the new scheme to work longer term, it will be necessary to monitor activities of non-compling households more rigorously, that could lead to FPN's being issued. However, the revised Council enforcement procedure will ensure that every household will be given the opportunity to correct behaviours. In addition, an early payment option with a reduced fine level can also be included.</p>

A Denbighshire of cohesive communities

<p>Overall Impact</p>	<p>Neutral</p>
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Justification for impact	<p>Overall positive impact as new collection model offers opportunities to raise awareness of need to and increase ability to recycle for residents and benefit this may bring to engagement and reducing littering but is small risk it may also lead to feeling that change being done to residents and an associated problem of littering and fly tipping may result however this is thought to be low risk. The new system will be better regulated to identify non-compliance quickly and target behaviour change processes efficiently. There will be less (no) abandoned contaminated bins on the streets in the future preferred model.</p> <p>The Recycle More Waste Less Survey showed that households are currently more likely to have space in their residual black bin on collection day than their recycling bins, evidencing that the new model, to increase recycling capacity by 57litres per week and reducing residual capacity by 10litres per week is manageable. This, combined with the fact that on average 51% of the waste in the black bins could be recycled on our existing services supports a move to shift the focus and resources to collecting more recyclable waste.</p>
Further actions required	<p>There is a perception that a reduced residual collection frequency could attract pests. The new model will offer a weekly opt-in service for human hygiene waste and the weekly food waste service will continue and be expanded to all houses, meaning waste most likely to attract pests and vermin should not be in the residual bin. Households remaining on a sack collection will be provided with gull-proof sacks to contain their disposal pink sacks. This will keep waste and odours contained and enable the Council to regulate the capacity given to sack customers so that recycling behaviours are still incentivised.</p>

Positive impacts identified:

Safe communities and individuals	<p>All wheeled bins and Trollibocs will be assigned to individual properties, encouraging ownership so they are not left out on the highway where they pose a fire risk. Currently there are excessive numbers of abandoned blue recycling bins on the public highway due to them becoming contaminated. This will not be an issue in the new model.</p>
Community participation and resilience	<p>All residents have had the opportunity to be surveyed about the changes and will have the opportunity to raise concerns they may have already that can be addressed via the proposed changes or concerns they may have in relation to the new change that can influence its design e.g. frequency of nappy collections.</p> <p>A sustained schools education programme will result in a significant number of young people becoming recycling ambassadors, and offering learning /recycling opportunities within their communities.</p>
The attractiveness of the area	<p>With improved recycling it may be that this leads to a reduction in litter / waste as more recyclable material is captured via the new collection arrangements. Sack collections and on street solutions (currently abused) will be phased out wherever possible. Enhanced consultation with HMOs and private landlords will seek to ensure adequate and appropriate provision is made for tenanted properties.</p>
Connected communities	<p>Intention to use social norming as a way to promote pro-recycling behaviours and identify recycling champions.</p>

Negative impacts identified:

Safe communities and individuals	Residents who fail to comply with the new system and dump their waste will lower the environmental quality where they live - leading to the broken windows effect. The new waste model, however, will have boosted resources to target those individuals with appropriate education and enforcement action. It is not envisaged, however that these issues will increase in number from the baseline model. Areas causing issues now will be visited to ensure the optimal system is put in place to prevent waste escaping into the environment.
Community participation and resilience	Many residents will not have actively engaged during the proposal phase and provide resistance as the service is rolled out.
The attractiveness of the area	Residents who fail to comply with the new system and dump their waste will lower the environmental quality where they live - leading to the broken windows effect. The new waste model, however, will have boosted resources to target those individuals with appropriate education and enforcement action. It is not envisaged, however that these issues will increase in number from the baseline model. Areas causing issues now will be visited to ensure the optimal system is put in place to prevent waste escaping into the environment. There is a perception that a reduced residual collection frequency could attract pests.
Connected communities	Initially some recyclers may disengage with the new service if they disagree with the proposals. Mitigate with regular and targeted coms using the Waste Recycling Action Programme's (WRAP's) segmentation research. New scheme must be flexible to address individual needs where appropriate.

A Denbighshire of vibrant culture and thriving Welsh language

Overall Impact	Neutral
Justification for impact	There will be a lot of communications material produced to provide instructional and motivational information to target audiences and the public in general. Every opportunity to promote the Welsh Language and cultures will be taken during the development of our campaigns.
Further actions required	There are no identified negatives.

Positive impacts identified:

People using Welsh	The proposed waste collection system is more aligned to those in the other Welsh authorities. This consistency will assist in general understanding in any language as families and friends communicate beyond County boundaries. All communications, including the survey, media releases and instructional information will be produced in Welsh as well as English.
Promoting the Welsh language	There is an opportunity to display bi-lingual advertisements with simple messages/ catch phrases
Culture and heritage	In the longer term, once kerbside capture of materials is maximised, there is an opportunity to promote re-use of kerbside materials and carry out campaigns to extend the life of items through repair. This will encourage people to learn traditional skills, such as sewing. There is also an opportunity to appeal to target audiences through tying together traditional activities and recycling/re-use behaviours (e.g. A rugby player recycling his old shirt, a sheep farmer recycling his working dogs' food packaging etc...) Page 58

Negative impacts identified:

People using Welsh	NONE
Promoting the Welsh language	NONE
Culture and heritage	NONE

A globally responsible Denbighshire

Overall Impact	Positive
Justification for impact	Positive overall as aligns with other North Wales LA's - developing common resident experience and producing higher quality resources that can stimulate local and national manufacturing opportunities.
Further actions required	As part of design and communications around collections model change Denbighshire will learn from experience at Conwy CBC and from all previous service changes in Wales and wider afield, through data held by WRAP (Waste Resources Action Programme)

Positive impacts identified:

Local, national, international supply chains	The baseline waste model produces low quality recycling which has limited markets, often overseas. This option produces source segregated material which can be used by local and national manufacturing companies.
Human rights	NONE
Broader service provision in the local area or the region	By making the proposed changes the waste collection model in Denbighshire will more closely align with others across North Wales, including specifically Conwy CBC therefore making any option for Service of Council mergers in future a simpler task

Negative impacts identified:

Local, national, international supply chains	Initially there will be a drop in the volume of some non-target plastic that is currently being marketed but the benefits of producing cleaner material far outweigh this.
Human rights	To support the introduction of the new scheme, the Council will be reviewing its waste enforcement policies to ensure the scheme is regulated. The Council will, in all cases act in accordance with the Regulators Code (2014).
Broader service provision in the local area or the region	NONE

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Commissioning Form



This form is to be completed by the commissioning service or department for all procurement proposals with a total value above £25,000. If you are seeking an exception from Contract Procedure Rules or exception from the requirement to tender, you must complete an **Exception Form**.

Title

Head of Service:

Manager:

Report Completed by:

Date:

Total Estimated Value:

PROCUREMENT TEAM USE ONLY	
Officer	<input type="text" value="Helen Sutton"/>
Priority	<input type="text" value="High"/>
Category	<input type="text"/>
Received	<input type="text" value="10/7/2019"/>
Complete by	<input type="text" value="23/7/2019"/>
Est Hrs Required	<input type="text" value="1"/>

Type	Copy and paste:	
Goods:	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Services: services not subject to the 'light touch regime' (i.e. most services)	<input type="checkbox"/>	<input type="checkbox"/>
Light Touch Regime: certain social, health, education & other services subject to the 'light-touch regime'	<input type="checkbox"/>	<input type="checkbox"/>
Works:	<input type="checkbox"/>	<input type="checkbox"/>

Does the proposal include Land contracts or the appointment of developers? Yes No

If Yes, has the Monitoring Officer (Legal) been consulted? Yes No

If Yes state the Monitoring Officer's advice. If No, state why not:

Does the proposal include Information & Communication Technology, property or works? Yes No

If Yes, has the relevant council service been involved? Yes No

If Yes state the services' involvement. If No, state why not:

Procurement Level	Copy and paste:	
Intermediate Value: £25,000 to OJEU threshold*	<input type="checkbox"/>	<input type="checkbox"/>
High Value: above relevant OJEU threshold*	<input type="checkbox"/>	<input checked="" type="checkbox"/>

*OJEU limit Goods/ Services: £181,302 *OJEU limit works: £4,551,413 *OJEU limit light touch regime: £615,278, concession agreements: £4,551,413

Procurement Process

Copy and paste:

Is there a corporate purchasing arrangement or National Procurement Service framework or other framework agreement relevant to your proposal?

Yes

No

If Yes, state which below:

The Procurement Partnership Ltd (TPPL)

Are you planning to make use of any corporate purchasing arrangement or framework agreement identified above?

Yes

No

If Yes, will the process be direct award or mini competition?

Mini Competition

Timescales

Date	Milestone
31/12/19	Authorisation of Commissioning Form
23/07/19	Final contract terms, specification & evaluation methodology agreed by Procurement/Legal
13/01/20	Tender advertised
31/01/20	Tender closed to responses, start evaluation
28/02/20	Evaluation finalised (start of 10 day standstill period)
01/04/2020	Contract award
2021	Contract start

Outline

Briefly describe the proposal

Purchase of up to 25 Kerbside Recycling Vehicles via national framework. The start date for tendering is currently unknown as the depot proposal is yet to be ratified.

Price / Quality Weighting

Please state the percentage weightings being given to price and quality in your tender evaluation:-

Price

45%

Quality

55%

Options

Copy and paste:

Has a zero cost option been considered?

Yes

No

Has a reduced cost option been considered?

Yes

No

State whether and why zero and/or reduced cost options have been adopted or discounted:

?

Collaborative Procurement

Copy and paste:

Has a collaborative procurement with Denbighshire/Flintshire County Council been considered?

Yes

No

If yes please give details, if no please state reason:

No cost benefit to liaise with FCC

Cross Service Procurement

Copy and paste:

Has a procurement across another Council Service been considered if there is the same or similar need for the works/goods/services?

Yes

No

If yes please give details:

Copy and paste:

Is there an existing Council contract that covers the same or similar works, goods or services which can be utilised?

Yes

No

If yes please give details:

Safeguarding

Safeguarding includes everything a Council can do to keep people safe, including minimising the risk of harm and accidents, taking action to tackle safety concerns and ensuring people grow up and live in safe circumstances. Safeguarding covers physical, sexual, psychological and financial abuse, neglect, modern slavery and radicalisation.

Does the works, goods or services include any elements that raise safeguarding concerns or requirements?

Copy and paste:

Yes

No

If yes please give details:

Data Protection

Does the works, goods or services include any elements that involve the processing or sharing of personal data of living individuals?

Copy and paste:

Yes

No

If yes please give details:

If Yes, has the Information Governance Team been consulted?

Yes

No

If No, state why not:

Not Applicable

Grant Funding

Is grant funding being used in whole or in part to fund the procurement?

Copy and paste:

Yes No

If yes please give details and please state whether there is a grant agreement:

Welsh Government Waste Remodelling Funding

Procurement Checklist

Copy and paste:

Has a Sustainability / Wellbeing Impact Assessment been completed?

Yes No N/A

Have you identified and mitigated any potential conflicts of interest?

Yes No N/A

Have you conducted market dialogue, research, analysis?

Yes No N/A

Have you consulted stakeholders, partners and/or end users?

Yes No N/A

Have you consulted the Insurance and Risk Manager on potential insurance issues?

Yes No N/A

Have you instructed the legal team to develop contract terms?

Yes No N/A

Have you sought advice on safeguarding issues?

Yes No N/A

Have you sought advice on any TUPE, IPR or other legal issues?

Yes No N/A

Have you determined contract management & information requirements?

Yes No N/A

Have you determined whether to use lots (e.g. to encourage SMEs)?

Yes No N/A

Could you reserve the contract for public mutuals or social enterprises?

Yes No N/A

Have you drafted the tender specification?

Yes No N/A

Have you developed evaluation criteria & scoring methodology?

Yes No N/A

Have you identified the scorers/evaluators?

Yes No N/A

Will you need to arrange interviews, presentations, site visits etc.?

Yes No N/A

Is this proposal funded wholly or in part by EU grant?

Yes No N/A

If you wish to expand on any of your responses to these questions please give details in the box below:

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Finance

Grant Funding Source	Amount
	£2,600,000
	£
Total Grant Funding:	£0.00

Capital Funding Source	Amount
	£
	£
Total Capital Funding:	£0.00

Revenue Funding Source	Amount
	£
	£
Total Revenue Funding:	£

Estimated Total Value:	£
Estimated Annual Value	£

Cost Code	TBC
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If the contract is a collaboration with external partners the figures quoted should include the total contract value not just the Local Authority element.

Contract

Provide basic details of any contract to be awarded

Type of Contract:	PURCHASE OF GOODS
-------------------	-------------------

Form of Contract for Works (eg JCT or NEC)	N/A
Proposed Start date:	1.10.19
Proposed End date:	Summer 2021
Proposed options for extension (if any):	N/A
Maximum duration (including extensions):	N/A

Community Benefits

Copy and paste:

Are you including community benefits?

Yes

No

If Yes, provide details below: If No, state why community benefits have not been included

Note that it is mandatory to include community benefits for all contracts for the value of £1,000,000 and over.

Promoting Environmental Sustainability

- Use of low emission vehicles and/or alternative fuels – including trials and involvement in research /proactive involvement on Energy networks
- Donation of unwanted items and assets for re-use in the community;
- Sponsorship of annual Local Authority campaign to improve recycling, such as a Eco School programme and annual awards ceremony or annual calendar delivery.
- Provision of transport or funding for transport for school/community groups
- Evidence of resource efficiency throughout own business, for example Procurement Strategies, waste management practice etc.

Value of the above to be 1%

The Local Economy

Copy and paste:

Have you considered ways in which this proposal might benefit the local economy and increase opportunities for local businesses?

Yes

No

If Yes, provide details below: If No, please state why not.

All servicing of vehicles is done by Fleet Services and we employ residents from Denbighshire, we also utilise local dealerships for other work eg. Warranty and Diagnostics/Specialist Repairs.

Risk Assessment

What is the total estimated value of the proposal?	Over £2m
--	----------

If things go wrong, what is the operational risk to the Local Authority?	Medium
If things go wrong, what is the reputational risk to the Local Authority?	Medium
If things go wrong, what is the financial risk to the Local Authority?	Medium

Risk Mitigation

For risks which have a medium or high risk, state steps to be taken to minimise the risk:

Consultation with Members

Please confirm that relevant members have been informed where the decision has implications for a particular locality.

Copy and paste:

Yes No

If Yes, please list member's names below and details of any feedback incorporated.

AUTHORISATION

The undersigned authorise the commissioning proposal described

TEAM MANAGER: (if within spend authorisation limit)

Signature 

Date 18/12/19

HEAD OF SERVICE/CHIEF OFFICER: (Mandatory)
(or Service Manager if within their spend authorisation limit)

Signature 

Date 18/12/19

MANAGER OF BUSINESS TRANSFORMATION & ICT (Mandatory or all ICT Contracts)

Signature N/A

Date

SECTION 151 OFFICER (Finance): (Mandatory for all contracts above £250,000)

Signature



Date

24/01/2020

MONITORING OFFICER (Legal): (Mandatory for all contracts above £250,000)

Signature



Date

23/01/20

LEAD CABINET MEMBER: (Mandatory for all contracts above £1,000,000)

Signature



Date

23/01/20

N.B: Contracts over £2,000,000 also require Cabinet approval and the completion of a Cabinet report.

PROCUREMENT TEAM ASSESSMENT

This section to be completed by the Procurement Team following receipt of an appropriately completed commissioning form.

PROPOSED START DATE

TARGET END DATE

RECOMMENDATIONS:

Proceed with Procurement via TPPL – Helen Makin has agreed this.

PROCUREMENT OFFICER

Helen Sutton

23/7/2019

Report to Cabinet: Tender of new Fleet Vehicles for the new Waste Model

Appendix 3: Procurement Timeline

Target Date	Milestone
w/c 15/11/2021	Contract terms, specification & evaluation methodology prepared
23/11/2021	Cabinet: Agreement to proceed to Tender with immediate effect. No call-in period.
w/c 29/11/2021	Tender advertised
17/12/2021	Tender closed to responses, start evaluation
04/01/2022	Evaluation finalised
04/01/2022	Submit Cabinet Briefing and Cabinet papers, and Contract Award Procurement Report
10/01/2022	Cabinet Briefing
18/01/2022	Cabinet: Agreement to Award Contract with immediate effect. No call-in period.
Jan 2022	Contract awarded. Procurement via framework; therefore 10 day standstill period not required following issue of award letters
Mar 2023	Goods received (in batches March 2023 onwards)

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Report to	Cabinet
Date of meeting	November 23, 2021
Lead Member / Officer	Cllr Julian Thompson-Hill, Deputy Leader and Lead Member for Finance, Performance and Strategic Assets Alan Smith, Head of Business Improvement & Modernisation
Report author	Iolo McGregor, Strategic Planning & Performance Team Leader
Title	Corporate Plan Update, Quarter 2, 2021 to 2022

1. What is the report about?

- 1.1 This report presents an update on the delivery of the Corporate Plan in 2021 to 2022 as at the end of quarter 2 (July to September 2021).

2. What is the reason for making this report?

- 2.1 To provide information regarding the council's progress as at the end of quarter 2, 2021 to 2022, in delivering the Corporate Plan outcomes.
- 2.2 Regular reporting is an essential monitoring requirement of the Corporate Plan to ensure that the council exercises its duty to improve. Quarterly performance reports are routinely shared with the Senior Leadership Team (SLT), Cabinet and Performance Scrutiny.

3. What are the Recommendations?

- 3.1 It is recommended that Cabinet considers the report, and agrees any further actions required to respond to any performance related issues highlighted within the report.
- 3.2 Subject to any agreed changes, Cabinet confirm the content of the draft report.

4. Report details

- 4.1 The council's Corporate Plan 2017 to 2022 sets the strategic direction for the council and its priorities for the five-year period. The detail about what the council intends to do each year to help deliver these priorities is set out in annual service plans. The projects originate from Service and Programme Plans. Progress is reported to SLT, Cabinet and Performance Scrutiny through our quarterly reports.
- 4.2 Within this report, a summary of data and project updates is provided, together with data tables outlining our current position in full. Recent council activities are also presented that demonstrate our support of the Well-being of Future Generations Act, the Equality Act, and the Socio-Economic Duty.

5. How does the decision contribute to the Corporate Priorities?

- 5.1 This report is about our progress in delivering the Corporate Plan. Any decisions made should contribute to the successful delivery of our Corporate Priorities.

6. What will it cost and how will it affect other services?

- 6.1 There is no additional cost associated with this report.

7. What are the main conclusions of the Well-being Impact Assessment?

- 7.1 A Well-being Impact Assessment (WIA) is not required for this report. This report provides a retrospective evaluation of the council's performance and has no potential impact on people sharing protected characteristics. A WIA was undertaken on the Corporate Plan itself, and was presented to County Council when the plan was approved in October 2017.

8. What consultations have been carried out with Scrutiny and others?

- 8.1 The report has been compiled by the Strategic Planning Team, in consultation with other council services. The performance information contained within the document has been provided by services, and has been drawn from the Verto performance management system. The report was considered by SLT on November 18 prior to coming for Cabinet approval. The report will next go to Performance Scrutiny on November 25.

9. Chief Finance Officer Statement

- 9.1 There are no significant financial implications arising from the report.

10. What risks are there and is there anything we can do to reduce them?

- 10.1 There are no specific risks attached to this report. It is the role of our Corporate and Service Risk Registers to identify (and manage) the potential risk events that could lead to the council being unable to deliver its Corporate Plan.

11. Power to make the decision

- 11.1 The performance management of council objectives is a key element of the Equality Act 2010 (and associated Equality Act (Wales) Regulations 2011), the Well-being of Future Generations (Wales) Act 2015, and the Local Government and Elections (Wales) Act 2021.

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Corporate Plan Performance Update: July to September 2021

This document presents the council's performance against its priorities and governance areas between July to September 2021, including our application of the Sustainable Development principle, the Public Sector Equality Duty, and Socio-Economic Duty.

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For more information, or to let us know what you think about anything in this report, contact us:

By EMAIL: strategicplanningteam@denbighshire.gov.uk

By TELEPHONE: 01824 706291

Rydym yn croesawu galwadau ffôn yn Gymraeg / We welcome telephone calls in Welsh.

By POST:

Strategic Planning and Performance Team,

Denbighshire County Council,

PO Box 62,

Ruthin,

LL15 9AZ

We welcome correspondence in Welsh. There will be no delay in responding to correspondence received in Welsh.

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Summary position

The measures evaluation for each priority has been determined through the performance management framework that we have in place. The projects evaluation has been determined by the status of our projects.

Housing: Everyone is supported to live in homes that meet their needs

Measures: Good

Projects: Good

Connected Communities: Communities are connected and have access to goods and services locally, online and through good transport links

Measures: Priority for improvement

Projects: Good

Resilient Communities: The council works with people and communities to build independence and resilience

Measures: Acceptable

Projects: Good

Environment: Attractive and protected, supporting well-being and economic prosperity

Measures: Good

Projects: Excellent

Young People: A place where younger people will want to live and work and have the skills to do so

Measures: Priority for improvement

Projects: Good

Corporate Health: The council is efficient, well-managed and environmentally sustainable

Measures: Acceptable

Projects: Good

A Note on Measuring Performance

In Denbighshire, our default approach to setting performance thresholds is to take the upper-quartile (best performing) from nationally comparable information as the point where performance is considered 'Excellent'. The 'Priority for Improvement' threshold is usually the median. Midway between these two values determines the threshold between 'Acceptable' and 'Good' performance.

If no data is available that we can compare ourselves with (either nationally or by comparable grouping), then we will take a local view on what we feel reasonably determines 'Excellent' and 'Priority for Improvement' performance. This should represent our ambition.

For more information on how we manage performance, view the [Performance Management Guide on our website](#).

Housing: Everyone is supported to live in homes that meet their needs

Measures: Good

Projects: Good

Corporate Plan Performance Framework: Measures Update

There are only two measures with new data to present in this report. As at the end of September 2021, there were 2,283 people on the Single Route to Housing (SARTH) waiting list, down slightly from 2,297 (April to June). The final report following a review of SARTH is anticipated for the end of this year, which will give further explanation as to why there has been an increase compared to pre-pandemic levels.

Our second SARTH measure considers the number of people housed from the register into either council stock or a Denbighshire Registered Social Landlord property. As at the end of September there were 153 housed, which is an increase of 83 for the previous period.

Denbighshire Community Housing undertakes a Standardised Tenants & Residents (STAR) survey of all council house tenant on a bi-annual basis. Out of the 3,277 surveys sent to council home tenants in October 2020, responses were received from 381 households, which is an 11% response rate. Whilst it was expected that it would be more difficult for tenants to respond as normal during the Covid-19 pandemic, it was felt important to run the survey when it was due to help inform plans for the post pandemic recovery. It has been noted by Welsh Government when comparing landlords' data, that the data supplied by Denbighshire was impacted by the pandemic when many other social landlords submitted pre-Covid-19 data. In response to this, WG have asked all councils and Registered Social Landlords (RSLs) to re-run the STAR survey again for April 2022. This means we will repeat the survey again later this year. To view the full report and analysis of the survey responses, please refer to the Council Housing Tenants Survey report, which went to [Communities Scrutiny in July](#).

Corporate Plan Performance Framework: Project Update

Experiencing Obstacles: Denbigh Extra Care Housing

The Head of Community Support Services recently met with Grŵp Cynefin to discuss the difficulties and delays that have been experienced with the project in recent months. It has now been confirmed that the start date for the care contract will be postponed until January 2022. However, Block C of the Extra Care facility is anticipated to be ready earlier, with the care contract expected to start in December.

Experiencing Obstacles: Ruthin Extra Care Housing

An update is expected from Grŵp Cynefin on the appointment of a contractor for Ruthin Extra Care Housing. During the recent meeting with Grŵp Cynefin, reassurance was given that we would soon start to see issues being addressed and progress being made.

Experiencing Obstacles: Additional Council Homes

The delivery confidence for delivering additional council housing developments has improved as progress has been made on various sites, such as:

- Architects were appointed to develop a design for the conversion of the former Houses in Multiple Occupation at Bath Street in Rhyl into apartments for intermediate rent.
- Planning permission was granted for an amendment to the proposal to construct apartments on land off The Dell in Prestatyn. Tenders received for undertaking the works were scored, and the contract was awarded to RL Davies and Sons Limited.
- Cabinet approved a recommendation to invite tenders from contractors for works to redevelop the former library site in Prestatyn.
- The purchase of a former council house in Rhyl was completed and offers were accepted for the purchase of three former council houses in Rhyl, one in Prestatyn and one in Rhuddlan.

The target of delivering 170 additional council homes will be met, but it will be delayed. By the end of March 2022, it is anticipated that 80 additional council homes will have been

delivered, 73 will be under construction and 17 will be going through the planning or acquisition process.

On Target: Affordable Housing

Delivery of our Corporate Plan target for an additional 260 affordable homes has now been achieved, and indeed exceeded as 364 additional affordable homes have been brought forward since 2017.

Affordable Housing delivery is continuing with the scheme at Plas Deva (Ffordd Talargoch) in Meliden, applications having opened for the intermediate rental properties that are due to be ready in October 2021. The development on Victoria Road in Rhyl is well underway, with the work on the second floor now started and completion of the 18 apartments on track for February to March 2022.

Llys Awelon, Ruthin, which will provide an additional 35 units, has been submitted for technical approval by Welsh Government and has now been included in the Social Housing Grant programme for 2021 to 2022 and 2022 to 2023. It is estimated that the development will require £5.5m of grant funding, but this may change dependent on the tender offers received by Grŵp Cynefin.

In addition to this, one property for Specialist Housing, one dwelling under the Empty Homes scheme, and two 'Homebuys' have been sourced and are currently undergoing Registered Social Landlord (RSL) board approval before the conveyancing can continue. Identifying further properties is still proving difficult due to the exceptionally buoyant property market at the moment, pushing prices up and availability being scarce. The 'race for space' is an effect of the pandemic that has been widely reported, with rural and coastal areas being particularly affected.

On Target: Empty Homes Back into Use

The Empty Homes project has successfully brought 490 empty homes back into use to date. Delivery confidence is high that we will meet the target of 500 homes. The Empty Homes Matching Service continues to seek matches and outcomes, and the pilot scheme is now due for review. Our work is currently adopting a reactive approach due to the challenges and pressures arising from Covid-19 and other resources issues; however, the project has the ability to adopt a proactive approach, which is our ambition for this work.

Annual or Biennial Measures

Measure	2019 to 2020	2020 to 2021	Status
The number of people who were on the Complex Disabilities Specialist Housing Needs Register for whom supported housing has been secured – Benchmarked Locally	9	5	Acceptable
The additional supply of council houses provided	10	14	Does not apply Count only
Number of additional homes provided in Denbighshire – Benchmarked Locally	242	435	Excellent
Number of empty properties brought back into use (old definition) – Benchmarked Locally	179	184	Excellent
The number of private sector homes improved in standard and quality due to intervention from the council – Benchmarked Locally	810	415	Good
The additional supply of affordable housing, including social housing, provided during the year – Benchmarked Locally	139	165	Excellent
Percentage of households successfully prevented from homelessness (Section 66 duty) – Benchmarked Nationally	57	52.3	Priority for improvement
Percentage of households successfully relieved from homelessness (Section 73 duty) – Benchmarked Nationally	30	30.7	Priority for improvement

2020 to 2021 data for the following two measures is not expected until the Stakeholder Survey results are finalised, the survey is currently live until October 24th.

Measure	2018 to 2019	Status
The percentage of residents reporting they felt satisfied with the availability of housing in their area – Benchmarked Locally	42	Priority for improvement

Measure	2018 to 2019	Status
The percentage of residents reporting they are satisfied with the standard of housing in their area – Benchmarked Locally	52	Acceptable

Our measure concerning additional Extra Care Homes supported by the council will not be reported until those schemes are completed.

Quarterly or Biannual Measures

Measure	Quarter 2 2020 to 2021	Quarter 3 2020 to 2021	Quarter 4 2020 to 2021	Quarter 1 2021 to 2022	Quarter 2 2021 to 2022	Status
Number of people on SARTH waiting list – Benchmarked Locally	1,791	1,937	2,139	2,297	2,283	Priority for improvement
Cumulative number of people housed from the SARTH register	140	237	328	67	153	Does not apply Count only

Well-being and Equality

This priority applies the five ways of working and directly supports Wales' Well-being Goals around **prosperity**, environmental **resilience**, **health**, **equality**, **cohesive communities**, and a **globally responsible** Wales with a **vibrant culture and thriving Welsh language**. Below are some further highlights from the last year of work that we have undertaken in support of the Well-being Goals and the Sustainable Development Principle; but also benefiting those with protected characteristics or who are at a socio-economic disadvantage.

Tenancy Hardship Grant

The Tenancy Hardship Grant, which Denbighshire County Council is administering on behalf of Welsh Government, is a grant to provide financial assistance for people in private rented accommodation who are struggling to pay their rent because of the Covid-19

pandemic. A total of £9.8 million is available to support people in private rented accommodation across Wales.

This grant aims to support those who:

- Have built-up 8 weeks or more of rent arrears between March 2020 and June 2021.
- Have struggled to pay rent or rent arrears due to Covid-19.
- Live in and hold a tenancy for private sector property in Wales.
- Have not been in receipt of housing benefit or housing cost payments through Universal Credit when rent arrears were built-up.
- Have not been able to fully pay rent during the period when they went into arrears because of Covid-19.

This grant, delivered **collaboratively** and in an **integrated** approach with the Welsh Government, will aim to help those who are at a **socio-economic disadvantage** and **prevent** households from becoming homeless or from getting into greater debt.

UK Government's Afghan Relocation Assistance Policy

In September 2021, Denbighshire County Council agreed to extend its role in the UK Government's Afghan Relocation Assistance Policy (ARAP) to provide support for a total of five refugee families. Temporary accommodation is currently being sourced from the private rented sector, and has already been used to house the one family currently resettled. The number of refugees could be increased to 10 families, dependent on a comprehensive funding commitment from the UK Government Home Office beyond its present one-year timeframe.

This scheme shows Denbighshire County Council working in **collaboration** with the UK Government, **integrating** our approaches to put in place appropriate housing for those affected by the recent events in Afghanistan. These families will be at a **socio-economic disadvantage**, and the scheme will offer them **long-term** safety and support and **prevent** further hardship. This work also supports the protected characteristics of **Race, Religion and Belief**.

Major redevelopment plans for Denbigh asylum

The scheme to redevelop Denbigh's grade II listed North Wales Hospital was approved unanimously by Denbighshire County Council. The project could boost the area's economy by £75m and create 1,200 jobs. It is proposed that as many as 300 homes could be constructed on the site, along with a pub, shop and a new ground for Denbigh Cricket Club.

This scheme will provide **long-term** quality housing for Denbigh and **prevent** further decay to a historically important local asset. Working **collaboratively** with our contractors, and **integrating** with WG aspirations for housing, this significant development will support the local community by **involving** them with the offer of skilled jobs and apprenticeships, as well as helping to develop local supply chains. This will have a specific benefit for the Denbighshire economy and provide opportunities to those who may be of a **socio-economic disadvantage**.

Connected Communities: Communities are connected and have access to goods and services locally, online and through good transport links

Measures: Priority for improvement

Projects: Good

Corporate Plan Performance Framework: Measures Update

At October 2021 the coverage of superfast broadband (>30mbps) in Denbighshire was at 92.75%; a small increase of 0.12% since July.

As at October 2021, 4.33% of premises had broadband of 10mbps or below. This is a 0.01% decrease since July 2021 (the reason for this is unknown). The Wales figure remained at 2.3%.

48% of transactions were undertaken via the web during July to September 2021, compared to the total number of transactions undertaken using all access channels. This is an 8% decrease on April to June's figure, and is a priority for improvement.

79% of damaged roads and pavements were made safe within target time. Whilst this is an improvement on performance during April to June (67%), performance is still considered to be a priority for improvement.

Corporate Plan Programme Board: Project Update

On Target: Superfast Broadband and Mobile Networks

The council continues to support individuals and businesses struggling with poor connectivity. To date, 138 individuals and businesses have been advised, and 84 of these have found a solution to their issues. We are also continuing to press that Openreach progress the Nantglyn (and surrounding villages) project.

Our Digital Officer is continuing to work with communities to obtain fibre internet. The Welsh Government Gigabit Top-up voucher scheme was offline for nearly 6 months, which has delayed progress. Unfortunately, the website showing eligible premises has now been removed as new data about Openreach's future plans is being analysed. This could result if fewer Denbighshire premises being able to apply for the much needed Welsh

Government top-up voucher. The council is also contacting community councils to promote the uptake of Community Fibre Partnerships and to inform remote areas about the [Copper based telephony switch off in December 2025](#).

On Target: Digital Exclusion

All libraries now have dedicated solo digital spaces. These spaces have been opened up so that members of the public can book them direct without needing to be referred by a provider. The spaces ensure sufficient privacy so that the user could, for example, use them to receive 1:1 digital skills support from a volunteer digital buddy, or access online training and video job interviews without disturbing other library users.

On Target: Infrastructure for Events

Project representatives have attended all six Member Area Groups to communicate the aims, criteria and timelines of the targeted support package fund. Letters explaining the scheme were sent to all City, Town and Community Councils. Applications for the fund closed on September 30, 2021, and the Community Development Team are currently preparing offer letters and associated documentation to all successful applicants.

Work has commenced on branding the vehicle and trailer that will support the mobile equipment hire scheme. All hire equipment is now stored at Rhyl Pavilion Theatre, with some larger equipment (e.g. barriers) stored at the Events Arena.

Interviews with promoters is expected to start from September 2021 in readiness for the Summer 2022 season.

Project Brief: Travel to Work, Education and Services

The Corporate Plan Programme Board has asked for a business case to develop a 'Sustainable Transport Plan'. The plan will support the carbon reduction agenda.

Annual or Biennial Measures

Measure	2019 to 2020	2020 to 2021	Status
The percentage of principle A roads that are in overall poor condition – Benchmarked Nationally	3.6	3.5	Acceptable

Measure	2019 to 2020	2020 to 2021	Status
The percentage of non-principal/classified B roads that are in overall poor condition – Benchmarked Nationally	5.3	5	Priority for improvement
The percentage of non-principal/classified C roads that are in overall poor condition – Benchmarked Nationally	8.2	7.6	Good
The percentage of adults (aged 16 or over) who have used the internet within the last 3 months (Conwy and Denbighshire) – Benchmarked Locally	87.7	89.8	Acceptable

Measure	2014	2019	Status
Percentage of Lower Super Output Areas (LSOAs) in Denbighshire in the 10% most deprived in Wales in terms of Access to Services (Wales Index of Multiple Deprivation - WIMD)	14	14	Does not apply Count only

Quarterly or Biannual Measures

Measure	Quarter 2 2020 to 2021	Quarter 3 2020 to 2021	Quarter 4 2020 to 2021	Quarter 1 2021 to 2022	Quarter 2 2021 to 2022	Status
The percentage of Superfast Coverage in Denbighshire (>30 Mbps) – Benchmarked Locally	91.83	91.87	92.23	92.63	92.75	Priority for improvement
The percentage of premises with Broadband of 10 Mbps or below – Benchmarked Locally	4.76	4.71	4.45	4.34	4.33	Acceptable

Measure	Quarter 2 2020 to 2021	Quarter 3 2020 to 2021	Quarter 4 2020 to 2021	Quarter 1 2021 to 2022	Quarter 2 2021 to 2022	Status
The percentage of transactions undertaken via the web, compared to the total number of transactions undertaken using all access channels	48	50	50	56	48	Priority for improvement
The percentage of mobile 4G road signal (all operators) – Benchmarked Locally	No data	49.8	No data	49.2	Data pending	Priority for improvement
Percentage of damaged roads and pavements made safe within target time (CAT1 - Category 1 defects dealt within timescale) – Benchmarked Locally	No data due to Covid-19	No data due to Covid-19	87	67	79	Priority for improvement

Well-being and Equality

This priority applies the five ways of working and directly supports Wales' Well-being Goals around **prosperity**, environmental **resilience**, **health**, **equality**, **cohesiveness**, **global responsibility**, and a **vibrant culture with a thriving Welsh language**. Below are some further highlights from the last three months that we have undertaken in support of the Well-being Goals and the Sustainable Development Principle; but also benefiting those with protected characteristics or who are at a socio-economic disadvantage.

Llannerch Bridge

Workshops have been held with consultants, and the council has met with other partners, such as Natural Resources Wales, to look at potential options for replacing the bridge. Our

public engagement exercise, using online media, sought views on replacing the bridge. We also reached out to residents throughout September and October in both Trefnant and Tremeirchion to gather their views on the replacement structure. The next step will be for Cabinet to discuss the potential replacement of the bridge in November, where the headlines from the initial assessment of the responses to our engagement will be presented.

Any project to replace the bridge will apply the five ways of working under the sustainable development principle, looking for a **long-term** solution that **prevents** further harm, **integrating** and **collaborating** with stakeholders and partners to seek a solution, whilst of course **involving** local residents in the development of an option for any replacement structure. Such a project would also benefit local residents at a **socio-economic disadvantage**.

Digital exclusion: online connectivity in a residential care home

The infrastructure at Cysgod y Gaer has been updated to superfast broadband with download speeds of 65mg, allowing for greater use of smart devices for the residents at the home to stay in touch with loved ones and friends. iPads, Alexas and Portal devices are now being widely used by residents, and staff have been trained to offer support with the new technology. This project supports the protected characteristic of **Age**, demonstrating how we have supported the well-being of older people by helping them connect with others at an incredibly isolating time.

The digital exclusion project applies the five ways of working under the sustainable development principle, looking to **long-term** solutions that **prevent** isolation, exclusion and data poverty, by **integrating** and **collaborating** with partners, whilst **involving** users.

1Bws

Working in partnership with the six North Wales authorities, bus operators and Transport for Wales, the council is pleased to support the 1Bws ticket for travel on busses across North Wales, which was launched in Rhyl in August. An adult ticket will cost £5.70, a child (or young person with a My Travel Pass) will pay £3.70, as will holders of English and Scottish concessionary bus passes. A family ticket is £12. The initiative will hopefully encourage increased bus use in the region, thereby also helping protect our environment.

This is a great **collaborative** project that will benefit those at a **socio-economic disadvantage**, removing barriers that **prevent** people from travelling. It is a good example of **long-term** thinking, **integrating** ambitions for the region, and has also come about as a result of listening to feedback from customers, who said bus tickets were confusing. It is an example of **involving** customers in shaping services.

Resilient Communities: The council works with people and communities to build independence and resilience

Measures: Acceptable

Projects: Good

Corporate Plan Performance Framework: Measures Update

Domestic Crime in Denbighshire increased in the first six months of 2021 to 2022. As a whole, North Wales has seen a 14.2% increase in Domestic Crime so far this year.

There has been an increase of 23.4% in the cumulative number of repeat victims of domestic violence this year, compared to the same time last year. Figures have increased from 269 to 332 victims. As a whole, North Wales has seen a 2.5% decrease in repeat victims of domestic violence from July to September 2021.

The number of repeat offenders of Domestic Abuse in the first six months of 2021 to 2022 has decreased significantly in Denbighshire. Figures have reduced from 50 offenders this time last year to 35 offenders, a 30% decrease. The overall picture for North Wales from July to September 2021 shows repeat offenders of Domestic Abuse decreased by 38%.

Within the national Dewis Cymru website the number of resources for Denbighshire stands at 620 at the end of September. This is an increase of 14% on the figures we saw for the same period the previous year. It is possible that the Covid-19 pandemic has led people and service providers to use this platform more regularly. At the end of September 2021, there were 10,781 resources for Wales on Dewis Cymru, and 2,752 for North Wales.

The number of carer assessments that took place between July and September is 221.

This is 45% decrease on the same period last year (reduced by 99 assessments).

Support for carers has continued and community support has been available regardless of whether carers have received an assessment.

Data for the average length of time adults (aged 65 years or over) are supported in residential care homes has reduced slightly from to 1,050 days for the period covering July to September. However, compared to the same period last year, where there were 1,028 assessments, the figure has increased by 2.2%. Although our figures remain high in

relation to the Wales average (800), it is understood that Denbighshire has a higher average age population. We are still within our original target of 1,200 days.

Corporate Plan Programme Board: Project Update

Experiencing Obstacles: Involvement in shaping and improving services

During this period, we launched our year 2 survey, which ran until September 30, 2021. Findings will be shared before the end of the year. Two workshops were held in September, with a third scheduled for early October with the Youth Council. Talks are ongoing to secure a replacement online engagement solution beyond the lifespan of the project. Although the change request for this has been agreed with the Corporate Plan Programme Board, discussions with ICT indicate that a replacement solution may need to be sourced externally. The current avenue being explored is a 'speculative interest' notice on Sell2Wales that will invite companies to demonstrate solutions.

Experiencing Obstacles: Supporting Carers

The Supporting Carers Project Team is continuing to address challenges and mitigate any risks arising from Covid-19. Best practice ideas and plans for resuming face-to-face support is underway, although there is a consensus from members that they don't want to lose online services and they will plan to continue offering choice; there has been big benefit seen using online platforms reaching out to more carers.

A Carers Survey has recently been available through the council's County Conversation Engagement Portal, which is now closed with the results being analysed.

The Welsh Government has informed the Local Authority of the award of a grant to provide non-traditional respite for carers; this will enable local authorities to meet the anticipated spike in demand for respite services caused by the impact of the pandemic on the mental and physical health of carers. This is part of their commitment in the new National Carers Strategy to prioritise increased demand for day centres and more traditional sitting service and replacement care post-Covid-19. Carers Trust Wales has been commissioned to work with Bangor and Swansea Universities to draft a roadmap to respite that can be used to inform how this money is spent.

76 Young Carers Identity Card have been issued in Denbighshire and being used as an accepted form of identity, for example with vaccinations at college and universities. The next steps are to develop an App and raise awareness through social media; Wrexham, Conwy and Denbighshire (WCD) Young Carers have funding for an under 8 service and now have 8 members in Denbighshire.

On Target: Reduce Domestic Abuse

The council's domestic abuse policy has been launched and council staff are referring fathers to the Caring Dad's sessions as part of the early intervention work. In terms of the perpetrator workstream, early intervention work requires more development with the Domestic Abuse Safety Unit (DASU) for an autumn or winter training provision. Our final workstreams on volunteering and community benefits have also started.

Level 2 rollout of Ask and Act training sessions to frontline staff is organised for October to March 2022. A total of 22 sessions are organised. Hafan Cymru will be targeting schools that have not received previous training on domestic abuse under the Sbectrum initiative.

On Target: Working towards becoming a Dementia friendly council

The Dementia Friendly Council Project Team secured recognition from the Alzheimer's Society for working towards becoming a Dementia friendly organisation. Work is ongoing to raise awareness of Dementia within the Council. This project is now noted as 'business as usual' and will no longer be reported within our quarterly performance management reports.

On Target: County-wide Community Development

The Community Development Team's newly created Customer Relationship Management system has now gone live and it is hoped will be a useful asset in tracking and recording all enquiries received by the team for support. The Team has been involved in the promotion and scoring of Event Infrastructure Funds and are currently preparing offer letters and associated documentation to all successful applicants. Community Development Officers have also recently attended grant panels for the Education Endowment Fund, and Clocaenog and Gwynt y Môr windfarm funds. The Team are still awaiting outcomes of the shortlisted UK Community Renewal Fund Applications, but in the meantime have appointed a Compliance and Monitoring Officer for the fund. The

Community Development Team has also been in contact with the Foodbank Network to inform them of changes to Universal Credit and to assess the situation with regards to the drop-in foodbank donations. The Team will launch this year's round of Open Spaces Commuted Sums in November with £128k available.

Annual or Biennial Measures

2020 to 2021 data for the following measures is not expected until the carers' and stakeholder surveys are run in late-summer and autumn respectively.

Measure	2018 to 2019	Status
The percentage of people reporting they have received the right information or advice when they needed it – Benchmarked Locally	88	Acceptable
The percentage of carers reporting they feel supported to continue in their caring role – Benchmarked Locally	55	Priority for improvement
The percentage of people reporting that they know who to contact about their care and support – Benchmarked Locally	84	Acceptable
The percentage of people who agree "my local area is a place where people will pull together to improve the local area" – Benchmarked Locally	59	Acceptable
The percentage of people who feel able to influence decisions affecting their local area – Benchmarked Locally	27	Priority for improvement

Quarterly or Biannual Measures

Measure	Quarter 2 2020 to 2021	Quarter 3 2020 to 2021	Quarter 4 2020 to 2021	Quarter 1 2021 to 2022	Quarter 2 2021 to 2022	Status
The cumulative (year to date) number of repeat victims of Domestic Abuse including non-crime occurrences	269	371	555	148	332	Does not apply Count only

(3 or more in 12 months, measured as year to date)						
The cumulative (year to date) number of repeat offenders of Domestic Abuse (3 or more in 12 months)	50	70	108	18	35	Does not apply Count only
The number of live resources on the Dewis Cymru Platform – Benchmarked Locally	543	562	623	565	620	Excellent
The number of assessments of need for support for carers undertaken during the year	320	404	878	114	221	Does not apply Count only
The average length of time (measured in days) adults (aged 65 or over) are supported in residential care homes – Benchmarked Nationally	1,028	1,046	1,053	1,053	1,050	Priority for improvement

Well-being and Equality

This priority applies the five ways of working and directly supports Wales' Well-being Goals around **prosperity, health, equality, cohesiveness, global responsibility**, and a **vibrant culture with a thriving Welsh language**. Below are some further highlights from July to September that we have undertaken in support of the Well-being Goals and the Sustainable Development Principle, and benefiting those with protected characteristics or who are at a socio-economic disadvantage.

Time to Change, Wales

Back in May we became a Time to Change Wales Pledged Employer. This pledge is a public commitment to changing the way we think and act about mental health at every level of this organisation. We are committed to ending the stigma around mental health and have now launched our new mandatory Mental Health Awareness e-learning module. We have also arranged Mental Health Awareness training for Managers. All managers and supervisors should attend this training. A great deal of supportive information has been made available on our dedicated [Employee Mental Health & Well-being webpages](#).

This work supports the protected characteristic of **Disability** and it is fully accessible to all personnel. **Integrating** with BCUHB and Public Health objectives, it is an excellent example of **collaboration** that seeks to immerse and **involve** personnel who have experienced mental health issues, offering them help and support to for their **long-term** well-being and **prevent** harm.

Awareness of Domestic Abuse

A new domestic abuse policy has been created by the Council and is available [on our website](#). The council has taken steps to promote the policy and to further support education about domestic abuse. An estimated 90% of children whose parents are abused witness that abuse. The effects are traumatic and long-lasting. When a child witnesses domestic abuse, this is child abuse. Between 40% and 70% of these children are also direct victims of the abuse that is happening at home Information on the Live Fear Free campaign may be found at www.gov.wales/live-fear-free.

The policy will benefit the protected characteristics of **Sex** and **Age**, as well as all people who are living with domestic abuse and experiencing the effects of this abuse. The creation of this policy is a contribution to a much bigger **collaborative, long-term** agenda, where we have **integrated** our objectives with partners, such as North Wales Police, to defending the rights of vulnerable people no matter their socio-economic background and seek to **prevent** any harm coming to anyone.

Respite for unpaid carers

Two flats have been renovated in Corwen and Ruthin as part of the council's commitment to support unpaid carers. These will offer respite and short breaks to unpaid carers. Both

properties feature modern facilities and will allow carers and / or those they care for to have a break. Both flats have easy access and adaptations to make them disabled friendly and have sleep in facilities if overnight support is needed. This development builds on the successful pilot in Ruthin, where unpaid carers have been able to benefit from breaks within the Llys Awelon Extra Care Scheme, in partnership with North East Wales Carers Information Service (NEWCIS).

This work will directly benefit the protected characteristics of **Age, Disability, Sex, Marriage and Civil Partnership** (particularly in supporting unpaid carers looking after family members, spouse, partner etc.), and those at a **socio-economic disadvantage**. This work, delivered in partnership with our homes, shows good **integration** for recruitment, **collaborative** working and **long-term** thinking. **Involving** individuals in an assessment of their situation is vitally important, as it gives them more control over accessing the right support packages when they need them most, and respite provision such as this is important for maintaining and **preventing** harm to the well-being of the carer and the person they are caring for.

Denbighshire Learning Disability Supported Living Schemes

At a Cabinet meeting in September, approval was given to issue temporary extensions to 35 Learning Disability Supported Living Scheme contracts for a maximum period to March 31, 2023. Additional approval was given for the process of running mini tenders for 41 contracts under the North Wales Regional Framework for Supported Living for this provision.

Approval means that we can continue to **involve** and support people with protected characteristics, such as **Disability, Age**, or those at a **socio-economic disadvantage**, in the level of support required to help them live independently, **preventing** any harm in the short-term. However, this decision informs plans for future service delivery in the **long-term**, and demonstrates our commitment to working **collaboratively** and in an **integrated** way within the North Wales Regional Framework.

Foster Care

Denbighshire has joined 'Foster Wales' in a bid to combine national expertise and increase the number and diversity of foster carers available, to keep up with the numbers

of children who need care and support. This benefits the protected characteristic of **Age**, **Disability**, and **socio-economic disadvantage**.

Working **collaboratively** in this way, with an **integrated** approach to the well-being of children, will enable us to **prevent** harm to young people and have more choice when matching a child, finding the right fostering family to meet their mutual **long-term** needs. To find out more about fostering, visit www.denbighshire.fosterwales.gov.wales.

Environment: Attractive and protected, supporting well-being and economic prosperity

Measures: Good

Projects: Excellent

Corporate Plan Performance Framework: Measures Update

Our measures framework for this priority is entirely concerned with annual data. Three measures are derived from our Stakeholder Survey, which is next due in the autumn, 2021.

New annual data has been published based on the Scarborough Tourism Economic Activity Monitor (STEAM). This reveals that the total economic impact of tourism in Denbighshire increased from £490.35m in 2017 to £552.35m in 2019. As predicted, however, this has now seen a 61% reduction to £213m in 2020. Nonetheless, compared to other authorities, Denbighshire's economy has performed well given the circumstances.

Corporate Plan Programme Board: Project Update

Experiencing Obstacles: Climate and Ecological Change

Denbighshire County Council has been awarded a Carbon Literate Organisation Bronze Award as part of its drive towards becoming carbon neutral. The Council becomes one of just 52 carbon literate organisations in the UK and Ireland and is the first Local Authority in Wales to do so. The Carbon Literacy Project is a unique training scheme to support organisations and individual employees in understanding the carbon impacts of their everyday actions and help them make informed choices to address climate change and reduce carbon emissions.

At present, the in-year delivery confidence for our programme is reported as experiencing obstacles. Moving projects from concept and development phases into delivery phase has taken longer than expected due to staff capacity, resulting in sign-off by the Strategic Investment Group for 2021 to 2022 capital projects being secured later than anticipated. This has compressed delivery time and will cause additional risk to projects, particularly in the Buildings and Fleet Workstreams. That said, it is still expected that there is enough

time before March 2022 to complete most of the activity intended and benefits being realised fully from the spring and summer of next year.

The 2030 delivery confidence is reported as compromised, largely due to the council being behind the pace needed to reduce carbon and increase carbon sequestration at the forecasted annual rate required to reach the Net Carbon Zero Council target. The Net Carbon Zero pathway has been adjusted to do more on the carbon emission reduction side and less on the carbon sequestration side. Achieving less this financial year will mean more will need to be achieved in future years. The Ecologically Positive Council by 2030 goal remains on track at this stage.

On Target: Tree Planting

Project planning and procurement for the 2021 to 2022 planting season is continuing with the actual planting being undertaken between December 2021 and March 2022.

On Target: East Rhyl Coastal Defence

Promenade work continues to be progressed to plan. Financial spend remains on target with 83.4% of the estimated outturn costs now spent.

On Target: Improving Biodiversity

As part of the Council's ongoing commitment to enhancing biodiversity across the county, nearly 60 sites, including highway verges, footpath edges, cycle-ways and amenity grasslands, are being managed to create wildflower meadows. These sites, along with the 11 roadside nature reserves, equate to about 30 football pitches worth of Denbighshire grassland managed as native wildflower meadows. As well as protecting wildflowers, the meadows are also supporting the welfare of native insects to the Denbighshire area. Hornet Hoverflies have been found at wildflower meadow sites in Rhuddlan and Prestatyn recently, which first came to Britain in the 1940s. They can be seen from May till October and despite looking like a stinging hornet, they are actually harmless.

On Target: Nature Corridor

The summer has been very active with several events and many volunteer sessions being run. Attention was placed on several sites, including Crescent Road allotment where much

progress was made on transforming the site into an urban green site and getting the community involved in doing so, as well as our usual sites of Coed y Morfa and Glan Morfa. We have also been running Nordic walks and craft sessions across the project area, getting those with limited mobility out and active and socialising. Several events have been held, including marine litter awareness and an allotment end of harvest celebration event, to bring people together and to draw attention to issues. Engagement with schools has been maintained with a variety of sessions planned for the coming months, including educational trips to the beach, environmental art and tree planting. As the project moves further into its final year, many of the actions are nearing completion, with the focus now on the final winter season of tree planting, habitat improvements and school ground improvement projects, as well as the creation of any material such as leaflets, learning resources, etc. Focus is also being placed on the continuity of the project through other avenues such as other funded projects and community groups.

On Target: Moorland Management

As restrictions have lifted, it has been possible for officers to become more familiar with the area that the project is concerned with, meeting with landowners and farmers. The wildfire risk assessment has also progressed and been applied to a number of upland locations. The plan for phase 2 of the restoration works of the 2018 wildfire damage on Llantysilio Mountain has now been developed and agreed with Natural Resources Wales (NRW) and funding secured. The plan will now be implemented during the autumn and winter period with procurement for works in October. A moorland condition survey will be undertaken by contractors in 2022.

On Target: Living Assets

Site meetings have been held with colleagues to discuss tree planting plans associated with the Climate Change and Ecological Emergency. Discussions with colleagues on a more strategic approach to tree management will continue in order to make this more efficient and better for the trees. We are now planning to celebrate 'Living Assets' during National Tree Week (November 27 to December 5). We are continuing to develop the council's new Tree and Woodland Strategy.

At Risk: Energy Efficient Council Homes

Delivery confidence remains at risk due to the impact of Covid-19, but we have nonetheless seen a great many improvements to properties during the last year, not least through the delivery of air source heat pumps (ASHP). We are now aiming to install a further 150 during 2022 to 2023, which will be an upgrade to the majority of the housing stock. Meanwhile, progress continues on our 2021 to 2022 capital works. In September Cabinet approved the award of the recently tendered external enveloping framework to six contractors, and to tender the first two lots from the framework by way of mini competition.

Annual or Biennial Measures

Measure	2019 to 2020	2020 to 2021	Status
Total carbon tonnage emitted through staff commuting – Benchmarked Locally	1,848	1,719	Good
Total carbon tonnage emitted through business travel – Benchmarked Locally	550	126	Excellent
Total carbon tonnage emitted through supply chains – Benchmarked Locally	22,710	22,206	Good
Percentage of council owned and operated land in the highest categories of species richness – Benchmarked Locally	37.5	38.1	Acceptable
STEAM - Total Economic Impact of Tourism (£ million) – Benchmarked Locally	552.35	213.00	Priority for improvement
The percentage of existing and acquired council housing stock (1st April 2017 baseline) achieving an EPC (Energy) rating of C or above – Benchmarked Locally	40	46	Priority for improvement
The annual number of trees planted to increase canopy cover in Rhyl and Denbigh – Benchmarked Locally	4300	4400	Excellent

2020 to 2021 data for the following three measures is not expected until the Stakeholder Survey is run in the autumn, 2021.

Measure	2018 to 2019	Status
How satisfied are people with their local open spaces? – Countryside – Benchmarked Locally	87	Excellent
How satisfied are people with their local open spaces? – Beaches – Benchmarked Locally	70	Good
How satisfied are people with their local open spaces? – Parks – Benchmarked Locally	64	Good

Our measure around the number of properties with a reduced risk of flooding (1,000s) will not be reported until the completion of identified flood schemes, which started in 2020.

Quarterly or Biannual Measures

Our measure on the percentage of all new build council housing achieving an EPC (Energy) rating of A will not be reported until the completion of new builds in 2021.

Well-being and Equality

This priority applies the five ways of working and directly supports Wales' Well-being Goals around environmental **resilience, prosperity, health, equality, cohesiveness, global responsibility**, and a **vibrant culture with a thriving Welsh language**. Below are some further highlights from the last year of work that we have undertaken in support of the Well-being Goals and the Sustainable Development Principle; but also benefiting those with protected characteristics or who are at a socio-economic disadvantage.

Botanical Gardens

A range of measures to stop anti-social behaviour at Rhyl's Botanical Gardens have been found to have had a successful impact, including the commissioning of a security company on a trial basis to patrol the park and lock the gates each evening, and the installation of nine additional CCTV cameras in the park. Feedback provided at a meeting involving the council, The Friends of the Botanical Gardens group, North Wales Police, Lead Members, Local Members, and the Vale of Clwyd MP revealed that the measures implemented had made a positive contribution in reducing anti-social behaviour at the grounds. In addition to the current measures Denbighshire Youth Services have also carried out regular patrols of

the park to engage with local youths and highlight the importance of respecting the park as a local facility for the benefit of all.

Involving local people in this way and working **collaboratively** and in an **integrated** way has **prevented** a worsening situation at the gardens, whilst hopefully working towards a **long-term** solution. Engagement will be carried out with local schools to ensure the message is delivered that anti-social behaviour in the park will not be tolerated and the park is a facility to be enjoyed by the whole community. This benefits the protected characteristic of **Age** and **socio-economic disadvantage**.

Public Space Protection Order

In August the council launched a Public Space Protection Order to ensure dog owners control their pets whilst using county public areas, including sports pitches. There are also restrictions on Rhyl and Prestatyn beaches during May to September.

The order has been introduced through the **involvement** of residents, who have raised a number of complaints regarding anti-social behaviour from dog owners who don't control their pets properly in public places. In the interests of public safety, the order will help **prevent** anyone coming to harm and allow residents to benefit from the enjoyment of our public spaces safely in the **long-term**.

Supporting Recovery

Denbighshire County Council is committed to working towards building resilient communities and supporting thriving economies to provide a good quality of life for residents. In anticipation of a busy summer, the council worked to manage increased visitor numbers, providing additional car parking spaces at Moel Famau and at the Horseshoe Falls, deploying additional rangers at beauty spots, and ensuring street cleaning provision and waste management operations were ready for increased footfall at tourist hotspots (which included a deep clean of Rhyl).

Work such as this hopefully encourages visitors to see our county as a beautiful place to return to, as well as ensuring local communities to feel more positive about their environment, also encouraging their **involvement** and ownership to **prevent** harm to our assets. It will hopefully bring **long-term** benefits to our environment and the economy, including to those at a **socio-economic disadvantage**.

Coastal Defence

During July to August the council invited residents, businesses and visitors to have their say on Rhyl's coastal defences, specifically the central area between Drift Park and Splash Point. The promenade here is an important and busy part of Rhyl's identity and economy, but options are likely to be limited owing to what is physically needed to protect the town. Options include scour protection and concrete repairs to the existing sea wall, a concrete revetment to absorb energy from the waves and to provide access to the beach, a new flood defence wall and raising the height of the promenade, and widening the promenade behind the Rhyl Central car park.

Involving people at this important early stage as we develop our bid for funding will help us determine a **long-term** solution that will be to the satisfaction of local residents, whilst meeting the increasing threat posed by climate-change and **prevent** any damage to homes or businesses. Ensuring the promenade remains accessible to all is also important from the perspective of **Age** and **Disability**.

Green Open Space

The former multi use games area (MUGA) at Crescent Road, Rhyl, has been transformed into a functional and attractive green open space on a busy street in West Rhyl. During a twelve-month period, contractors, Countryside Services and Keep Wales Tidy staff worked together to create the green space. Weekly sessions have been run at the site to improve communal areas, tend to the newly planted trees and wildflowers, and support local residents and community groups in their first growing season.

Community groups involved in the project have been encouraged by council staff and through word of mouth. There are a wide range of age groups and backgrounds involved through these groups, including a mixture of residents, Syrian families, and attendees of Youth Support Service, North Wales Training and Youth Justice. Welsh Government provided funding through their 'Transforming Towns, Green Infrastructure' project and their 'Well Connected and Opportunities for All' project to help transform the site.

This is a fantastic **collaborative** project that has **integrated** the ambitions of partners and, through **involvement**, helped the community come together cohesively, hopefully for the **long-term**, despite **Age, Religion and Belief**. It also **prevents** anti-social behaviour,

which was previously a problem on the site. If you are interested in renting a plot here or at any of our other sites please [visit our website](#).

Reducing School Emissions

Ysgol Dinas Bran, at Llangollen, is leading the way for Denbighshire with a green energy project that will help reduce the school's carbon footprint, installing a 150Kw array of solar panels on the school roof. Other elements of the work include heating control upgrades and LED lighting. The whole project is expected to reduce the school's carbon emissions by 73 tonnes per year. The new Solar Panels went live in August and heating control and LED lighting will all be complete by Christmas.

This project applies all aspects of the sustainable development principle, being a **collaborative** project that **integrates** our shared ambition for a carbon neutral society and will **prevent** harm to our environment in the **long-term**, as well as bring economic savings for the school. It is pleasing that this is one of the early carbon change projects to be delivered as schools were particularly vocal in their support of the environment when developing our Corporate Plan, and it shows how they have been **involved** and listened to.

Green Taxi

The Welsh Government has set a target of de-carbonising Wales' taxi fleet entirely by 2028, and Denbighshire County Council is one of a select few of local authorities in Wales taking part in the pilot. It will operate a try before you buy initiative, allowing hackney licensed taxi drivers to try the vehicle free of charge for 30 days, including free electric charging at specific locations in Denbighshire, vehicle licensing, breakdown cover and insurance. Denbighshire has four wheelchair-accessible Nissan Dynamo E-NV200 taxis to use as part of the pilot. The associated charging infrastructure will also be installed, consisting of four 50kw rapid chargers (two being located in Rhyl and two in Prestatyn).

The council is also developing other electric vehicle initiatives, including expanding our electric vehicle charging infrastructure to enable us to operate fewer diesel vehicles and increase the number of low emission fleet vehicles. Work will include installing electric vehicle charging infrastructure for the public to use to charge their electric vehicles in eight council owned public car parks.

Working **collaboratively** with the Welsh Government, **integrating** with their ambition for Wales, and **involving** taxi operators in this pilot will help us to work towards becoming a net carbon zero society in the **long-term**, **preventing** further harm to the environment. Accessible taxis will also benefit those with the protected characteristics of **Age** and **Disability**.

Young People: A place where younger people will want to live and work and have the skills to do so

Measures: Priority for improvement

Projects: Good

Corporate Plan Performance Framework: Measures Update

As outlined in the previous report, Welsh Government's curriculum reforms and the impact of the Covid-19 Pandemic has left us with very few measures against which we can report within this priority. During the last few months of the Summer Term and the early part of the Autumn Term, attendance continued to be adversely affected as class cohorts self-isolated or schools were made to close; and attainment data of course is no longer comparable, being based on teacher assessment and not examination results. This poses a real challenge to the council in understanding how our schools are performing, but we will continue to work with our School Improvement partners in GwE to ensure that the very best outcomes are being achieved by our pupils. A joint report by GwE and the Interim Head of Education was taken to [Performance Scrutiny in June](#) on how our regional consortium and the Local Authority are supporting schools in the implementation of the new curriculum for Wales.

Data for 2018-19 academic year has just been released for the Child Measurement Programme for Wales, revealing a slight improvement in the previously declining trend for the healthy weight of Denbighshire's 4-5 year olds. Denbighshire now ranks 13th in Wales (as opposed to 2nd worst the year before), now just 0.5% below the Wales median with 71.8%. 286 (28.2%) children were measured as overweight or obese in 2018-19 (down from 343 for 2017-18).

The only other measure with new data in this report relates to the 18 to 24 claimant count. In line with national trends, data for July to September reveal that Denbighshire's claimant count has fallen again from 10% to 7.7%. We remain behind the Wales average, which is now at 6.1%, but the gap (1.6%, down from 3%) has markedly narrowed. Prior to the pandemic, Denbighshire was 2% behind the Wales average. The UK claimant count also remains above the Welsh average, now at 6.5%.

Corporate Plan Programme Board: Project Update

Experiencing Obstacles: Modernising Education

Positive progress has been made with the Ysgol Plas Brondyffryn project over the last couple of months, with Mott MacDonald providing support to progress the project to the procurement stage, utilising the North Wales Construction Framework. Options are also being reviewed for the proposed land swap for Ysgol Pendref; and with the commissioning forms approved for Ysgol Bryn Collen and Ysgol Gwernant, the council's Design and Construction Team are reviewing internal capacity to progress the project.

A number of closure reports for Band A are being prepared for submission to Welsh Government.

Experiencing Obstacles: Childcare Settings

The Modernising Education Programme also continues to progress a number of small projects through the Child Care Capital Grant. Construction of the Oaktree extension will be commencing shortly, whilst the Ysgol Twm o'r Nant project will progress to the procurement stage. The project at Ysgol Dewi Sant has been delayed to resolve site options due to drainage limitations.

On Target: Welsh Language Centre

All four rooms within the new centre were in use during the summer term, occupied by Cylch Meithrin Llanelwy, Ysgol Glan Clwyd, Mudiad Meithrin and Bangor University. It is expected that usage will increase from September with latecomer provision due to start.

Experiencing Obstacles: School Nutrition Project

For year 2 of the project, 6 schools and 12 members of staff were recruited. The Level 2 Community Food and Nutrition Skills Course, delivered on-line, ran from January to April. The Come and Cook 'bolt-on' date and mode of delivery is yet to be confirmed in line with Welsh Government guidelines, but it is expected to be during the autumn term. The aim was to recruit 10 schools, but 6 is a great engagement given the current situation in schools.

Recruitment for year 3 schools will commence from September. Engagement will depend on the impact of the pandemic, especially as the new term begins. We have scheduled training for the autumn and spring to allow for this.

At Risk: The Employee Training Grant

Formerly the Young Person Employment Bursary, the application criteria has been reviewed to support more people and businesses in the county during the Covid-19 recovery period. Uptake continues to be slow, but the project has asked if Working Denbighshire can assist with its marketing. In order to be eligible you must be living in Denbighshire, earning below the county median salary (£28,199), be in employment (minimum 16 hours), and can clearly demonstrate availability of suitable positions with a Denbighshire based company. Funding of between £250 and £2,000 per person can be awarded for training, development, or accessing mentoring to allow individuals to progress within their current workplace, or with a new employer. Those who have received the grant have seen their wages increase on average by 24 per cent per annum. Information on the bursary is available on [our website](#).

Closed: Pupil Attitude to Self and School (PASS)

We have reached the end of our four-year pilot of the PASS Survey, and have in this period retendered for a new contract whereby we hope to continue to support schools with this important resource. The final award of the contract is still under consideration.

On Target: Work Start

Demand for the service continues to rise. To date the service has allocated 87 placements – 66 paid and 21 unpaid. A total of 56 placements have been completed or are currently active, demonstrating a 64% uptake. This is lower than pre-Covid-19 performance. The service is therefore looking to promote their offer more through the council's communication channels and social media platforms. The Work Start Scheme is also working closely with Care and Waste Recycling teams to develop and provide key recruitment initiatives to support pressures in these services. At present funding for the Scheme ends in March and options are being explored for its continuance.

On Target: Working Denbighshire Ready for Work

It has been difficult to progress this work under Covid-19 conditions, but project activities have resumed now that the new academic year has commenced. Secondary head teachers have agreed timescales for future events, looking now to the start of next term between January and March. This timeframe aligns with the year 9 GCSE options period and will result in greater engagement and participation. A questionnaire and attendance form has been distributed to schools to help inform and plan the virtual events. A detailed action plan for the delivery of the events has also been developed, including the launching of a new virtual platform.

On Target: Volunteering

Following the adoption of the new volunteering policy and the launch of the 'One Stop Shop' webpage, the council continues to promote Covid-19 volunteering opportunities. As restrictions are easing, we will be encouraging services to think more about the volunteering opportunities that they can provide and encourage them to advertise. We hope to recruit service representatives to the Internal Volunteers Network where gaps have been identified.

Annual or Biennial Measures

Measure	2019 to 2020	2020 to 2021	Status
Percentage of pupil attendance in primary schools – Benchmarked Nationally	94.9	No data due to Covid-19	Acceptable
Percentage of pupil attendance in secondary schools – Benchmarked Nationally	93.4	No data due to Covid-19	Priority for improvement
The percentage of children aged 4-5 years who are a healthy weight or underweight (reported one year in arrears) – Benchmarked Nationally	71.8	Data pending	Priority for improvement
Local Authority Points Score Average - KS4 Welsh Baccalaureate Skills Challenge Certificate Indicator – Benchmarked Nationally	33.8	No data due to	Priority for improvement

Measure	2019 to 2020	2020 to 2021	Status
		Covid-19	
The percentage of children achieving 5 GSCEs A*-C (Level 2, Key Stage 4), including English or Welsh (1st language), Maths and English Literature, by the end of secondary school, against the percentage that achieved the expected standard at the end of primary school (Level 4, Key Stage 2) – Benchmarked Nationally	50.9	No data due to Covid-19	Priority for improvement
The number of schools providing education through suitability and condition categories C and D – Benchmarked Locally	30	27	Priority for improvement
The percentage of pupils (using Pupil Attitudes to Self and School - PASS) who respond positively against pupils' feelings about school – Benchmarked Locally	86.1	87.2	Good

2020 to 2021 data for the following three measures is not expected until the Stakeholder Survey is run in the autumn, 2021.

Measure	2018 to 2019	Status
The percentage of residents that are satisfied that there are job opportunities for young people at the start of their career – Benchmarked Locally	19	Priority for improvement
The percentage of residents that are satisfied that there are opportunities for young people to develop their skills – Benchmarked Locally	28	Priority for improvement
The percentage of residents that are satisfied that there are leisure opportunities that appeal to young people – Benchmarked Locally	50	Acceptable

Quarterly or Biannual Measures

Measure	Quarter 2 2020 to 2021	Quarter 3 2020 to 2021	Quarter 4 2020 to 2021	Quarter 1 2021 to 2022	Quarter 2 2021 to 2022	Status
Percentage of the population aged 18 to 24 claiming Job Seekers Allowance – Benchmarked Nationally	11.9	11.9	12.4	10.0	7.7	Priority for improvement

Well-being and Equality

This priority applies the five ways of working and directly supports Wales' Well-being Goals around **prosperity, health, equality, cohesiveness, global responsibility**, and a **vibrant culture with a thriving Welsh language**. Below are some further highlights from the last year of work that we have undertaken in support of the Well-being Goals and the Sustainable Development Principle; but also benefiting those with protected characteristics or who are at a socio-economic disadvantage.

Healthy Eating

Almost 500 children and young people took part in a healthy eating scheme during the summer. Denbighshire School Holiday Enrichment's Food and Fun programme saw eight schools keep their doors open for three weeks of the school holidays for those aged between 3 and 12. Rhyl High, Prestatyn High, Christchurch, ysgolion Llywelyn, Penmorfa, Esgob Morgan, Plas Brondyffryn, and Cefn Meiriadog all took part in the scheme. Children enjoyed a healthy breakfast and a hot lunch provided each day by Denbighshire's School Meal Service and Food and Fun focused on nutrition education, with children encouraged to try new foods and take part in practical food activities. The scheme is funded through the Welsh Local Government Agency and run in partnership with Denbighshire County Council and Betsi Cadwaladr University Health Board (BCUHB). The schools also provided extra activities including making tie dye t-shirts, mosaic tiles and stress balls while children took part in mindfulness sessions, dance and a variety of sports.

Integrating and **collaborating** with partners was a key part of this work, which sought to instil through **involvement** positive behaviours in children, young people and their families

for their **long-term** well-being, and hopefully **prevent** harm or detriment. This work directly benefited the protected characteristic of **Age**, and those who are at a **socio-economic disadvantage**.

Construction Awards

Christ the Word Catholic School, which was officially opened in 2019, has been shortlisted in the Social Infrastructure Project of the Year category at the British Construction Industry Awards (BCIA) 2021. The building was funded by Denbighshire County Council and the Welsh Government through its 21st Century Schools Programme, delivering a brand new educational facility for 420 full time pupils aged 3-11, and 500 pupils aged 11-16. The BCIA look to recognise and reward excellence in project delivery and the delivery of positive outcomes for society. These awards, which will take place on October 13, also celebrate the hard work and dedication of the whole project team involved.

This **collaborative** project, working in partnership and **integrating** goals with Welsh Government, the Diocese of Wrexham, and Keir Construction, delivered a site that includes a chapel, a four-court sports hall, main hall, small hall, drama studio, all-weather pitch, and specialist classrooms such as music, design technology, and science. Pupils, parents and staff were **involved** in the design of the new school, which will enhance the learning experience of young people for the **long-term**. Replacing two old facilities, the creation of the new school will **prevent** and address many of the issues associated with out-dated learning facilities, not least sustainability and access, benefiting those with the protected characteristics of **Disability**, in addition to **Age, Religion and Belief**, and in one of our most deprived areas, those who are at a **socio-economic disadvantage**.

Reducing Carbon

Ysgol Dinas Bran, at Llangollen, is seeing a green energy project taking place on site that will help reduce the school's carbon footprint. Part of Denbighshire County Council's Climate and Ecological Change Programme, the green project at Ysgol Dinas Bran and Llangollen Leisure Centre has seen a 150Kw array of solar panels installed on the school roof. Other elements of the work include heating control upgrades and LED lighting. The whole project is expected to reduce the school's carbon emissions by 73 tonnes per year. The new Solar Panels went live in August and heating control and LED lighting will all be complete by Christmas.

When we **involved** young people in the development of the Corporate Plan, they spoke passionately about the need to do more to protect our environment. This project demonstrates **long-term** thinking, offering a sustainable solution to rising energy costs as well as the challenge of reducing our carbon output and **preventing** further harm to our planet. **Collaborating** and **integrating** with the ambitions of schools and pupils to work towards a Carbon neutral society in this way will help us learn important lessons that we can share with other partners and schools.

Keeping Everyone Safe

Due to an increase in the number of Covid-19 cases associated with schools, learners and staff undertook further measures to help control the spread of the virus. This includes continuing to encourage pupils and staff to take twice weekly lateral flow tests to help identify and isolate asymptomatic cases and the wearing of face coverings by secondary school pupils, staff and visitors in indoor communal areas outside of the classroom. Other arrangements include reducing close interactions between staff and learners, such as physical distancing and seating plans in classrooms.

Working **collaboratively** with schools at this time remains as important as ever, **integrating** our common desire to keep everyone safe and **prevent** any harm, particularly to the most vulnerable (we know Covid-19 can be particularly adverse on those with a **Disability**, or from **Black and Asian** backgrounds. Those at a **socio-economic disadvantage** are also most likely to present with cases).

Tackling Crime and Anti-Social Behaviour

Denbighshire Youth Services, supported by their local Neighbourhood Policing Team, have been providing activities to young people in the Corwen area to help keep youngsters away from crime and anti-social behaviour.

Collaborative initiatives such as this are about **preventing** harm in a young person's future and, though **involvement**, helping them grow to become mature adults that make informed choices in the **long-term**. **Integrating** with the police in this way will ultimately help both organisations, as well as benefit the protected characteristic of **Age**.

Supporting Businesses

To help the council has launched a survey to help shape support to businesses across the county. It asks businesses about their experience in the last 18 months, how they are responding to climate change, and how the council can improve and enhance its support. To take part in the survey click on the link www.denbighshire.gov.uk/business-survey. Businesses taking part in the survey will receive a report collated from all the information received, and all individual responses will be kept anonymous.

Involving businesses in this way will help us work **collaboratively** and **integrate** our ambitions for a prosperous **long-term** future, hopefully **preventing** the loss of any employment in the area, or missed opportunities. There is a particular challenge at the moment with youth unemployment, so we are keep to work with businesses to see what more can be done to help give young people a step-up (benefiting the protected characteristic of **Age**).

Summer of Fun

The council provided a range of free sporting, cultural and play based bilingual activities as part of the Welsh Government's Summer of Fun project, taking place across the county between July and September. Events and activities were for children and young people aged 0 to 25 and designed to support children and young people to express themselves through play, offer community based interactive, creative and play-based initiatives for all ages, and provide opportunities to play with friends and peers. Denbighshire's new Play Ranger Service operated Let's Play Out sessions and offered outdoor play opportunities; while Denbighshire Youth Service, Technocamps, Salford Children's Camp, Denbighshire Music Cooperative and the Urdd will be offering a range of activities, including community based youth work sessions, open access youth work days, outdoor activity days and sessions, STEM and the schools out project.

Only through **collaborative** working can an offer such as this be made available, **involving** and benefiting our young people in the **long-term**. This directly benefits the protected characteristic of **Age** and **socio-economic disadvantage**.

Corporate Health: The council is efficient, well-managed and environmentally sustainable

Measures: Acceptable

Governance: Good

Corporate Health Performance Framework: Measures Update

Below is a brief update on any new data received for performance measures identified in support of Corporate Health. Please see the tables below for the current outturn and past performance, where the information is available. A performance status has been applied against each measure based on a local determination of excellent performance and reflecting our ambition for the council.

We have received new data for two annual measures concerning gender pay differences. The mean hourly rate of pay for women has continued to rise positively for a second year, women being paid 13.5% more than men during 2020 to 2021. However, the percentage of women in the lowest paid salaries has risen slightly from 79.1% to 79.9%.

With this report, 47% of our Corporate Plan measures currently present as a priority for improvement, up from 43% in the last report. Two of our corporate projects are currently presenting as 'compromised' (Denbighshire and Flintshire Joint Archive Project; and the Corporate Support Services Review), with 90% of projects regularly updated by project managers. For information, the Archive project is revising designs for the same site with a view to submitting a new funding application to Welsh Government. The Corporate Support Services Review programme has now been closed – please see the [Service Challenge Action update below](#).

We have received no formal recommendations for improvement from external regulators (Estyn, Care Inspectorate Wales and Audit Wales). There has been one low assurance report from internal audit, following-up on a previous audit of Contract Management. It was found that limited progress has been made in addressing the actions that had been agreed, but that a number of actions were dependent on approval by the Senior Leadership Team of the Contract Management Framework, which has since been endorsed. Ongoing resource pressures have also restricted the ability of the service to provide appropriate contract management oversight, training and guidance, but the service

has given assurance to the Governance and Audit Committee that this can be provided going forward.

Our measure on budget variance (i.e. what we have and receive versus what we are spending) has increased from 708k in June 2021 to 2,445k as at September 2021. The council's reserves remain at £7.135m.

The percentage of negative news stories about the council (taken as a proportion of all news stories about the council) has fallen between July and September, down from 10% to 6%. This represents 13 negative stories out of a total of 220. However, the percentage of external complaints upheld or partly upheld over the last quarter has increased slightly from 62 to 67%. This represents 45 out of 67 complaints. This number is consistent for the same period the previous year, although the rate upheld is higher than our annual average for 2020 to 2021 (60%).

As at September 2021, sickness absence stood at 7.54 days, up from 7.12 in the last period. This compares to 6.57 days in September 2020. As at July 2021, the percentage of staff who have had at least 3 one-to-one meetings in the last 12 months stood at 42%.

38% of the council's spend was with local suppliers during July to September. 88% of contracts (over £25k and under £1,000k) contained community benefits. No collaborative procurement activities were undertaken during the period, but none were missed either. There are, however, 12 potential collaborative procurements on the horizon and these will be developed in the coming months.

Our final measure considers the council's efforts to support residents into work through placements that we ourselves offer within the council. During July to September we successfully supported 46 additional placements, bringing our annual cumulative total to 110. This is a sharp increase on the trend for the same time last year, aided by the lifting of Covid-19 restrictions.

Corporate Health Self-Assessment: Governance Areas

The following is our self-assessment against the seven key governance areas and seeks to paint a picture of how well the council is performing, how we know that (linking to evidence where it is available), and what we can do to improve.

Corporate Planning

Below are improvement actions that have been identified in support of Corporate Health in this area of governance.

Agree and implement a whole council approach to New Ways of Working.

Welsh Government advice remains that staff should continue to work from home where it is possible to do so. However, the Senior Leadership Team is sensitive that there is an increased desire for a managed return to offices. Risk Assessments are therefore to be carried out during the autumn to inform how the council can support limited use of our office buildings in a safe way. These interim measures will not be a return to the way things were, nor is it the long-term approach that is being considered as part of the New Ways of Working (NWOW) project.

The project team continues to meet monthly and minutes are published on the council's internal website. The team has considered different workstyles that the council adopts; training and support needed for organisational change; working with other public sector organisations; and new or revised policies that will need to be drawn up. A draft Asset Strategy has also been developed, and will be shared with members in the autumn.

Develop a new Corporate Plan by October 2022.

In this period, the Strategic Planning and Performance Team has been working to complete the initial phase of our County Conversation, as well as the update of the Conwy and Denbighshire Well-being Assessment. Looking ahead, there will be workshops held in November with SLT and Cabinet to look at what lessons have been learned with the existing Corporate Plan, and to analyse the key issues identified thus far. Intelligence gathered through all these exercises will be presented to the new Council in the summer of 2022 to help guide a final decision on objectives by October.

Develop interim Strategic Equality Plan

The council has now published its interim Strategic Equality Plan to cover the period between October 2021 to October. The document meets our legislative requirements to produce a plan every 4 years, and will inform our new Corporate Plan 2022 to 2027. The Strategic Plan and accompanying Equality Objectives may be viewed on [our website](#).

Respond to the requirements of the Local Government and Elections (Wales) Act 2021.

The council launched its new stakeholder survey in September, to run for six weeks until the end of October. The survey has been designed to satisfy legislative requirements, and will inform our next self-assessment report in 2022. Arrangements for a Panel Assessment will be discussed with the new council following the elections in May 2022. Discussions on arrangements for the implementation of the new Corporate Joint Committee (CJC) will commence from September.

Plan for new replacement EU funding arrangements.

The council continues to monitor the impact of Brexit, and has been working through this period to appoint a Compliance, Monitoring and Administration Officer to support Community Renewal Fund arrangements. The Senior Leadership Team has also reviewed capacity requirements to manage the upcoming Shared Prosperity and Levelling Up funds, additional resource being identified to manage these going forward.

Service Challenge Action: Provide a public statement in support of an accessible and diverse council in advance of the next election period to inform potential candidates.

In September the Council committed itself to be a 'Diverse Council'. It was agreed to:

- Provide a clear public commitment to improving diversity in democracy.
- Demonstrate an open and welcoming culture to all, promoting the highest standards of behaviour and conduct.
- Set out a local Diverse Council Action Plan ahead of the 2022 local elections.
- Demonstrate a commitment to a duty of care for Councillors.
- Provide flexibility in council business by reviewing our practical arrangements for the holding of meetings.
- Ensure that all members are aware of the allowances and salaries to which they are entitled, particularly any reimbursement for costs of care, so that all members receive fair remuneration for their work and that the role of member is not limited to those who can afford it.

As a result, the Democratic Services Committee has been tasked with developing a Diverse Council Action Plan ahead of the 2022 local government elections.

Service Challenge Action: Update the Corporate Executive Team on the position with the Corporate Support Services Review.

The Head of Business Improvement and Modernisation has provided an update to the Corporate Executive Team, it being confirmed that workstreams already underway will continue to completion. Some other activity may be progressed, but no longer as part of the formal programme.

Service Challenge Action: Ensure a question is asked at each Service Performance Challenge regarding commitment to customer service.

This consideration will be put forward in a paper summarising lessons learned and proposals for the 2022 Service Challenge Programme, to be taken to the Corporate Executive Team in the next period. It is felt that the format of the challenges during the summer worked well for its condensed timetable and less paperwork. Consideration does need to be given, however, to how service level data is reviewed, as this is an important part of our Performance Management Framework.

Financial Planning

Below are improvement actions that have been identified in support of Corporate Health in this area of governance.

Annual Treasury Management

The Head of Finance and Property Services presented the [Annual Treasury Management report](#) to Governance and Audit Committee in July. It details the Council's investment and borrowing activity during 2020 to 2021, as well as outlying the economic climate during that time and shows how the Council complied with its Prudential Indicators.

Of course Covid-19 dominated 2020 to 2021, and the start of the financial year saw many central banks cutting interest rates as lockdowns caused economic activity to grind to a halt. The Bank of England cut Bank Rate to 0.1% and the UK government provided a range of fiscal stimulus measures, the size of which has not been seen in peacetime. The council borrowed money throughout the year from the Public Works Loan Board (PWL),

as well as accessing temporary borrowing from other local authorities at very low rates to cover short-term cash flow requirements. As a result of this borrowing, the average rate on the council's debt increased from 3.82% at April 1, 2020, to 3.95% at March 31, 2021. The council's outstanding borrowing at March 31, 2021 was £235m, at an average rate of 3.95%, and the council held £17.8m in investments at an average rate of 0.003%.

Audit Wales Financial Sustainability Assessment

In September 2021, Audit Wales published their findings on the [Financial Sustainability Assessment](#) they conducted during January 2021 to April 2021. The report highlighted a number of key findings, including:

- The council is well placed to maintain its financial sustainability over the medium term. It has a good track record of managing its budget and continues to work to further improve its financial position.
- The immediate impact of Covid-19 on the council's financial sustainability has been mitigated by additional Welsh Government funding.
- The council's financial planning arrangements are mature and further developing to maintain its financial sustainability over the medium-term.
- The council's useable reserves have remained relatively stable since 2016 to 2017 and are forecast to increase.
- There continues to be some significant budget variations that the Council is working to resolve.
- The council has a track record of delivering most of its budget savings, but not always as planned.
- The council has maintained a liquidity ratio of below 1 over the period from 2016 to 2017 and 2019 to 2020.

Strategy for the Prevention and Detection of Fraud, Corruption & Bribery

[The Strategy for the Prevention and Detection of Fraud, Corruption and Bribery and Fraud Response Plan](#) form part of the council's counter fraud framework, a collection of interrelated policies and procedures, including the Code of Conduct, Financial Regulations and Whistle Blowing Policy. It also includes policies and procedures that are specifically targeted at countering fraud and corruption.

In developing this Strategy, the council has adopted the guiding principles included in "Fighting Fraud and Corruption Locally 2020". The Strategy is not just concerned with operational activity to detect and investigate fraud and corruption, but also sets out objectives for pro-active actions to deter and prevent fraud and corruption through the continual development of an anti-fraud and corruption culture. The Fraud Response Plan has been revised to reflect existing processes and to strengthen arrangements to ensure that all relevant parties are involved at key points and to include greater alignment with HR policies, particularly the disciplinary policy and strategy for local government.

Performance Management

Below are improvement actions that have been identified in support of Corporate Health in this area of governance.

Implement annual process for stakeholder engagement on council performance.

The council's Stakeholder Survey was launched in September and ran for six weeks. Analysis will be completed during November and December. The output of the Survey will help inform our Self-Assessment in 2022, and an annual approach to stakeholder engagement in year 2. Data from the survey will also help inform our next Corporate Plan.

Provide clarity to the Senior Leadership Team on the role of the Project Management Team.

Discussions have taken place with the Corporate Executive Team and the Senior Leadership Team about the intention to further develop the Corporate Programme Office, in which the Project Management team sits. A proposal on areas for development will be taken to the Corporate Executive Team in the next few months, which will include a reconfiguration of Verto, our project management software, and the introduction of new roles in the Corporate Programme Office that will broaden the support on offer to the organisation.

Other developments in the last period

The council's Annual Report on Safeguarding Adults in Denbighshire was presented to [Partnerships Scrutiny in July](#). Despite the pressures caused by the Covid-19 pandemic and the restrictions placed upon individuals and organisations by the crisis, the council's

performance in relation to safeguarding adults had remained strong, with improvements being realised in a number of areas, such as performance against the Welsh Government performance indicator on enquiries completed within 7 working days (99%). Overall there has been a significant reduction (40%) in numbers of safeguarding reports received in comparison to the same period the previous year. However, there has been an increase in the number of telephone calls to the Safeguarding team to discuss safeguarding issues. Although fewer reports have been received during the 2020-21 year, the Council had not seen an increase in cases needing to progress to strategy meetings, which appeared to be following the trends of recent years.

In June 2021 (CIW) undertook a five day 'Assurance Check' of Community Support Services (CSS) with a focus on the safety and well-being of citizens and staff employed in Community Support Services. We've recently received a very positive final report that includes findings such as:

- Citizens and carers have their voices heard and maintain control over their care and support.
- Despite competing pressures, practitioners continue to focus on what matters to people.
- Positive culture where practitioners co-produce solutions tailored to individual circumstances.
- Continuing positive culture of improvement in adult safeguarding.
- Practitioners feel supported by the significant efforts made to promote their well-being.
- Providers of care and support work well with social services and find them to be open and honest, willing to be flexible and help resolve challenges.
- Driven by external challenges and their own commitment to succeed, social services managers in Denbighshire continue to lead with confidence and develop increasingly creative solutions at pace.
- At this point in the Covid-19 pandemic, the fact that so many practitioners and managers have continued in their roles and taken on new duties to help protect others is a credit to them and the local authority.

Risk Management

Below are improvement actions that have been identified in support of Corporate Health in this area of governance.

Next formal Risk Review in September to give a particular focus to risk appetite to help improve the organisation's understanding of its application.

The September Corporate Risk Review paid particular attention to our risk appetite and our anticipated direction of travel for each risk. Risk owners were asked to reconsider all impacts and determine the most serious impact so as to affirm our level of appetite. We discussed how effectively risks are being managed down or out of the register, and the extent to which controls have been effective or not. The Risk Register now includes commentary about the anticipated direction of travel for each risk, which should help us to understand the effectiveness of our management controls over time. A case study - using Ash Die Back as an example - has been shared with managers and elected members around the practical application of risk appetite.

Service Challenge Action: Ensure service and corporate risk registers define climate and ecological risks at appropriate levels

During the September Corporate Risk Review, it was agreed that Risk 45: "The risk that the council is unable to deliver the agenda of Council and external organisations within existing resources" needed to have a singular focus on climate change. The risk is now defined as "The risk that the council fails to become a net carbon zero and ecologically positive council by 2030".

Service Challenge Action: Consider the provisions of the Local Government and Elections (Wales) Act 2021, particularly in regard to Corporate Joint Committee and any associated risks for the council.

A new risk has been added to the council's Corporate Risk register, which considers the implications of the new Corporate Joint Committee. Gwynedd Council is taking the lead on work to establish the Committee on behalf of North Wales. Regional Chief Executives and Leaders have been meeting through this period to agree the final proposal for the make-up of the new organisation, which must agree its own budget by January 31 for the year ahead. A Chief Executive Officer, Monitoring Officer and Section 151 officer will also need

to be appointed. The Corporate Joint Committee will oversee three key areas for the region from June 2022, namely Strategic Development, Transport, and the Economy.

Other developments in the last period

Our September Corporate Risk Review also implemented the actions identified in June's Internal Audit review of Corporate Risk Management, such as identification of critical and ancillary controls. The Corporate Executive Team will shortly be commencing 'risk focus sessions'. These sessions will provide more time to interrogate our most concerning risks with risk owners, and have been selected in part by the risk appetite 'gap' (that is the gap between the classification of the risk and our risk appetite).

Workforce Planning

Below are improvement actions that have been identified in support of Corporate Health in this area of governance.

Complementing New Ways of Working, we will review training, development and mental-health needs for staff.

A new strategy and action plan will be developed to support the new ways of working project and emerging leadership, learning and development programme. A Mental Health policy has been agreed by Cabinet, and middle managers will have received an awareness session at our Leadership Conference. Training has also been arranged for all managers and supervisors, to commence from September. Useful mental health pages have also been published on our website.

Improve the information we have about our workforce, including equality information, to support more detailed analyses in future Public Sector Duty Reports.

We have been working with colleagues to review decision making and reporting templates to ensure they comply with the Socio-Economic Duty.

Improve our workforce planning programme and consider how best to plan for posts requiring a specific level of Welsh above Level 1.

We have been planning an annual workforce planning review with all services, which is due to commence in November. This has been developed alongside discussions about the

new corporate risk around recruitment and retention, and the escalated risk about pressures in social care and health. The review for posts requiring specific levels of Welsh commenced in December 2019; unfortunately, this work was paused due to Covid-19, but will restart in the coming months.

Recruit new Heads of Service for Education and Children’s Services.

Two Heads of Services have been successfully recruited. The service remains as one but with Geraint Davies looking after Education, and Rhian Morrle overseeing Children’s Services.

Service Challenge Action: Consider the staff resource requirements associated with the additional burden of managing / supporting virtual meetings, and the increasing number of Member Task & Finish Group meetings, and consider what, if any, actions are required.

A business case was submitted to the Budget Board with detailed information on the resource shortages and growing workload in committee administration and scrutiny support. The Budget Board has included funding to address these problems in the council’s Medium Term Financial Plan for the new financial year. Consideration is being given to how soon the funding can be drawn down.

Service Challenge Action: Establish the latest position and level of risk associated with DBS / risk assessment indicators that are, or have been, a priority for improvement / acceptable.

The latest position is an improving one, but the level of risk remains a priority for improvement due to the back-log caused by Covid-19. A 6-month temporary post is being established to address the issue, which arose due to staff redeployment and the focus being on new staff being DBS checked rather than renewals (unless the renewal was for employees under Social Care Wales or CSIW).

Other developments in the last period

A new corporate risk has been identified: “The risk that recruitment and retention issues, leading to a loss of expertise and capacity, worsen resulting in poor or inadequate services.” Many services have been struggling to recruit and retain staff for some time,

particularly – but not limited to - critical front line social care and health and highways and environment roles. In September, the council temporarily suspended its bulky waste collection service due to driver shortages; whilst in care, 15 workers from across the council took on three of the toughest walks in Denbighshire to try to raise awareness of the rewarding careers that are available in the care sector.

There are of course many factors at the root of this recruitment issue, including the relatively low wages, high demands, and sometimes a perceived lack of value. There are also some regional pressures associated with neighbouring employers offering higher salaries.

We will in the next period be working with Audit Wales on a national review of asset management and workforce planning, which will take place between November 2021 and January 2022.

Assets

Below are improvement actions that have been identified in support of Corporate Health in this area of governance.

Asset Management strategy

The proposed priorities for the new Asset Management Strategy were considered and agreed by the Asset Management Group at their meeting in July. The full strategy is now in the process of being drafted. The Asset Management Group's Terms of Reference will also be updated as soon as they have been revised for the Strategic Investment Group.

ICT – Lorawan Gateways

In 2020, the council set out to investigate Lorawan infrastructure costs and the potential to implement them within the council. In this period, we have commissioned the installation of 5 Lorawan gateways across the county, covering Prestatyn and Denbigh High schools, County Hall, and Ysgolion Caer Drewyn and Tremeirchion. The funding for these came from the “push to talk” project. There may be additional Welsh Government funding to provide additional gateways in due course to further improve coverage throughout the County.

Data Breaches

Alongside the Data Protection Officer, the Senior Information Risk Owner (SIRO) has an explicit responsibility to ensure that information held by the council is managed safely, effectively, and in accordance with the legislation. The council has increased investments to ensure the safe management of data within the following areas:

- Greater engagement with Schools.
- Additional dedicated officer time made available in Legal Services.
- An effective cross-council collaboration in the form of the Information Governance Group, chaired by the council's Senior Information Risk Officer (SIRO).
- Awareness raising across all services through training and dedicated support.

In 2020 to 2021 there were 22 data incidents involving personal data, which is an increase on last year where there were 13 incidents. Although only one of these incidents was considered reportable to the Information Commissioner's Office, it is still a significant increase. The underlying cause of these is human error, and the SIRO has some concerns that these instances have become more common because of reduced office working. To counter this, new procedures for remote 'checking' are being explored and are ongoing within ICT and Social Services, including:

- Exploring whether it is possible for Microsoft Outlook to stop automatically formulating external email addresses in the recipient section.
- Identifying whether it is possible for a pop-up to appear on Microsoft Outlook to confirm whether the sender wants to send the email (as it does when an email has no subject, without an attachment etc.) when addressed to an external recipient.
- Exploring whether reports that are being printed by Business Support Staff on behalf of another member of staff (who is not in the office) can be printed and scanned back to the relevant member of staff to check prior to the report being posted.

Refresher training on data protection is being launched for all staff, which includes advice on managing data safely when working away from the office.

Roads

Denbighshire County Council, in partnership with Welsh Government and Transport for Wales, is making improvements to Castle Street, Llangollen. This scheme has been developed through extensive consultation with the local community and local county councillors. It includes wider footways, improved and safer junctions, new traffic signals and a pedestrian crossing, new one-way systems, and resurfacing works. There will be some road closures and temporary traffic lights, but we will work closely with local residents and businesses to listen to any concerns and minimise disruption. The works should be completed by Spring 2022. Each week the [Llangollen 2020 page](#) will be updated with the details of what we've done and what we plan on doing.

Flood Investigation

In February 2020, extensive flooding occurred across Denbighshire as a result of Storm Ciara. Council officers, as well as officers from Natural Resources Wales (NRW) and Dŵr Cymru, have since carried out investigations into the flooding to understand the reason why the flooding occurred, the likelihood of it happening again, and to assess whether measures can be put in place to reduce flooding in future.

February 2020 was one of the wettest on record for parts of North and Mid Wales. A series of successive weather fronts including storms Ciara, Dennis and Jorge, as well as heavy rainfall over the weekend of February 22, 2020, saw most rain gauges recording over 200% of their February Long-Term Average. The main sources of flooding during the event were the River Elwy, River Ceidiog, River Ystrad and River Clwyd.

The report was presented to [Communities Scrutiny Committee in July](#), and recommendations for improvement will be taken forward in partnership with Dŵr Cymru and NRW.

Corporate Health and Safety

The Annual Corporate Health and Safety report was presented to the [Governance and Audit Committee in September](#). The overall assessment of Denbighshire County Council's implementation of Health and Safety systems is a medium assurance. This means that Health and Safety management systems are generally developed and recorded. The overall assessment of employee involvement in Health and Safety is also a medium

assurance. Significant hazards are generally identified and managed to minimise risk. Employees are generally involved in the development and use of H&S management systems. Finally, the assessment found that overall the council's compliance with Covid-19 regulations and the delivery of a 'Covid-19 secure' workplace is a high assurance.

Property Fire Safety

The Property Health and Safety Team presented an Annual Fire Safety Report to the [Governance and Audit Committee in September](#). The report showed that as at July 2021, 99% of properties has been fire risk assessed (FRA), barring one school that had cancelled their assessment appointment. During 2021 to 2022, key priorities have been around developing the fire safety knowledge and skills of a new member of the team; identifying available options for completing FRAs digitally; reviewing and improving the current recording and allocation of FRA actions; and creating a fire awareness training program.

Service Challenge Action: Develop proposal to improve ICT provision, fibre security, business continuity, school ICT provision, and digital Denbighshire

A proposal has been the Budget Board in order to begin the process of rebuilding capacity within ICT. Discussions are underway concerning a location for a second data suite in either Rhyl or Denbigh to expand resilience. Digital Security remains a threat to the council and remains on the Corporate Risk Register. ICT and Digital Services are actively involved with both local and national groups to mitigate the risk and to ensure that we have a rolling program in place to ensure the council's Digital Perimeter Security is up-to-date and operating at optimum levels.

A number of schools are now directly receiving ICT support from Denbighshire's ICT and Digital Services function. There is still an unstable environment around third party school ICT support provision. Schools have received advice to subscribe to the service offered by the corporate ICT and Digital Services Team to mitigate the risk of digital security to schools directly.

Service Challenge Action: Create hubs in areas across Denbighshire where there is poor broadband connection, to assist and enable remote meetings

Progress has been made on the physical fibre roll-out to our corporate sites which include Libraries, Leisure Centres and other remote sites that contain Denbighshire staff. A number of these sites have now had their old broadband connection migrated to new fibre connectivity, providing improvements to download and upload speeds. There has also been steady progress on the roll-out to additional community sites, where a number of physical fibre builds have been completed. We are now awaiting activation of these fibres.

Service Challenge Action: Work to enable translation provision with Microsoft Teams software

This activity is experiencing obstacles, but work continues nationally to make progress towards enabling the translation provision within Microsoft Teams.

Service Challenge Action: Create a plan to support external partners and businesses to take forward the climate and ecological change programme

In this period, activity has begun to deliver support to partners and businesses to contribute to the Climate and Ecological Change Programme, in particular a public event is planned for November 1, and a Business Breakfast on November 9. In addition to this, a plan to identify wider behaviour change initiatives for 2022 to 2023 onwards is in development, and is anticipated to be complete by April, 2022.

Service Challenge Action: Ensure lessons learnt are captured from previous purchases of buildings

The issues with asbestos identification and removal will be included in the lessons learned log for the Queens Building project and in the project closure report, which will be completed once the phase 1 output is delivered. The Project Manager of the proposed Rhyl Gateway project has advised that a healthy contingency has been included in the budget for possible asbestos removal.

Longer-term, it is proposed that the council will need to consider allocating more funding 'at risk' to undertake feasibility work for regeneration projects, especially those involving property acquisition. This will enable more detailed project proposals to be developed and

more confidence in the budget forecasts. However, it also needs to be acknowledged that in some cases, the presence of asbestos will not be known until such time as intrusive surveys are undertaken, or the building is being demolished or refurbished. Intrusive surveys are generally not possible prior to the acquisition of a building.

Procurement

Below is the improvement action that was identified in support of Corporate Health in this area of governance.

Integrate biodiversity protection and improvement into our procurement processes and drive through community benefits that improve the environment. We will work with businesses and suppliers in Denbighshire to encourage lower carbon practice. We will also develop a new procurement strategy.

Progress towards these actions has been limited during July to September. The procurement team continues to face capacity issues. Our Community Benefits Hub is working with officers across the council to identify relevant and appropriate environmental community benefits that contribute to bio-diversity. We have agreed that identified community benefits must also include living asset management resources and planning. We have also been exploring opportunities for a potential pilot procurement that applies a managed tree community benefit.

Service Challenge Action: Promote adherence to the Procurement Policy across the council

In respect of encouraging good procurement practice, there are some challenges in this area. There has been some recent poor practice that has resulted in lengthier negotiations and timescales, and stretched capacity further. Any poor practice that has been identified will be reviewed.

Service Challenge Action: Explore long-term options for sustaining the Community Benefits Hub

The service is just starting this work to explore potential options and ways forward.

Annual or Biennial Measures

Title	2018 to 2019	2019 to 2020	Status
Overall satisfaction with the council (%) – Benchmarked Locally	40	No data Survey due in autumn	Priority for Improvement
The percentage of new appointees from applications where it was disclosed that they are either from a racial or religious minority group, have a disability, are gay or bi-sexual, or had their gender reassigned – Benchmarked Locally	7	15 Next report October 2021	Does not apply Count only

Title	2019 to 2020	2020 to 2021	Status
The percentage difference in the mean hourly rate of pay for women – Benchmarked Locally	-9.7	-13.5	Excellent
The percentage of the lowest paid salaries (bottom quarter) that are women – Benchmarked Locally	79.1	79.9	Priority for Improvement
Member attendance (expected and present), year to date – Benchmarked Locally	79	89	Good
Net Carbon Zero – Total carbon tonnage emitted and absorbed by the council (excluding supply chain) – Benchmarked Locally	14,030	10,277	Excellent

Quarterly or Biannual Measures

Title	Quarter 2 2020 to 2021	Quarter 3 2020 to 2021	Quarter 4 2020 to 2021	Quarter 1 2021 to 2022	Quarter 2 2021 to 2022	Status
The percentage of Corporate Plan Measures showing as 'Priority for Improvement' – Benchmarked Locally	47	49	49	43	47	Acceptable
The number of projects on the project register showing as 'compromised' – Benchmarked Locally	2	0	1	2	2	Acceptable
The percentage of projects whose delivery confidence was updated in the last three months – Benchmarked Locally	No data New to quarter 3	90	94	96	90	Acceptable

Title	Quarter 2 2020 to 2021	Quarter 3 2020 to 2021	Quarter 4 2020 to 2021	Quarter 1 2021 to 2022	Quarter 2 2021 to 2022	Status
The percentage of corporate risks inconsistent with the council's risk appetite statement – Benchmarked Locally	52	No data Six-monthly	55	No data Six-monthly	62	Priority for Improvement
The number of negative reports from external regulators – Benchmarked Locally	0	0	0	0	0	Excellent
The number of Internal Audit low assurance reports, financial year to date – Benchmarked Locally	2	4	4	0	1	Excellent
Corporate and Service Budget Variance (£k)	5,107	2,242	-718	708	2,445	Does not apply Count only

Title	Quarter 2 2020 to 2021	Quarter 3 2020 to 2021	Quarter 4 2020 to 2021	Quarter 1 2021 to 2022	Quarter 2 2021 to 2022	Status
Council reserves (£k)	7,135	7,135	7,135	7,135	7,135	Does not apply Count only
Negative news stories as a percentage of all news stories about the council – Benchmarked Locally	4	12	24	10	6	Good
The percentage of external complaints upheld or partly upheld over the last quarter – Benchmarked Locally	63	52	57	62	67	Priority for Improvement
The rolling average number of working days / shifts per full time equivalent (FTE) local authority employee lost due	6.57	6.61	6.47	7.12	7.54	Acceptable

Title	Quarter 2 2020 to 2021	Quarter 3 2020 to 2021	Quarter 4 2020 to 2021	Quarter 1 2021 to 2022	Quarter 2 2021 to 2022	Status
to sickness absence – Benchmarked Locally						
The percentage of staff who have had at least 3 one-to- one meetings in the last 12 months – Benchmarked Locally	No data New to quarter 4	No data New to quarter 4	45	44	42	Priority for Improvement
The percentage of spend with suppliers based within Denbighshire – Benchmarked Locally	36	34	36	33	38	Good
The cumulative percentage of Denbighshire contracts over £25k and under £1,000k containing community benefits –	No data New to quarter 4	No data New to quarter 4	12	75 Now reported as a cumulati ve indicator	88	Excellent

Title	Quarter 2 2020 to 2021	Quarter 3 2020 to 2021	Quarter 4 2020 to 2021	Quarter 1 2021 to 2022	Quarter 2 2021 to 2022	Status
Benchmarked Locally						
The cumulative number of work experience placements offered within the council	28	28	36	64	110	Does not apply Count only

Improvement Actions

Below are new improvement actions that have been identified through this report:

- Service Challenge Programme to be reviewed and proposals for 2022 to be offered to CET in November / December.

Equality and Diversity

Gypsy and Traveller Accommodation Needs Assessment

The council is assessing current accommodation need for Gypsies, Traveller and Travelling Show people. This does not include looking for locations for sites. The process will include talking to Gypsy and Traveller families, key stakeholders and representative groups and a survey will run until October 7, 2021. Our work will include a review of local data, including the number of unauthorised encampments that have taken place in the county, and a consultation with families from the Gypsy and Travelling community living in Denbighshire. Elected members and City, Town and Community councils will also be asked to promote the survey to eligible residents, as well as feed in local knowledge around travelling patterns. The council has a legal duty to undertake a new Gypsy and Traveller Accommodation Assessment (GTAA) every five years as a requirement of the Housing (Wales) Act 2014, and it is also a requirement for the replacement Local Development Plan that the council is currently working on.

The assessment work will directly support **Race** and **Religion and Belief**. **Involving** stakeholders and working collaboratively with different partners and groups in this way will help us understand the **long-term** needs of the county, and **prevent** any group from facing worsening **socio-economic disadvantage**.

Community Catalysts

Denbighshire County Council has teamed up with social enterprise Community Catalysts to help kind-hearted people realise their dreams to help older and disabled people. The programme gives support to Denbighshire residents in the south and central areas of the county who are looking to set up their own small enterprise to help those in need or also bring closer the things that give enjoyment. You can find out more by visiting the [Denbighshire Community Catalysts webpage](#).

This **collaborative** initiative directly benefits the protected characteristics of **Age** and **Disability** and those at a **socio-economic disadvantage**. It encourages **involvement** and will hopefully bring to fruition new ideas to **prevent** harm and meet unrealised needs in the **long-term**.

Report to	Cabinet
Date of meeting	23 rd November 2021
Lead Member / Officer	Julian Thompson Hill
Report author	Steve Gadd, Head of Finance and Property
Title	Finance Report (October 2021/22)

1. What is the report about?

The report gives details of the council's revenue budget and savings as agreed for 2021/22. The report also provides a summary update of the Capital Plan as well as the Housing Revenue Account and Housing Capital Plan.

2. What is the reason for making this report?

The purpose of the report is to provide an update on the council's current financial position and confirm the agreed service budgets for 2021/22.

3. What are the Recommendations?

3.1 Members note the budgets set for 2021/22 and progress against the agreed strategy.

3.2 Members approve the conversion of Llys Anwyl, Rhyl into apartments for social rent as detailed in this report (Section 6.7) and Appendices 5 and 6.

4. Report details

The report provides a summary of the council's revenue budget for 2021/22 detailed in Appendix 1. The council's net revenue budget is £216.818m (£208.302m in 20/21). The position on service and corporate budgets is a forecast overspend of £1.179m (£0.656m

overspend last month). Narrative around the current risks and assumptions underlying this assessment are outlined in Section 6.

The 2021/22 budget required service savings and efficiencies of £2.666m to be identified and agreed as detailed below:

- Fees and Charges inflated in line with agreed Fees and Charges policy (£0.462m).
- Operational efficiencies (£690k) mostly identified by services throughout the year and within Head Service delegated responsibility in consultation with Lead Members.
- Savings of £0.781m have also been identified which change service provision in some way and which were shared in detail with Cabinet and Council in the December briefings.
- 1% (£0.733m) Schools efficiency target from Schools Delegated Budgets.

The operational savings and fees and charges increases are assumed to have been achieved and the schools' savings are delegated to the governing bodies to monitor and deliver.

5. How does the decision contribute to the Corporate Priorities?

Effective management of the council's revenue and capital budgets and delivery of the agreed budget strategy underpins activity in all areas, including corporate priorities.

6. What will it cost and how will it affect other services?

Significant service narratives explaining variances and risks are detailed in Appendix 2, however the following should also be noted:

6.1 Impact of Corona Virus - The strategy of working in partnership with Welsh Government continues to ensure significant grant funding to help with Covid related pressures. So far six expenditure claims for April to September have been submitted amounting to £4.3m. Two income claims totalling to £3.1m for quarters 1 and 2 have also been submitted. It is expected that the income claims will start to reduce now as the wider Covid restrictions have reduced, however expenditure claims are likely to continue.

6.2 Corporate Budgets – Currently projected to break even. However the following risks were identified in previous months, some of which have now been resolved. This may allow for the release of contingency to help fund service overspends in future months.

- Ongoing impact of Covid on the Council Tax Yield – this is still a risk although performance in this area is recovering
- Ongoing impact on the Council Tax Reduction Scheme – At present the additional budget agreed as part of the 21/22 is enough to fund the projected spend in this area – however this remains a volatile area that is impacted by the wider economic situation
- Pay settlements for 2021/22 – the recent offer by employees regarding local government workers and the announcement regarding teachers’ pay can be funded within the pressures included in the 21/22 budget. However it should be noted that the non-teachers’ pay offer has yet to be agreed and therefore remains a risk.

The position will continue to be monitored closely over the coming months.

6.3 Schools - The budget agreed by Council for 2021/22 included a total net additional investment (excluding increases in Welsh Government grants) in schools delegated budgets of just over £2.5m. The latest projection for school balances to be carried forward into 2022/23 is a net credit balance of £3.829m, which represents a decrease of £1.841m on the balances brought forward into 2021/22 of £5.670m. There is a small underspend of £124k on non-delegated budgets. The movement largely relates to the one-off Covid grants received last financial year which boosted school reserves and which are now projected to be spent this financial year on the catch-up and Covid recovery programme in schools.

6.4 The Housing Revenue Account (HRA). The latest revenue position assumes a decrease in balances at year end of £1.315m, which is £0.662m more than the £653k at the time the budget was approved. The Capital budget of £20.7m is largely allocated between planned improvements to existing housing stock (£6.7m) and new build developments and acquisitions (£14m).

6.5 Treasury Management – At the end of October, the council’s borrowing totalled £243.720m at an average rate of 3.69%. Investment balances were £11.3m at an average rate of 0.008%.

6.6 A summary of the council's **Capital Plan** is enclosed as Appendix 3. The approved capital plan is £52.93m with expenditure to date of £16.70m. Appendix 4 provides an update on the major projects included in the overall Capital Plan.

6.7 The Strategic Investment Group approved a Business Case for the acquisition of Llys Anwyl, Rhyl in July 2020 (£0.5m). An updated Business Case has now been developed which includes the latest cost estimates for the re-development. This proposal relates to the conversion of Llys Anwyl, Rhyl to provide 12 no. self-contained apartments which will be let at a social rent. The proposal will help address the unmet need for accessible and energy efficient social housing in Rhyl and will bring a vacant building back into productive use. The conversion works will complete by October 2022 and funding has been allocated within the Housing Stock Business Plan.

Due to tight timescales, the Strategic Investment Group are currently reviewing the proposal through email. Any changes to the recommendation will be reported verbally to Cabinet. The Business Case is included as Appendix 5, and the Wellbeing Impact Assessment as Appendix 6.

7. What are the main conclusions of the Well-being Impact Assessment?

A Well-being Impact Assessments for the Council Tax rise was presented to Council on 26 January.

8. What consultations have been carried out with Scrutiny and others?

In addition to regular reports to the Corporate Governance Committee, the budget process has been considered by SLT, Cabinet Briefing, Group Leaders and Council Briefing meetings. The School Budget Forum have been included in the proposals through-out the year. Trade Unions have been consulted through Local Joint Consultative Committee. The Covid pandemic did impact on the level of consultation and engagement with the public, however plans are in place to engage early with all stakeholders during the budget process for 2022/23.

9. Chief Finance Officer Statement

It is welcome that Covid financial assistance has been confirmed for the whole of 2021/22 by Welsh Government. However it should be noted that some of the criteria have been tightened which may mean that services have to fund some additional pressures.

Monitoring continues to show pressures in the usual areas of Homelessness and Childrens' Services. Significant investment has gone into these areas in recent years and it is expected that that need will continue. Initial pressures have already been included in the Medium Term Financial Plan and these will be finalised as part of the on-going budget process.

10. What risks are there and is there anything we can do to reduce them?

This remains a challenging financial period and there is still uncertainty around the ongoing impact of Covid 19, Brexit and the financial strategy of the UK government in dealing with the long term financial impact on the public finances of the Covid response. Although the financial outlook looks uncertain, our finances are in a healthy position and a robust 3/5 year budget process has recently been approved by SLT, CET, Cabinet and scrutinised by the Governance and Audit Committee.

11. Power to make the decision

Local authorities are required under Section 151 of the Local Government Act 1972 to make arrangements for the proper administration of their financial affairs.

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Appendix 1

DENBIGHSHIRE COUNTY COUNCIL REVENUE BUDGET 2021/22

Oct-21	Net Budget	Budget 2021/22			Projected Outturn							Variance
	2020/21	Expenditure	Income	Net	Expenditure	Income	Net	Expenditure	Income	Net	Net	Previous Report
	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	%	£'000
Communities and Customers	3,325	4,548	-1,287	3,261	5,407	-2,145	3,262	859	-859	0	0.00%	0
Education and Children's Service	17,145	32,994	-15,206	17,788	28,283	-10,148	18,135	-4,711	5,058	347	1.95%	386
Business Improvement and Modernisation	4,309	5,716	-1,121	4,595	6,378	-1,820	4,558	662	-699	-37	-0.81%	-37
Legal, HR and Democratic Services	2,384	3,988	-1,622	2,366	3,949	-1,616	2,333	-39	6	-33	-1.39%	-29
Finance and Property	4,664	10,332	-4,603	5,729	10,411	-4,682	5,729	79	-79	0	0.00%	0
Highways and Environmental Services	17,074	30,149	-14,436	15,713	27,488	-11,333	16,155	-2,661	3,103	442	2.81%	340
Planning and Public Protection	9,748	16,794	-7,183	9,611	17,947	-7,872	10,075	1,153	-689	464	4.83%	0
Community Support Services	38,118	57,266	-17,399	39,867	58,445	-18,578	39,867	1,179	-1,179	0	0.00%	0
Leisure - Retained Budgets	3,346	3,273	0	3,273	3,269	0	3,269	-4	0	-4	-0.12%	-4
Total Services	100,113	165,060	-62,857	102,203	161,577	-58,194	103,383	-3,483	4,662	1,179	1.15%	656
Corporate	16,231	47,709	-29,271	18,438	47,719	-29,281	18,438	10	-10	0	0.00%	0
Precepts & Levies	4,899	5,060	0	5,060	5,060	0	5,060	0	0	0	0.00%	0
Capital Financing	13,724	15,176	0	15,176	15,176	0	15,176	0	0	0	0.00%	0
Total Corporate	34,854	67,945	-29,271	38,674	67,955	-29,281	38,674	10	-10	0	0.00%	0
Council Services & Corporate Budget	134,967	233,005	-92,128	140,877	229,532	-87,475	142,057	-3,473	4,652	1,179	0.84%	656
Schools & Non-delegated School Budgets	73,335	85,277	-9,336	75,941	87,313	-9,655	77,658	2,036	-319	1,717	2.26%	1,717
Total Council Budget	208,302	318,282	-101,464	216,818	316,845	-97,130	219,715	-1,437	4,333	2,896	1.34%	2,373
Housing Revenue Account	213	17,606	-16,953	653	17,796	-16,481	1,315	190	472	662		662

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Appendix 2 - Service Variance Narrative

Service	Variance Last Month £000	Variance This Month £000	Change £000	Description
Communities and Customers	0	0	0	No Variances to report at this stage.
Education and Children's Service	386	347	-39	This Pressure all relates to high cost residential and Independent Fostering placements. The reduction from last month's figure reported to Cabinet relates to a reduction in inter-authority recoupment costs based on September pupil numbers (this was highlighted as a risk last month prior to schedules being received). However the figures remain volatile at this stage. All residential and independent fostering placements have been costed to realistic timescales however no allowance has been made for any further new placements throughout the year.
Business Improvement and Modernisation	-37	-37	0	Underspend due to a vacancy savings. It is anticipated that the underspend will be placed in the new reserve set up to help fund future improvements to the heritage offer at Ruthin Gaol.
Legal, HR and Democratic Services	-29	-33	-4	The underspend relates the net effect of the detailed monitoring (eg vacancies).
Finance and Property	0	0	0	There are ongoing pressures within this service relating to the ongoing reduction in the Housing Benefit Administration Grant - currently we are hoping to identify one-off funding to once again mitigate this pressure.
Highways, Facilities and Environmental Services	340	442	102	The reported overspend relates to ongoing pressures in Waste Service relating to increases in costs and decreases in income received for recyclable waste. The figure reported assumes that we will continue to be able to claim for Covid related costs. The increase from last month relates to increased projections across the service relating to an increase in use of external contractors to help with staffing shortages and an increase in material prices.
Planning and Public Protection	0	464	464	As noted in previous reports the position with school transport wasn't going to be clear until the contracts for September school re-opening were finalised. the financial implications of those changes have been investigated in detail over the last few weeks and the current estimated overspend is estimated to be £464k. This is largely as a result of shortages of staff and increase in fuel prices which have meant that there are fewer providers and contract costs have increased. Planning income is still down on pre-pandemic levels but it is hoped this will increase over the coming months.
Community Support Services	0	0	0	Although an additional pressure of £2.4m was included in the budget for 2021/22 Homelessness in particular remains an area of pressure which is largely being claimed from the Covid Hardship Fund. There is an SLT working group which is tasked with identifying and providing in-house provision which will improve the level of service and reduce costs in the future. There is a great deal of uncertainty around grant funding for pressures in the sector which will be monitored closely over the coming months, however the financial position in year indicates that financial pressures are being kept within current budget allocations this financial year.
Leisure - ADM	-4	-4	0	The movement relates to minor variances.
Corporate & Miscellaneous	0	0	0	See body of report for details
Precepts & Levies	0	0	0	There are no risks in this area
Capital Financing	0	0	0	The position on capital financing is very much related to progress on capital projects and variances do not crystallise until the final outturn is known. Any spare capacity this year is likely to be required to fulfill the investment target in Highways agreed by Council. It can now be confirmed that due to capital receipts received in year that £900k additional investment in Highways has been allocated.
Council Services & Corporate Budget	656	1,179	523	

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Denbighshire County Council - Capital Plan 2021/22 - 2024/25
Position to end October 2021

APPENDIX 3

Capital Expenditure

Total Estimated Payments - Other

Total Estimated Payments - Major Projects:

Housing Improvement Grants

Rhyl, New 3-16 Catholic School

Ysgol Llanfair, New School

Ysgol Carreg Emlyn, New School

Highways Maintenance

East Rhyl Coastal Defence Scheme

Rhyl Waterfront and Waterpark

Rhyl Queens Market Redevelopment

Waste Service Remodelling

Contingency

Total

Capital Financing

External Funding

Receipts and Reserves

Prudential Borrowing

Unallocated Funding

Total Capital Financing

	2021/22 ORIGINAL ESTIMATE £000s	2021/22 LATEST ESTIMATE £000s	2022/23 LATEST ESTIMATE £000s	2023/24 LATEST ESTIMATE £000s	2024/25 LATEST ESTIMATE £000s
Total Estimated Payments - Other	24,699	36,852	4,233	350	
Total Estimated Payments - Major Projects:					
Housing Improvement Grants	1,200	1,575			
Rhyl, New 3-16 Catholic School	366	391			
Ysgol Llanfair, New School		75			
Ysgol Carreg Emlyn, New School		50			
Highways Maintenance	2,960	3,830			
East Rhyl Coastal Defence Scheme	8,150	5,250	7,575		
Rhyl Waterfront and Waterpark		24			
Rhyl Queens Market Redevelopment	3,128	2,282	3,493	121	
Waste Service Remodelling	13,472	2,103	11,428		
Contingency	500	500	500	500	500
Total	54,475	52,932	27,229	971	500
External Funding	28,332	30,494	12,033	6,036	6,036
Receipts and Reserves	6,610	11,264	4,879	121	
Prudential Borrowing	19,533	11,174	15,853	350	
Unallocated Funding	0	0	(5,536)	(5,536)	(5,536)
Total Capital Financing	54,475	52,932	27,229	971	500

Note: 2021-22 Original Estimate is the position as approved by Council on 23rd February 2021

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Appendix 4 - Major Capital Projects Update – October 2021

21st Century Schools Programme – Ysgol Llanfair	
Total Budget	£4.964m
Expenditure to date	£4.960m
Estimated remaining spend in 21/22	£0.004m
Future Years estimated spend	£0.000m
Funding	WG £0.180m; DCC £4.784m
Narrative:	
<p>This scheme is within the Band A proposals for 21st Century Schools Programme. The project has provided a new school building on a new site in Llanfair DC.</p> <p>The swap in land whereby the Church in Wales St. Asaph Diocese will receive the footprint of the land at the new school site and the Council will receive ownership of the land in Diocese ownership at the former school site is still currently progressing. DCC Legal are awaiting confirmation from the diocese regarding the former sites registered title. We are currently awaiting further details on this matter before Legal will progress.</p> <p>Once the former site is in the Council's possession, it will be declared surplus by Education and discussions on the future use for the former school site will commence.</p>	
Forecast In Year Expenditure 21/22	£0.075m

21st Century Schools Programme – Glasdir

Total Budget	£11.714m
Expenditure to date	£11.568m
Estimated remaining spend in 21/22	£0.146m
Future Years estimated spend	£0.000m
Funding	DCC £3.066m; WG £8.648m

Narrative

This project has delivered a new shared school building site for Rhos Street School and Ysgol Penbarras at Glasdir, Ruthin which has been used by the schools since April 2018. The final account has now been settled.

The work to create an additional school yard for Rhos Street School started on the 21st of June and was completed in August 2021 ready for the start of the autumn school term.

The costs of the works, is less than the pre tender estimate of £200k, and will be absorbed from the overall allocation to the Ruthin projects in 2016 as part of Denbighshire's contribution to the 21st Century Schools Programme

Forecast In Year Expenditure 21/22	£0.174m
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21st Century Schools Programme – Rhyl, Christ the Word School	
Total Budget	£23.440m
Expenditure to date	£23.061m
Estimated remaining spend in 21/22	£ 0.379m
Future Years estimated spend	£ 0.000m
Funding	WG £5.541m; DCC £17.899m
Narrative:	
<p>This scheme is within the Band A proposals for 21st Century Schools Programme.</p> <p>Further works were completed during the October half term at the school. Discussions are ongoing with the contractor in terms of the roof and some internal doors.</p> <p>The football pitch at the front of the school continues to be monitored- this has not been handed over to us yet as we continue to work with the contractor to bring it up to a suitable standard.</p> <p>The programme and budget continues to be monitored closely as the project comes to an end.</p>	
Forecast In Year Expenditure 21/22	£0.391m

Rhyl Queens Market Redevelopment	
Total Budget	£10.922m
Expenditure to date	£6.058m
Estimated remaining spend in 21/22	£1.250m
Future Years estimated spend	£3.614m
Funding	WG £7.270m DCC Asbestos £0.252m. DCC £3.400m
Narrative:	
<p>The remaining funding required to deliver Phase 1 was secured from the Council at the September 2020 Cabinet meeting and from the January 2021 Welsh Government Capital Panel.</p> <p>The demolition contractor started on site in January 2021 and due to the identification of additional asbestos was due to complete the works later than expected. Additional asbestos has again been identified and demolition works were temporarily paused until structural concerns were addressed and the contractor was satisfied that they could bring all of the buildings down in a safe manner. Work has now restarted on site to complete all remaining works. The demolition is now scheduled to complete in December.</p> <p>Wynne Construction have been appointed through the NWCP framework to deliver Phase 1 and are currently working up the detailed design. The initial cost plan has been received and is over budget. Officers are working with Wynne to bring this back down within budget.</p> <p>Planning permission for the development (full for phase 1, outline for future phases) was secured at the September 8th 2021 Planning Committee and the construction will commence at the beginning of 2022.</p>	
Forecast In Year Expenditure 21/22	£2.282m

Waste Service Remodelling	
Total Budget	£17.749m
Expenditure to date	£3.879m
Estimated remaining spend in 21/22	£1.055m
Future Years estimated spend	£12.815m
Funding	WG £9.544m , DCC £8.205m
Narrative:	
<p>A number of work streams are being taken forward to include:</p> <ul style="list-style-type: none"> • Development of a new single central waste transfer station depot on land adjacent to the Colomendy Industrial Estate in Denbigh. The Phase 1 Enabling Works Contract commenced on site on July 5th 2021. Phase 1 will be followed by a further Tender process to appoint a Contractor to deliver Phase 2 works to complete the development of the new Depot by spring 2023 to support a subsequent roll out of the proposed new service model in 2023. • Specification of the new fleet required to support the new model is being completed following a number of trials / tests with the aim to undertake a procurement exercise for the new waste collection vehicles at the appropriate time in late 2021 / early 2022 with delivery of the new fleet anticipated in the three months leading up to the planned new service roll out. <p>An Options Appraisal exercise on the detail of the new recycling container design has been undertaken, with the new service model and supporting Containers presented to Scrutiny in May 2021. A procurement exercise for the Containers to support the new model will be undertaken in due course with a delivery schedule in time for roll out associated with proposed service change. A number of mobilisation and communication activities are ongoing to prepare for the service change and include developing the new collection routes; planning for any staffing changes/requirements and ongoing engagement and communication with stakeholders and residents.</p>	
Forecast In Year Expenditure 21/22	£2.103m

East Rhyl Coastal Defence Scheme	
Total Budget	£27.528m
Expenditure to date	£17.344m
Estimated remaining spend in 21/22	£2.609m
Future Years estimated spend	£7.575m
Funding	WG £23.400m; DCC £4.128m
Narrative:	
<p>The ongoing coastal defence scheme at East Rhyl will provide an improved standard of flood protection for around 1650 properties.</p> <p>Work on site continues to progress well and is on time and within budget. The new rock revetment and sea defence wall is complete, along with three new beach accesses. Work on building the new promenade is around 75% complete. Top soiling and landscaping works are around 50% complete.</p>	
Forecast In Year Expenditure 21/22	£5.250m

STRATEGIC INVESTMENT GROUP

BUSINESS CASE – CAPITAL INVESTMENT

This Business Case provides justification for undertaking a project. The completed form will be reviewed by the Strategic Investment Group who will make a recommendation to Council whether the bid should be approved and included within the Capital Plan. All sections should be completed and evidence of costs will need to be supplied.

For details of Strategic Investment Group meetings and deadlines for the submission of this form, please contact Richard Humphreys, Capital & Technical Finance Team on ext 6144.

Project Name:	Llys Anwyl, Churton Road, Rhyl
Project Reference:	
Project Manager:	Mark Dixon
Workstream:	Young People & Housing/Rhyl Regeneration

Project Executive	David Lorey	Lead member:	Cllr Tony Thomas
Service:	Finance & Property	LM Portfolio:	Housing & Communities
Form completed by:	Mark Dixon	Date:	10 th November 2021*
Service Accountant:	Clare John	Date:	

*This is an updated version of the original business case approved by SIG on 28th July 2020 to reflect subsequent events including the tender price received for the conversion works

PROJECT TYPE

*Please categorise your project type. Mark **one** box only.*

SMALL	<input checked="" type="checkbox"/>	MEDIUM	<input type="checkbox"/>	LARGE	<input type="checkbox"/>
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DECISION SOUGHT FROM SIG:	To approve the conversion of Llys Anwyl into apartments for social rent
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EXECUTIVE SUMMARY

Highlights the key points in the Business Case to include:-

- what the project will achieve / important benefits
- estimated costs
- how the project will be funded

Background

The Single Housing Register for Denbighshire has identified Rhyl as having the highest unmet need for social housing in the county. The requirement for smaller accessible apartments to meet the needs of an ageing population is particularly strong in Rhyl and will grow further as existing provision needs improvement or replacement. The current supply of this type of accommodation in the town is very limited.

The availability of suitable sites for providing this type of accommodation in Rhyl is constrained because;

- the remaining allocation of greenfield land for residential development in the Local Development Plan is in the ownership of one developer focused on house building;
- large areas of the town have been included in the TAN15 Development Advice Zone for Coastal Flood Risk limiting the potential for residential development in those areas;
- brownfield sites suitable for residential development in the West Rhyl Regeneration Area are subject to Supplementary Planning Guidance which aims to provide a wider range of housing tenures thereby limiting the opportunity for the development of social rented accommodation; and
- the Town Centre Vision aims to turn the town centre itself into a place where more people want to live whilst at the same time bringing back a wider range of customers with high disposable incomes and greater spending power which limits the opportunity for providing more homes for social rent in the town centre too.

Project description

The project involves the acquisition of the former tax office at Llys Anwyl in Churton Road on terms which were agreed with the vendors. The property is outlined in red on the plan in Appendix 1.

The property was leased to an offshore company which provides office accommodation for central government departments but was unused and the freeholders made an agreement with the tenant that the lease would be surrendered before the sale was completed. The property was available both for lease and for sale for over two years.

Following completion of the purchase of the property, the proposal is to convert it to provide 12 no. self-contained apartments which meet the Council's space standard and these will be let at a social rent.

The property has been identified as having the potential to provide the type of accommodation required to meet the needs identified because;

- the construction and layout of the building means that it can be readily converted for residential use;
- it already has a lift installed which means that apartments on upper storeys could be easily accessed by older residents with mobility issues;
- the conversion represents good value for money in terms of the cost per unit delivered;
- the site is not within the TAN15 Development Advice Zone for Coastal Flood Risk and is therefore suitable for residential use; and
- the proposed change of use would satisfy the tests for loss of employment sites set out in Local Development Plan policy PSE3.

Benefits

The key benefits will be;

- the provision of new homes to address the unmet need for accessible social housing in the town;
- a vacant building being returned to productive use; and
- a reduction in carbon emissions through improvements to the energy efficiency of the building.

Estimated costs

The estimated cost of the development is as follows.

Property	Estimated cost
Purchase Price	£500,000
Land Transfer Tax	£17,722
Professional Fees	£255,157
Renovation	£1,962, 748
Total	£2,735,627

The purchase was completed once Planning permission had been granted for the proposed development and the tenant has surrendered the lease on the property.

Funding

The proposed source of funding for the project is the Council’s Housing Revenue Account.

BUSINESS OPTIONS

Analysis and reasoned recommendation for the base business options of: do nothing / do the minimal or do something

Option title:		Do nothing – maintain the existing situation / Do minimum			
Please provide brief details:					
<p>This option would involve;</p> <ul style="list-style-type: none"> not acquiring the property. 					
Please mark with an X how this option compares with the preferred option in terms of Cost, Time, Quality and Benefits:					
Costs	Costs more		Time	Takes longer to deliver	
	Costs the same			Takes the same to deliver	
	Costs less	x		Is quicker to deliver	x
Quality	Improves the quality		Benefits	Improves benefits	
	Is the same quality			No impact on benefits	
	Is a lower quality	x		Worsens benefits	x
What is the main reason this option has not been selected?					
<p>This option has not been pursued because;</p> <ul style="list-style-type: none"> the opportunity to convert a vacant building for much needed affordable housing would be lost. 					
Option title:		Minimum option			
Please provide brief details:					
<p>This option would involve;</p> <ul style="list-style-type: none"> acquiring the property but undertaking minimal works required to convert it to residential use which would deliver fewer apartments that than the optimum scheme 					
Please mark with an X how this option compares with the preferred option in terms of Cost, Time, Quality and Benefits:					
Costs	Costs more	x	Time	Takes longer to deliver	
	Costs the same			Takes the same to deliver	
	Costs less			Is quicker to deliver	x
Quality	Improves the quality		Benefits	Improves benefits	
	Is the same quality			No impact on benefits	
	Is a lower quality	x		Worsens benefits	x
What is the main reason this option has not been selected?					
<p>This option has not been pursued because;</p> <ul style="list-style-type: none"> fewer accessible apartments would be delivered than in the optimum scheme; more prospective tenants would remain on the single housing register as a consequence; and the cost per unit delivered would be higher. 					

EXPECTED BENEFITS

The benefits that the project will deliver expressed in measurable terms against the situation as it exists prior to the project

The benefits expressed in measurable terms are;

- 12 accessible social rented homes delivered; and
- a reduction of 50 tonnes in carbon emissions per annum.

EXPECTED DIS-BENEFITS

Outcomes perceived as negative by one or more stakeholders

None

TIMESCALE

Over which the project will run (summary of the Project Plan) and the period over which the benefits will be realised

Date	Milestone
13 th May 2020	Exchange contracts for purchase
3 rd August 2020	Commence pre-application consultation
31 st August 2020	Submit Planning application
6 th January 2021	Planning application determined
20 th January 2021	Acquisition of property completed
23 rd November 2021	Contract awarded for conversion works
28 th October 2022	Practical completion of conversion works

CAPITAL COSTS – CONSTRUCTION PROJECTS

The capital cost of a project is an important consideration in terms of whether or not it should proceed.

- Any costs relating to ICT infrastructure and equipment should have been provided by ICT department.
- Any costs that relate to construction should have been provided by Design & Development or Building Services.

Please provide details of the capital funding requirement (not including amount already spent):				
Enter details of cost element below:	2020/21	2021/22	2022/23	All Years Total
Land/property acquisition	500,000			500,000
Land Transfer Tax	17,722			17,722
Professional Fees		42,360	212,797	255,157
Contract Works		196,275	1,766,473	1,962,748
TOTAL	517,722	238,635	1,979,270	£2,735,627

Please provide details of proposed capital funding sources					
Enter details of funding source	Status:	2020/21	2021/22	2022/23	TOTAL
Housing Revenue Account	Budgeted	517,722	238,635	1,979,270	2,735,627
TOTAL		517,722	238,635	1,979,270	£2,735,627

REVENUE COST IMPACT

TO BE COMPLETED FOR ALL PROJECTS

In considering whether a project should be developed due regard should be made to the potential impact on revenue budgets.

If the activity will result in a requirement for additional revenue funding, please provide details below:			
What is the impact of this project in terms of the <u>annual</u> revenue requirement for:	Existing Revenue Budget	Post-project Revenue Budget	Increase/Decrease
staff costs (salaries and associated)	n/a		
energy costs (heating, lighting, ICT, etc)	n/a		
property maintenance and servicing costs	n/a		
other property related costs (rental, insurance, etc)	n/a		
ongoing ICT costs (licences, etc)	n/a		
mileage of Denbighshire fleet vehicles	n/a		
mileage for business travel by Denbighshire employees using their personal vehicles	n/a		
OVERALL REVENUE REQUIREMENT	n/a		

Please provide brief details of the revenue impact of this project:

- *Where revenue savings are forecast, you should detail what is proposed for the saving (e.g. reduction of an existing revenue budget, re-allocation of revenue to alternative services area, etc)*
- *Where revenue increases are forecast, you should provide details of how the revenue shortfall will be addressed. In this instance you should also append a three year surplus/deficit forecast.*
- *Details of any one-off revenue cost requirements that may be required post-project implementation (e.g. recruitment, redundancies, etc). DO NOT include any costs detailed in the capital section of this Business Case*

There is no revenue requirement for the project either during the conversion phase or following completion. The development once completed will generate an income stream for the Housing Revenue Account.

PROJECT MANAGEMENT

Please provide details of proposed project management – Establishment of Project Board etc.

The project will be managed by the Housing Development Manager.

The project executive will be the Lead Officer Corporate Property & Housing Stock.

A Housing Programme Executive Group has already been established and will act as the board for the project.

Highlight reports will be provided to the Young People & Housing Programme Board and the Rhyl Regeneration Programme Executive Group.

STATUTORY REQUIREMENTS / HEALTH & SAFETY

This section should identify how the activity will help Denbighshire meet any of its statutory requirements. Please include any Health & Safety Issues that the activity will address in this section. Please leave blank if not applicable.

The project will result in the conversion of an empty building and prevent it becoming an eyesore or a dangerous structure.

CARBON MANAGEMENT IMPACT

Please consult with Denbighshire's Principal Energy Manager before completing this section.

Denbighshire has committed to reducing its carbon emissions by 15% by 2020. The Business Case requires you to make a forecast for the anticipated carbon emissions impact of the project. Please mark a cross in the appropriate box.

Forecasts:	Annual (current)	Carbon Equivalent	Annual (Post Project)	Carbon Equivalent	Carbon Variance
Energy consumption: (UNIT = kWh)					
Mileage of Denbighshire Fleet vehicles: (UNIT = miles travelled)					
Tonnes of waste produced going to landfill: (UNIT = tonnes)					
Tonnes of waste produced being recycled: (UNIT = tonnes)					
Mileage of Business Travel (personal vehicles): (UNIT = miles travelled)					
TOTAL CARBON EMISSIONS		72		22	-50

Please provide brief details of the carbon impact of this project, and detail specific actions that will be taken to reduce carbon emissions. If carbon emissions are expected to increase as a result of this project, please provide details of proposed actions to compensate for this increase in other areas of the Service's activity.

The project will involve the renovation of an existing building including energy efficiency improvements which will lead to reduction in carbon emissions.

BIODIVERSITY IMPACT

Please consult with Denbighshire's Biodiversity Officer before completing this section:

joel.walley@denbighshire.gov.uk

The Council has a statutory duty to ensure compliance and enforcement of the habitats regulations (as amended in 2007) and the NERC Biodiversity Duty (2006). At this pre-feasibility stage, what is the anticipated impact on biodiversity of the project. Please mark a cross in the appropriate box.

Will this project impact on a habitat that supports living organisms (plant or animal)?	Yes		No	X
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If you have answered yes to the above question, please complete all the following biodiversity sections. If answered no please leave blank

THREATENED/PROTECTED SPECIES Will this project impact on any protected or threatened species as defined in Denbighshire's Local Biodiversity Action Plan (LBAP)?	Yes		No	
--	------------	--	-----------	--

ALL SPECIES (including threatened/protected) Forecasts:	Current number	Post-project number	Variance (+/-)
Number of plant species present:			
Number of animal species present:			
TOTAL NUMBER OF SPECIES PRESENT			

Please provide brief details of the action you will be taking in association with this project to protect or enhance biodiversity. Specific reference should be made to the mitigation strategy if the project impacts on any protected or threatened species as defined in Denbighshire's Local Biodiversity Action Plan (LBAP).

MAJOR RISKS TO THE PROJECT

A summary of the key risks associated with the project together with the likely impact and plans should they occur (*Please also add to your project risk register*)

Key Risk	Likely Impact	Mitigating Action
Cost over run		Tenders received for renovation works
Failure to complete within timescale		Construction programme based upon previous experience with similar projects
Inability to secure tenants		Property specification meets the needs of households on the social housing register in terms of size and location

SUPPORTING INFORMATION

Please list any supporting documents that accompany this Business Case

Appendix 1 - Location Plan

Appendix 2 - Site Image

ANNUAL CAPITAL BIDS – BLOCK ALLOCATIONS

Please provide details of expenditure and commitments for allocations received in the current financial year.

Not applicable

COUNTY LANDLORD STATEMENT

Please provide a statement from the County Landlord and where applicable the recommendation of the Asset Management Group

The bid is supported.

The proposal will provide accessible and energy efficient homes in an area of priority need and within close proximity to local services. It will remove the risks associated with an empty building and represents a sustainable approach to providing modern, appropriate accommodation without requiring site clearance, demolition and construction waste or creating the need for additional building materials with their embedded carbon footprint.

The proposal is included within Housing's 30 year business plan.

Supplied by: David Lorey **Date:** 30th April 2020

CHIEF FINANCE OFFICER STATEMENT

As stated above the proposal will provide accessible and energy efficient homes in an area of priority need and within close proximity to local services. The project has funding secured (it is included in the Housing Stock Business Plan) and the acquisition of the site was approved by SIG in July. At that point the detailed costs were estimates, this Business Case provides further certainty to the proposals. The proposal fully supported.

Supplied by: Steve Gadd **Date:** 11 November 21

VERIFICATION:

Project Manager:	Mark Dixon		
Project Executive:	David Lorey		
Name:	David Lorey	Position:	Lead Officer Corporate Property & Housing Stock
Signature:	David Lorey	Date:	30 th April 2020

For use by Finance:

Result of S.I.G. Review	
Date of Meeting	
Approval	
Code	



Location Plan

Appendix 1



Site Image



Conversion of Llys Anwyl to provide accessible apartments in Rhyl

Well-being Impact Assessment Report

This report summarises the likely impact of the proposal on the social, economic, environmental and cultural well-being of Denbighshire, Wales and the world.

Assessment Number:	792
Brief description:	The purchase and conversion of a vacant office block in Churton Road in Rhyl to provide accessible apartments for social rent which are suitable for older tenants
Date Completed:	Version: 0
Completed by:	
Responsible Service:	Facilities, Assets & Housing
Localities affected by the proposal:	Rhyl,
Who will be affected by the proposal?	Prospective tenants of the apartments and residents of neighbouring properties
Was this impact assessment completed as a group?	No

IMPACT ASSESSMENT SUMMARY AND CONCLUSION

Before we look in detail at the contribution and impact of the proposal, it is important to consider how the proposal is applying the sustainable development principle. This means that we must act "in a manner which seeks to ensure that the needs of the present are met without compromising the ability of future generations to meet their own needs."

Score for the sustainability of the approach

★★★★ (4 out of 4 stars) Actual score : 30 / 30.

Implications of the score

We can apply the five ways of working to improve the sustainability of our approach.

We can prevent problems occurring in the long term by developing assets which enable people to live in their own homes for longer by providing properties which meet the Lifetime Homes Standard thereby improving community resilience. We can improve the resilience of our infrastructure by providing homes on a development which is not subject to flood risk. We can ensure our proposal is embedded and sustained by making provision in our housing stock business plan for its future maintenance.

We can prevent problems occurring by creating a community where tenants can help each other and be less reliant on public services.

We will link our proposal to other corporate priorities by minimizing carbon emissions and improving habitats at the property. We will help to deliver the Local Development Plan by providing more affordable homes and by changing the use of a property which will not compromising the capacity of the area to support employment.

We will collaborate with other social landlords to deliver developments of new homes which complement each other to meet identified needs in the Rhyl local housing market area.

The community will be involved in developing the proposal through engagement in the pre-Planning application consultations which will take place for the development.

Summary of impact

Well-being Goals

A prosperous Denbighshire

A resilient Denbighshire

A healthier Denbighshire

A more equal Denbighshire

A Denbighshire of cohesive communities

A Denbighshire of vibrant culture and thriving Welsh language

A globally responsible Denbighshire

Positive

Positive

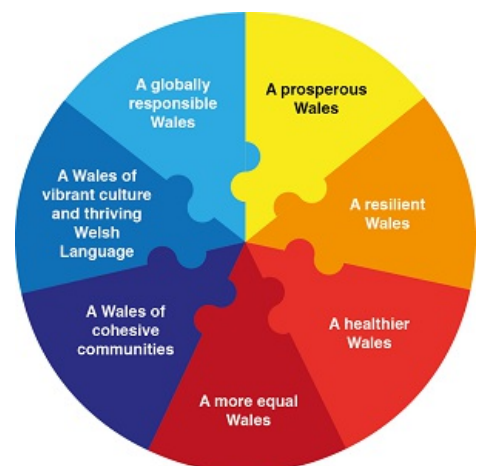
Positive

Positive

Positive

Positive

Positive



Main conclusions

The main conclusions of the assessment are that the proposal will have a positive impact on all of the well being goals through the provision of new homes suitable for people with protected characteristics which are situated in a location which will enable them to access services without having to travel by car and which will reduce fuel poverty amongst residents as a consequence of their energy efficiency; it will have a positive impact on the economy by contributing towards the vitality of Rhyl town centre; it will increase community cohesiveness by eliminating the risk that a vacant property could become a focus for anti social behaviour; and it will have a positive impact upon biodiversity by improving habitats in an urban area.

Evidence to support the Well-being Impact Assessment

- We have consulted published research or guides that inform us about the likely impact of the proposal
- We have involved an expert / consulted a group who represent those who may affected by the proposal
- We have engaged with people who will be affected by the proposal

THE LIKELY IMPACT ON DENBIGHSHIRE, WALES AND THE WORLD

A prosperous Denbighshire

Overall Impact	Positive
Justification for impact	The overall impact of the proposal is positive because it will help to minimise carbon emissions through the provision of energy efficient homes; it will help to develop the county's economy by enhancing the vitality of Rhyl town centre as a consequence of increased footfall; and it will help to raise skills levels by enabling the provision of training in the construction sector.
Further actions required	Positives can be maximised by ensuring that the design includes the highest levels of energy efficiency which are feasible; by enabling businesses to promote the services available in the adjacent town centre to residents; and by including social clauses in contracts to provide skills in the construction sector.

Positive impacts identified:

A low carbon society	The proposal involves renovating an existing property to improve its energy efficiency, thereby minimizing carbon emissions from energy generation.
Quality communications, infrastructure and transport	Not applicable
Economic development	The proposal will enhance the vitality and viability of Rhyl town centre by enabling additional households to live within walking distance of the town centre thereby increasing footfall and potentially increasing the profitability of retail businesses in the town centre.
Quality skills for the long term	The proposal has the potential to provide quality skills for the long term through the provision of tasters of the construction sector and apprenticeships through social clauses in the construction contract.
Quality jobs for the long term	Not applicable
Childcare	Not applicable

Negative impacts identified:

A low carbon society	None
Quality communications, infrastructure and transport	None
Economic development	None
Quality skills for the long term	None

Quality jobs for the long term	None
Childcare	None

A resilient Denbighshire

Overall Impact	Positive
Justification for impact	The overall impact of the proposal is positive because biodiversity in the urban environment will be enhanced; residents will be provided with facilities to recycle more waste; residents will be able to access town centre services without having to travel by car thereby saving fuel; and it will avoid the risk of death or injury from flooding in a coastal community by providing homes in area of the community which is not subject to flood risk.
Further actions required	Positives can be maximised by increasing residents' knowledge of waste recycling and services available within walking distance in the town centre.

Positive impacts identified:

Biodiversity and the natural environment	Not applicable
Biodiversity in the built environment	The proposal has the potential to enhance biodiversity in the built environment through the inclusion of bat and bird boxes in the development.
Reducing waste, reusing and recycling	The proposal will help to encourage recycling by residents through the provision of bin stores which will incorporate appropriate facilities.
Reduced energy/fuel consumption	The proposal will reduce fuel consumption by enabling people to live near town centre services thereby reducing the need to travel by car.
People's awareness of the environment and biodiversity	Not applicable
Flood risk management	The proposal will help to avoid the risk of injury or death due to flood risk in a coastal community by providing homes in area of the community which is not subject to flood risk.

Negative impacts identified:

Biodiversity and the natural environment	None
Biodiversity in the built environment	None
Reducing waste, reusing and recycling	None
Reduced energy/fuel consumption	None
People's awareness of the environment and biodiversity	None

Flood risk management	
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A healthier Denbighshire

Overall Impact	Positive
Justification for impact	The overall impact of the proposal is positive because the health and well being of residents will be improved by being able to access services without having to travel by car; residents' access to healthcare will be improved by locating new homes close to the town's primary healthcare facility; and participation in leisure opportunities will be increased by locating new homes close to leisure facilities.
Further actions required	Positives can be maximised by enabling town centre services, health services and leisure facilities to promote awareness of their offer to residents.

Positive impacts identified:

A social and physical environment that encourage and support health and well-being	The proposal will encourage and support health and well being by providing homes which are located near services which can be accessed without having to travel by car.
Access to good quality, healthy food	Not applicable
People's emotional and mental well-being	Not applicable
Access to healthcare	The proposal has the potential to improve residents' access to healthcare by providing new homes within easy reach of the primary health care facility in West Kinmel Street.
Participation in leisure opportunities	The proposal has the potential to improve participation in leisure opportunities through the provision of new homes close to facilities such as Rhyl Leisure Centre.

Negative impacts identified:

A social and physical environment that encourage and support health and well-being	None
Access to good quality, healthy food	None
People's emotional and mental well-being	None
Access to healthcare	None
Participation in leisure opportunities	None

A more equal Denbighshire

Overall Impact	Positive
Justification for impact	The overall impact is positive because the well being of people with protected characteristics will be improved by the provision of additional accessible homes; because people will be able to live in homes which better meet their needs in an area with poor health outcomes; and because poverty will be reduced by providing homes which minimize the amount which residents spend on energy.
Further actions required	Positives can be maximised by incorporating the latest thinking on implementing Part M of the Building Regulations into the conversion of the building and instructing tenants on how to minimise energy consumption in their homes.

Positive impacts identified:

Improving the well-being of people with protected characteristics. The nine protected characteristics are: age; disability; gender reassignment; marriage or civil partnership; pregnancy and maternity; race; religion or belief; sex; and sexual orientation	The proposal will improve the well being of people with protected characteristics by providing apartments which meet the requirements of Category 2 of Part M of the Building Regulations for adaptable and accessible dwellings.
People who suffer discrimination or disadvantage	Not applicable
Areas with poor economic, health or educational outcomes	The proposal will deliver better health outcomes for people living in an area where these are poor through the provision of better quality housing which is designed to meet their needs.
People in poverty	The proposal will help to tackle fuel poverty by providing energy efficient homes which will minimize the proportion of residents' income spent on fuel.

Negative impacts identified:

Improving the well-being of people with protected characteristics. The nine protected characteristics are: age; disability; gender reassignment; marriage or civil partnership; pregnancy and maternity; race; religion or belief; sex; and sexual orientation	None
People who suffer discrimination or disadvantage	None
Areas with poor economic, health or educational outcomes	None
People in poverty	None

A Denbighshire of cohesive communities

Overall Impact	Positive
Justification for impact	The overall impact will be positive because community safety will be improved by bringing a new use to a vacant building which could otherwise have become a focus for anti social behaviour; and community participation will be improved through engagement in the design process.
Further actions required	A drop in could be arranged during the pre-application consultation to encourage engagement in the design process.

Positive impacts identified:

Safe communities and individuals	The proposal will improve community safety by returning a vacant building to a productive use and preventing it becoming a focus for anti social behaviour.
Community participation and resilience	The proposal encourages community participation through engagement in the design process during the pre-Planning application consultation for a major development.
The attractiveness of the area	Not applicable
Connected communities	Not applicable
Rural resilience	Not applicable

Negative impacts identified:

Safe communities and individuals	None
Community participation and resilience	None
The attractiveness of the area	None
Connected communities	None
Rural resilience	None

A Denbighshire of vibrant culture and thriving Welsh language

Overall Impact	Positive
Justification for impact	The overall impact is positive because use of the Welsh language will be promoted through the provision of bilingual signage on the development.
Further actions required	Positives can be maximised by installing bilingual signage throughout common areas.

Positive impacts identified:

People using Welsh	Not applicable
Promoting the Welsh language	The proposed development will promote the use of the Welsh language by incorporating bilingual signage both during the works and on a permanent basis following its completion.
Culture and heritage	Not applicable

Negative impacts identified:

People using Welsh	None
Promoting the Welsh language	None
Culture and heritage	None

A globally responsible Denbighshire

Overall Impact	Positive
Justification for impact	The proposal will benefit local supply chains by enabling locally based SMEs to submit tenders for the works.
Further actions required	Positives can be maximised by ensuring that work packages are offered to the market in a way which is accessible to local suppliers.

Positive impacts identified:

Local, national, international supply chains	The proposal will benefit local supply chains by enabling locally based SMEs to submit tenders for the works.
Human rights	Not applicable

Broader service provision in the local area or the region	Not applicable
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Negative impacts identified:

Local, national, international supply chains	None
Human rights	None
Broader service provision in the local area or the region	None

Cabinet Forward Work Plan

Meeting	Item (description / title)		Purpose of report	Cabinet Decision required (yes/no)	Author – Lead member and contact officer
14 Dec	1	Welsh in Education Strategic Plan	To approve the new Welsh in Education Strategic Plan before submission to Welsh Government.	Tbc	Councillor Huw Hilditch-Roberts/ Carwyn Edwards
	2	Proposed Minimum Standard for Denbighshire County Council New Build and Major Extension/Refurbishment Construction Projects	A decision is required on the adoption and implementation of the proposed minimum standard which would impose a duty on all Council services to ensure all new build and major extensions/refurbishment construction projects are built to meet in use and embodied carbon targets	Yes	Councillor Brian Jones / David Lorey
	3	Contract Award – Redevelopment of the former library in Nant Hall Road, Prestatyn	To award the construction contract for council housing development	Yes	Councillors Tony Thomas & Julian Thompson-Hill / Mark Dixon
	4	Levelling Up – Vale of Clwyd bid approval	Bid approval	Yes	Councillor Hugh Evans / Emlyn Jones / Gareth Roberts
	5	Adra, all Wales Framework	To seek approval to direct award a new materials	Yes	Councillor Tony Thomas / Mark Cassidy

Cabinet Forward Work Plan

Meeting	Item (description / title)		Purpose of report	Cabinet Decision required (yes/no)	Author – Lead member and contact officer
			supplier for housing maintenance		
	6	Finance Report	To update Cabinet on the current financial position of the Council	Tbc	Councillor Julian Thompson-Hill / Steve Gadd
	7	Items from Scrutiny Committees	To consider any issues raised by Scrutiny for Cabinet's attention	Tbc	Scrutiny Coordinator
18 Jan					
	1	Central Rhyl Flood Defence Scheme	To recommend that Council agree the funding for the schemes and permit the service to proceed to the construction phase	Tbc	Councillor Brian Jones / Tony Ward / Wayne Hope / Matthew Hazlewood / Helen Johnson
	2	Prestatyn Flood Defence Scheme	To recommend that Council agree the funding for the schemes and permit the service to proceed to the construction phase	Tbc	Councillor Brian Jones / Tony Ward / Wayne Hope / Matthew Hazlewood / Helen Johnson
	3	Contract Award approval for new Waste Fleet to support new Waste Service Model	To award the contract for the new Waste Fleet	Yes	Councillor Brian Jones / Tony Ward / Peter Clayton
	4	Budget Proposals 2022/23	To consider a report setting out budget proposals for 2022/23	Tbc	Councillor Julian Thompson-Hill / Steve Gadd

Cabinet Forward Work Plan

Meeting	Item (description / title)		Purpose of report	Cabinet Decision required (yes/no)	Author – Lead member and contact officer
	5	Civica Options Report	To review the proposed options paper for the delivery of Revenue and Benefit services	Yes	Councillor Julian Thompson-Hill / Debbie Basham / Paul Barnes / Steve Gadd
	6	Finance Report	To update Cabinet on the current financial position of the Council	Tbc	Councillor Julian Thompson-Hill / Steve Gadd
	7	Items from Scrutiny Committees	To consider any issues raised by Scrutiny for Cabinet's attention	Tbc	Scrutiny Coordinator
15 Feb	1	Regional Memory Assessment Service Invitation Tender	To seek final approval of the tender award	Yes	Councillor Bobby Feeley / Catrin Roberts / Catrin Perry
	2	Queens Market Phase 1 – award construction contract	To seek approval to award a contract for the delivery of Phase 1 of the Queens Building Rhyl	Yes	Councillor Hugh Evans / Russell Vaughan
	3	Finance Report	To update Cabinet on the current financial position of the Council	Tbc	Councillor Julian Thompson-Hill / Steve Gadd
	4	Items from Scrutiny Committees	To consider any issues raised by Scrutiny for Cabinet's attention	Tbc	Scrutiny Coordinator
22 March	1	Contract Award approval for	To award the contract for	Yes	Councillor Brian Jones / Tony

Cabinet Forward Work Plan

Meeting	Item (description / title)		Purpose of report	Cabinet Decision required (yes/no)	Author – Lead member and contact officer
		Phase 2 Construction Works – DCC Waste Transfer Station to support new Waste Service Model	Phase 2 construction works		Ward / Peter Clayton
	2	Finance Report	To update Cabinet on the current financial position of the Council	Tbc	Councillor Julian Thompson-Hill / Steve Gadd
	3	Items from Scrutiny Committees	To consider any issues raised by Scrutiny for Cabinet's attention	Tbc	Scrutiny Coordinator

Note for officers – Cabinet Report Deadlines

<i>Meeting</i>	<i>Deadline</i>	<i>Meeting</i>	<i>Deadline</i>	<i>Meeting</i>	<i>Deadline</i>
<i>December</i>	<i>30 November</i>	<i>January</i>	<i>4 January</i>	<i>February</i>	<i>1 February</i>

Updated 10/11/2021 - KEJ

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